

Ashby City Council Meeting and Public Hearing for Changes to Zoning Map – June 16, 2010

Mayor Grover called the meeting to order at 6:00 p.m. with council members George Jordan, Carl Ulrich, Lynn Jensen and Ron Jaenisch present. Also present was Thor Tollefson-Police/Public Works; Val Martin-Clerk/Treasurer, Dennis and Judy Helle. Visitors: Jeff Kuhn-WSN.

The pledge of Allegiance was recited.

Ulrich moved to approve the agenda with additions. Jaenisch seconded. MCU

Visitors

Jeff Kuhn from WSN was in attendance to discuss the possible sewer project. The preliminary engineering report is almost complete. They are just waiting for some testing data on TFC Poultry. He will also try and get a better idea from them on their projected future water usage.

Consent Agenda

Jaenisch moved to approve the Consent Agenda as follows:

- Approval of minutes from the previous month.
- Approval of bills: Prepaid: \$16,467.51 and Claims for Approval: \$33,657.52 for a total of \$50,125.03. Jaenisch went through the bills prior to council and gave pre-approval.

Ulrich seconded. MCU

There were no outstanding utility bills this month.

Mayor's Report

The mayor reported on the following:

- Attended regional Mayors' meeting.

Council Reports

None

Administration

The Clerk/Treasurer's Report was accepted. The report details work done by the Clerk/Treasurer for the previous month such as:

- Central Lakes Trail meeting and preparation of financials.
- Update of contracts for Jerry Buse to MDH and MPCA.
- Researched appropriate actions for Borgrud property-notified county auditor of changes to deferral period.
- Several invoices sent out.
- Arts Commission notice and meeting.
- Ordered meter reading equipment – sent out required information to vendor.
- State purchasing program application.
- Pet Clinic.
- Prepared information on City for Community Club.
- Business owner letters – redo CLT signs.
- Formal request to City of Evansville for Jerry's services.
- City clean-up.
- Help-wanted/press release for election judges.
- Notification to paper and post change to council meeting date.
- Regional Clerk's meeting and election training.
- Meeting with TFC and engineers – testing.
- Work comp audit.
- Prepared items for "You'll Like Ashby" folders – Judy put together and Val delivered them.
- Research on septic pumping into sanitary sewer.
- Several items associated with zoning map changes.
- Red, White and Blue Parade meeting (volunteer time) – prepared several items.
- Attended Lions Club (volunteer time) – Arts Commission information.
- Assisted Tollefson with several items related to new police position.
- Monthly bills and reports.
- Utility bills and receiving payments.
- Waiting on customers, all financials including deposits, checks, reports; posting and publishing notices; payroll; minutes; policies, compiling and delivering agenda packets to council members and more.

Public Safety

Police Report:

The Police Report was as follows:

- Education/DARE – 4
- Animal Complaints – 2
- Public Assist – 4
- Shed Fire – 1
- Speed – 2

- Suspicious Activity.
- 2nd Degree DWI – 1
- Possession of Drug Para. – 1
- Traffic Direction – 1

The Public Safety Commission has gone through and scored the police applications and will be interviewing a total of 9 applicants.

Jordan moved to approve **Resolution 2010-09 Loan Security Agreement**. Jaensich seconded. Roll call vote: those voting yes – Jordan, Grover, Ulrich and Jaenisch; those voting no-Jensen. Motion carried.

Public Works

Mayor Grover called the public hearing for changes to the zoning map opened. A change to a portion of land owned by the Ashby Elevator was noticed to be zoned improperly. It should be industrial, not residential. Ulrich moved to approve the change as presented. Jaensich seconded. MCU

Jordan discussed the sign replacement plan. He will help Tollefson come up with a schedule and inventory.

Tollefson presented the Public Works report:

- Grover and Helle have been keeping current with the mowing.
- Spray for weeds will be done in the parks and at the ponds.
- Quarterly reports are done.
- TFC testing is complete.
- Street sweeping has been done for spring.
- Alisha Sethre has been hired as part-time summer help for public works.

