

**MINUTES**  
**Regular Meeting**  
**December 13, 2018**

- Regular Meeting** A regular council meeting of the City of Ashby, MN was held at Ashby City Hall with the following members present: Tom Grover, Heather Rossum, Ronnie Jaenisch, Wayne Stierlen and Robert Grover Absent: None. Also present: Clerk Schmitz, Superintendent Johnson and Deputy Clerk Helle. Absent: Attorney Walton. Visitor's Present: Darrin Froemming (TFC Poultry). Mayor Grover called the meeting to order at 6:00 pm.
- Agenda Approval** Upon motion from Jaenisch, seconded by R. Grover and unanimously carried, the agenda was approved with additions of water quality at T & B's and snow removal parking.
- Visitors:**  
**Darrin Froemming**  
**(TFC Poultry) – Pre-**  
**Treatment**  
**Agreement** Darrin Froemming was present to discuss the newly presented Pre-Treatment Agreement between the City of Ashby and TFC Poultry. Upon motion from Jaenisch, seconded by Stierlen and unanimously carried, council approved the five-year Pre-Treatment Agreement as presented.
- The council inquired about the recent problem with odor coming from the TFC facility. Froemming discussed the processes that are being done to try and find the cause of the odors and what is being done to keep the odor under control.
- Minutes/Claims/  
Consent Agenda** Upon motion from Stierlen, seconded by Rossum and unanimously carried, council approved the consent agenda which includes minutes of the regular council meeting of November 8th, 2018, the Special Council Meeting of November 13<sup>th</sup>, 2018 and the claims and prepaid disbursements of December 13<sup>th</sup>, 2018 as presented and reviewed by Council Member Jaenisch.
- Mayor Report** Mayor Grover discussed a call he received from Otter Tail Power Company in response to all of the recent power outages that Ashby has been receiving and what Otter Tail Power is doing to change their communication process for such outage events.
- Snow Removal  
Parking** Mayor Grover has received complaints regarding parking on the street on Larson Avenue after snow events. A notification will be prepared and the Sheriff's Department will be contacted to put notices on cars if they are in violation of the City's Snow Removal Parking Ordinance.
- Council Reports** R. Grover discussed water problems that have been reported at T & B's Shortstop. There have been issues of very colored water. Superintendent Johnson will talk with the owner and try to figure out where the problem is coming from.
- Clerk's Report** The clerk's report was reviewed.
- Approval –  
Outstanding Checks  
from 2015** Clerk Schmitz reported that there are several checks from the 2015 fiscal year that have never cleared through the bank. Upon motion from Jaenisch, seconded by R. Grover and unanimously carried, council approved to have the outstanding checks voided and for Clerk Schmitz to adjust the 2018 beginning year balances to reflect the addition of the outstanding checks back into their respective funds.
- Public Safety -  
Law Enforcement  
Report** Council reviewed the log report as presented by the Sheriff's Department.
- Fire/Ambulance  
Department** Run report reviewed.
- Approval: Close  
accounts with  
MidMinnesota  
Credit Union** Upon motion from R. Grover, seconded by Jaenisch and unanimously carried, council approved to close all city accounts with MidMinnesota Credit Union and transfer to First State Bank of Ashby, to include City, Ambulance and Fire Department.

**Approval: Municipal Contribution to VFBA for 2019** Upon motion from R. Grover, seconded by Rossum and unanimously carried, council approved the Voluntary Municipal contribution to VFBA for 2018 as recommended by the Ashby Fire Department.

**Public Works** Work Order Report Reviewed.

**New Business: Unpaid Property Taxes PID #'s 17-0030-000 & 17-0031-000** Motion by Rossum, seconded by Jaenisch and unanimously carried, council approved to have Assistant City Attorney Anderson send a notice to cancel contract for deed on the properties that have not paid the taxes that are required per the agreement.

**2019 Budget Approvals** Upon motion from R. Grover, seconded by Jaenisch and unanimously carried, council approved the 2019 Budgets as presented and recommended by the Budget Committee. To include: General Fund, Fire Department, Ambulance, Arrow EMS, Water, Sewer, Garbage, and Storm Sewer.

**2019 Equipment Replacement/Fund Disbursement** Upon motion from Jaenisch, seconded by Rossum and unanimously carried, council approved the 2019 Equipment Replacement and Fund Disbursement as presented and recommended by the Budget Committee.

**Resolution 2018-21 – Adopting Final Property Tax Levy** Upon motion from Jaenisch, seconded by Rossum - **Resolution 2018-21 Resolution Adopting Final Property Tax Levy for 2019.** Roll Call Vote, those voting for: R. Grover, Jaenisch, Rossum, Stierlen. T. Grover. Those voting against: None. Carried

**Resolution 2018-22 – Year End Transfers** Upon motion from Jaenisch, seconded by Rossum - **Resolution 2018-22 Resolution Approving 2018 Year End Transfers.** Roll Call Vote, those voting for: R. Grover, Jaenisch, T. Grover, Rossum, Stierlen. Those voting against: None. Carried

**Resolution 2018-23 – Designating Polling Place** Upon motion from R. Grover, seconded by Jaenisch - **Resolution 2018-23 Resolution Designating 2019 Municipal Precinct Polling Place.** Roll Call Vote, those voting for: R. Grover, Jaenisch, T. Grover, Rossum, Stierlen. Those voting against: None. Carried

**Resolution 2018-24 – Certifying Delinquent Utilities to Property Taxes** Upon motion from Jaenisch, seconded by Rossum - **Resolution 2018-24 Resolution Certifying Delinquent Utilities to Property Taxes for PID #17-0082-106.** Roll Call Vote, those voting for: R. Grover, Jaenisch, T. Grover, Rossum, Stierlen. Those voting against: None. Carried

**Approve: 2019 Fee Ordinance** Upon motion from Jaenisch, seconded by Rossum and unanimously carried, council approved the 2019 Fee Ordinance as presented and recommended by the Budget Committee.

**Adjourn** Upon motion from Jaenisch, seconded by R. Grover and unanimously carried, the meeting was adjourned.

ATTEST: \_\_\_\_\_  
Jackie Schmitz, City Clerk

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Tom Grover, Mayor