

Ashby City Council Meeting October 14, 2010

Mayor Grover called the meeting to order at 6:00 p.m. with council members Carl Ulrich, Lynn Jensen and Ron Jaenisch present. Absent was George Jordan. Also present was Val Martin-Clerk/Treasurer, Richard Walton, City Attorney; and Matt Cederberg, Police Officer.

The pledge of Allegiance was recited.

Ulrich moved to approve the agenda with additions. Jensen seconded. MCU

Visitors

No Visitors

Consent Agenda

Jaenisch moved to approve the Consent Agenda as follows:

- Approval of minutes from the previous month.
- Approval of bills: Prepaid: \$59,047.29 and Claims for Approval: \$31,892.77 for a total of \$90,940.06. Ulrich went through the bills ahead of time and gave prior approval.

Jensen seconded. MCU

**Consent
Agenda**

Mayor's Report

The mayor reported on the following:

- Attended League of MN Regional Meeting in Dalton
- County Clerk and Mayor's meeting

**Mayor's
Report**

Council Reports

Grover and Ulrich reported on the Regional Meeting in Dalton. The information was very good. A suggestion that came out of the meeting was to hold a joint City Council and School Board meeting to see if there were services that could be shared. The council felt this was a great idea. Martin will contact the school and set something up.

**Council
Reports –
Regional
Meeting**

Administration

The Clerk/Treasurer's Report was accepted. The report details work done by the Clerk/Treasurer for the previous month such as:

- Training on new meter reading equipment.
- Central Lakes Trail financials and meeting.
- Open House for Matt Cederberg.
- Police Commission meeting – prepare proposed ordinance changes prior to meeting.
- Several items related to income survey for sewer grant.
- Items related to squad purchase.
- Sent off preliminary levy to County Auditor.
- Letter to MPCA – TFC as Significant Industrial User.
- LP Contract.
- County Clerk and Mayor's meeting.
- Sewer application – items related to wage distribution and other items for Small Cities App.
- Prepared items for meeting with Rural Development – budgets, race and ethnicity tracking, insurance info, utility rates, etc.
- Meeting with Rural Development – Civil Items checklist.
- Closing on squad car.
- Meeting with Rural Development and WSN regarding sewer application.
- Meeting with WSN and TFC – pretreatment.
- Squad application closing paperwork.
- Changes to MnDOT for landscaping project – set up park board meeting.
- Arts commission meeting.
- Update investment balances.
- Meeting with Joe Ingebrandt – League's insurance trust.
- Published and posted election.
- Monthly bills and reports.
- Utility bills and receiving payments.
- Web-site and Face book Page updated.
- Waiting on customers, all financials including deposits, checks, reports; posting and publishing notices; payroll; minutes; policies, compiling and delivering agenda packets to council members and more.

**Clerk's
Report**

The council thanked Martin for the good work.

Public Safety

Police Report:

The Police Report was as follows:

- Animal Complaints – 1
- Door Open/Lights on – 8
- False Accidental 911 Calls – 1
- Lane Usage – 1
- Property Checks – 3
- Public Service – 1
- Public/Motorist Assist – 3

**Police
Report**

- Referred Other Agency – 1
- Speed – 17
- Stop Sign – 2
- Suspicious Activity – 1
- Traffic Direction – 1
- Unsafe Equipment – 1
- Unsanitary Premises – 1
- Vehicle Registration Violation – 2

The area in which the police department patrols and sets up radar was discussed – a couple of complaints have been received. The situation has been resolved. The council thanked Cederberg for the good job he has been doing so far.

Changes to the liquor ordinance were tabled until the next meeting.

Public Works

Public Works Report – Ponds are being discharged, hydrants will soon be flushed, and mowing is complete for the year.

The wastewater application has now been submitted to DEED (Small Cities) along with the Commercial Rehab application. We will know in December whether a full application can be submitted.

The committee continues to work on the Wellhead Protection Plan update.

Jensen moved to approve the draft Pretreatment Agreement with TFC Poultry. Ulrich seconded. MCU

Old Business

Martin gave an update on the Arts Commission.

Housing Rehab Update:

The status of the applicant households:

Ashby Households:

- 9 jobs have been completed
- 3 construction jobs are in progress.
- 5 households: incomplete applications.
- 8 applicants have been found to be over-income, ineligible, or have withdrawn their applications

Wendell Households:

- 5 jobs have been completed
- 6 additional households are on the waiting list
- 1 applicant withdrew her application

Maximum grant money per job is \$22,000. **All jobs have been awarded, and we hope to have all construction completed soon—hopefully by December.**

Jaenisch moved to approve **Ordinance 31 – An Ordinance setting Pay for Council and the Mayor.** Ulrich seconded. MCU

Community Growth was tabled.

Martin reported on checking with grant writers to see if there are grant opportunities to help reduce assessments at Country View Estates. There are some grants available through DEED but it would probably not fit the criteria and we have applications in for sewer and commercial rehab so we would have to wait until next year, if it were feasible.

Council received third quarter financials.

Martin reported that we were surprised with an OSHA inspection this afternoon. The inspector went through all City buildings with Tollefson and went through the Fire hall with Zlotnick. We passed inspection with absolutely no violations. This is very good news for the City and can be attributed to membership in the West Central Safety Group and the time and effort by staff and volunteers to keep employees safe by following mandatory safety regulations and keeping appropriate paperwork.

The council received a letter requesting reconsideration on the amendment to the nuisance ordinance which prohibits disturbing turf in the park. This couple suggested a code of conduct for those wanting to do metal detecting. The council will refer this to the police commission and they will invite this couple to meet with the commission at their next meeting.

Darrin Froemming came to the meeting and made a request to look over the Pretreatment Agreement with TFC Poultry. They still have questions on the agreement and would like to look at it again. It does not need to be sent to MPCA until November 22nd. Jaenisch moved to rescind the motion to approve the Pretreatment Agreement with TFC Poultry. Ulrich seconded. MCU Martin will schedule another meeting with TFC and WSN.

Jaenisch moved to adjourn. Ulrich seconded. MCU Adjourn 6:45 p.m.

Liquor Ordinance

Public Works Report

Wastewater Application

Pretreatment Agreement

Arts Commission

Housing Rehab

Ordinance 31 – Setting Council Pay

Country View Estates

Financials

OSHA Inspection

Nuisance Ordinance

Pretreatment Agreement

Valerie Martin, Clerk/Treasurer