Old Business

The council discussed the assessments on Country View Estates. Each year 6% is added to the assessment for those lots not sold; this is in place to follow with the bond payments. The council discussed not adding that interest this year to keep the assessment down. Because we have been levying for a portion of the bond payments, this will not short the amount needed for the life of the bond. Jensen moved to not add the interest on the assessments for 2010 and keep the amount same as 2009. Jaenisch seconded. MCU

The council discussed offering a new lot to newly hired employees. They requested more information. Martin will get that information prior to the next council meeting.

Ulrich moved to approve **Resolution 2010-10, An Amendment to Resolution 2006-28; A Resolution Adopting Assessments**. Jaenisch seconded. Roll call vote: Those voting for-Jensen, Jordan, Grover, Jaenisch and Ulrich. Those voting against – none. MCU

Martin presented the council with an update on the Arts Commission which included some ideas for the grant application. They will meet again the end of June.

Housing Rehab Update:

The status of the applicant households:

Ashby Households:

- 4 jobs have been completed
- 5 construction jobs are in progress.
- 2 additional homes have been inspected. The jobs are out for bids and will be awarded shortly.
- 1 home will be inspected on June 4th.
- 5 households: incomplete applications.
- 8 applicants have been found to be over-income, ineligible, or have withdrawn their applications

Wendell Households:

- 4 jobs have been completed
- 1 construction job is in progress. Final inspection to be done the first week of June.
- 6 additional households are on the waiting list
- 1 applicant withdrew her application

Maximum grant money per job is \$22,000.

Ulrich moved to approve the adjustment to grant. We are doing two extra homes and are asking DEED to transfer \$5920 from the construction line to the administration line. This will cover the costs of processing the applications, doing the initial and interim inspection, doing the lead testing and lab work, construction management and oversight, final inspection and lead clearance testing for the extra two units. Jaensich seconded. MCU

A letter was received from the property owner for the two properties located on Larson Ave. next to Murphy's Pub. The letter stated that the renters are not in favor of their driveway being blocked off for the ribfest and the owner felt there was some liability issues. Mike Murphy will have to address this – if they do not give permission, he will have to avoid those driveways, when blocking off the street. He has been notified of the situation.

Jensen moved to approve the following election judges for the Primary and General Elections: Marlene Nelson, Head Election Judge; Val Martin, Alternate Head Election Judge; Nancy VanWinkle; Marcia Koefod; Jane Kruize; Corrine Dahlen and Bob Boren. Jordan seconded. MCU

Jaenisch moved to approve **Resolution 2010-10 Accept Donations as follows:**

- \$500 from Ashby Equity for the Central Lakes Trail Shelter
- \$500 Matching Funds for the Central Lakes Trail Shelter
- \$500 from REA for a Training Structure for the Fire Department
- \$1200 (materials) from Lakeside Lumber for the Central Lakes Trail Shelter
- \$100 from Ashby Lions for Reimbursement of the Porta-potty at Memorial Park
- \$200 from Ashby Lions for Central Lakes Trail Membership

Jensen seconded. Roll call vote: Those voting for-Jensen, Jordan, Grover, Jaenisch and Ulrich. Those voting against – none. MCU

Jaenisch moved to approve changes to **Ordinance 2 – Fee Ordinance** as presented. This sets a dollar amount on mowing and snow removal. Ulrich seconded. MCU

Jaenisch moved to charge Ness Backhoe \$15/1000 gallons for commercial septic dumping into the sanitary sewer for gallons dumped in 2009. Jensen seconded. MCU The council discussed whether to continue accepting commercial septic into the sanitary sewer. The engineer has suggested that it be tabled in order to gather more information.

Ulrich moved to hire Debbie Thormodson as City assessor. Jensen seconded. MCU

There was a discussion on an unsightly business. Tollefson will discuss the issue with the business owner.

Adjourn 7:10 p.m.

Valerie Martin, Clerk/Treasurer