

**MINUTES**  
**November Council Meeting**  
**Thursday, November 9<sup>th</sup>, 2023**

**Regular Meeting**

A regular council meeting of the City of Ashby, MN was held at Ashby City Hall with the following members present: Amy Johnson, Wayne Stierlen, Carrie Obright and Ron Jaenisch. Absent: Scott Ellingson. Also present: Deputy Clerk Klinkner and Public Works Superintendent Troy Johnson. Absent: Clerk Thormodson. Mayor Johnson called the meeting to order at 5:30 pm.

**Agenda Approval**

Mayor Johnson recommended moving the Step Plan discussion to New Business. Upon motion from Jaenisch, seconded by Stierlen, and unanimously carried, the amended agenda was approved.

**Visitors:**

None

**Public Comment:**

None

**Consent Agenda Minutes/Claims**

Upon motion from Jaenisch, seconded by Stierlen and unanimously carried, council approved the consent agenda which includes minutes of the Regular Council Meeting of October 12th, 2023 and the claims and prepaid disbursements of November 9th, 2023 as presented and reviewed by Stierlen.

**Public Works**

Superintendent Johnson mentioned that streets had been swept, large cottonwoods cut down and the garden was completed.

**Council Reports**

Jaenisch spoke about the State and Federal Funding Event that he and Ellingson attended. He said it was very informational and that there are a lot of programs available that could assist the city.

**Mayor's Report**

Mayor Johnson spoke about her trip to the Ashby Living Center for Bingo and the following tour. She found out that the Ashby Living Center has a 17 person waiting list and that they would like a daycare there.

**Clerk's Report**

The Clerk's Report was reviewed.

**Public Safety - Law Enforcement & Fire /Ambulance Report**

The reports were reviewed.

**Old Business**

**David Ford Purchase Agreement**

Mayor Johnson and Clerk Thormodson will be meeting with Anderson Law office on Friday November 17<sup>th</sup> to sign the purchase agreement

**New Business**

**Request Approval: Step Plan for 2024-2026**

The Step Plan was reviewed. 2024 wages set for step plan employees. 2025 and 2026 will be adjusted to reflect that year's COLA. Upon motion from Jaenisch, seconded by Obright and unanimously carried, council agreed to the Step Plan for 2024-2026 with the condition that in year's 2025 and 2026 the COLA will be used.

**Senior and Community Center**

Discussion was had about taking over responsibilities of renting out the center.

**Request Approval: Land Use Permit 2023-05**

Upon motion from Jaenisch, seconded by Stierlen and unanimously carried, council approved Land Use Permit 2023-05.

**Request Approval:  
Resolution 2023-11  
Approving Liquor  
Licenses for 2024**

Upon motion from Jaenisch, seconded by Obright - **Resolution 2023-11 Approving Liquor Licenses for 2024.** Roll Call Vote, those voting for: Stierlen, Johnson, Jaenisch and Obright. Those voting against: None. Carried

**Request Approval:  
New Ambulance  
Hires**

Upon motion from Jaenisch, seconded by Obright and unanimously carried, council approved the hiring of Travis Nyreen and Carrie Clauson for the Ambulance.

**Request Approval:  
Amend Ordinance 2  
Fees**

Upon motion from Jaenisch, seconded by Stierlen and unanimously carried, council approved adding a \$100 Assessment Fee for certifying unpaid utility fees to Property Taxes.

**December Regular  
Council Meeting**

The next regular City Council Meeting will be on December 14th, 2023 starting at 5:30 pm at Ashby City Hall.

**Adjourn**

Upon motion by Jaenisch, seconded by Obright and unanimously carried, the meeting was adjourned at 6:30 pm.

ATTEST: \_\_\_\_\_  
Mike Thormodson, City Clerk

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Amy Johnson, Mayor