

MINUTES
Regular Meeting
November 9, 2017

- Regular Meeting** A regular council meeting of the City of Ashby, MN was held at Ashby City Hall with the following members present: T. Grover, Jaenisch, Rossum, R. Grover and Stierlen. Members absent: None. Also present: Clerk Schmitz, Superintendent Johnson, Deputy Clerk Helle, and Attorney Walton. Absent: None. Visitor's Present: Winnie and Alden Thompson. Mayor Grover called the meeting to order at 6:00 pm.
- Agenda Approval** Upon motion from Jaenisch, seconded by R. Grover and unanimously carried, the agenda was approved as presented.
- Visitors:
Fire Department –
Purchase Request** The Ashby Fire Department provided a written request to the council to purchase electronic training equipment with Ambulance Funds. This investment would include electronic equipment that would allow the department the ability to have remote lecture courses. Upon motion by R. Grover, seconded by Jaenisch and unanimously carried, council approved the expenditure of ambulance funds to purchase the equipment that the department deems fit for this purpose. Two quotes were provided with the council giving the fire department the choice on which company they wish to purchase from.
- Minutes/Claims/
Consent Agenda** Upon motion from Jaenisch, seconded by Rossum and unanimously carried, council approved the consent agenda which includes minutes of the regular council meeting of October 12, 2017 and the claims & prepaid disbursements of November 9, 2017 as presented and reviewed by Mayor Grover.
- Mayor's Report:
Memorial Tree** Mayor Grover suggested that the council purchase a memorial tree in the spring and plant it in Memorial Park in memory of former council member Jim Karl. Council all agreed.
- Wage – Step Plan
Approval** Mayor Grover reported to the council that the Personnel Committee met to discuss employee wages for the next year. Currently the city has a step plan in place that was created in 2014 and approved for 2015 – 2017. The Committee's recommendation is to approve the updated step plan for the next three years. Upon motion from R. Grover, seconded by Rossum and unanimously carried, council approved to follow the step plan for the next three years of 2018 – 2020. The wage increases in the step plan will be approved based on a satisfactory performance review annually.
- Personnel Policy
Changes** The Personnel Committee recommended minor adjustments to the personnel policy. Upon motion from Jaenisch, seconded by Stierlen and unanimously carried, council approved to change all items recommended by the Personnel Committee in the area of Meal Breaks and to remove all statements of a City Administrator as there is no Administrator.
- Council Reports** Council discussed the issue of high speed trucks coming into Ashby on CSAH 82. It was discussed that there should be a conversation with the Sheriff's Department. There was also discussion on talking with the owner of the trucks hauling into Ashby.
- Clerk's Report** The clerk's report was reviewed.
- Public Safety – Law
Enforcement Report** Council reviewed the log report as presented by the Sheriff's Department.
- Public Works Report** Superintendent Johnson reported to the council that work is being done to fix the window on the water plant that was hit by a rock from the mower. Johnson is still working with TFC on getting the temporary aerators into the ponds to help resolve the problems of higher flow into the ponds.
- TFC Poultry Fine
Calculations** Upon motion from Jaenisch, seconded by Rossum and unanimously carried, council approved to calculate TFC Poultry fines based on the previous agreement flow calculations subject to the city amending the current pre-treatment agreement.

Old Business

Jaenisch discussed having no-parking along one side on Iverson Ave by the Assisted Living due to narrow streets when there is parking on both sides. Upon motion from Jaenisch, seconded by R. Grover and unanimously carried, council approved to have No Parking on the East side of Iverson Ave in front of the assisted living in the section of the apartments.

New Business

Resolution 2017-19 – Local Decision Making Authority

Upon motion from Jaenisch, seconded by Stierlen **Resolution 2017-19 – Resolution Supporting Local Decision-Making Authority.** Roll Call Vote, those voting for: R. Grover, Jaenisch, T. Grover, Rossum, Stierlen. Those voting against: None. Carried

Resolution 2017-20 – 2018 Liquor License Renewals

Upon motion from Jaenisch, seconded by R. Grover **Resolution 2017-20 – Resolution To Approve 2018 Liquor Licenses.** Roll Call Vote, those voting for: R. Grover, Jaenisch, T. Grover, Rossum, Stierlen. Those voting against: None. Carried

Resolution 2017-21 – Accept Donation

Upon motion from Jaenisch, seconded by Rossum **Resolution 2017-21 – Resolution Acknowledging Donations.** Roll Call Vote, those voting for: R. Grover, Jaenisch, T. Grover, Rossum, Stierlen. Those voting against: None. Carried

City Restaurant/ Club 74 – Off Sale Liquor License

Upon motion from R. Grover, seconded by Jaenisch and unanimously carried, council approved the Off-Sale Liquor License for City Restaurant/Club 74 contingent upon the receipt of all required documentation to the city.

ABC Brewing Co. – Off Sale Liquor License

Upon motion from Jaenisch, seconded by R. Grover and unanimously carried, council approved the Off-Sale Liquor License for ABC Brewing Co contingent upon the receipt of all required documentation to the city.

Meeting Closure

The meeting was closed for the council to discuss pending litigation strategy.

Meeting was re-opened.

Adjourn

Upon motion by Jaenisch, seconded by Rossum and unanimously carried, the meeting was adjourned.

ATTEST: _____
Jackie Schmitz, City Clerk

Tom Grover, Mayor