

**MINUTES**  
**Regular Meeting**  
**December 14<sup>th</sup>, 2017**

- Regular Meeting** A regular council meeting of the City of Ashby, MN was held at Ashby City Hall with the following members present: T. Grover, Jaenisch, Rossum, and Stierlen. Members absent: R. Grover arrived later. Also present: Clerk Schmitz, Superintendent Johnson, Deputy Clerk Helle, and Attorney Walton. Absent: None. Visitor's Present: Winnie and Alden Thompson. Mayor Grover called the meeting to order at 6:00 pm.
- Agenda Approval** Upon motion from Jaenisch, seconded by Stierlen and unanimously carried, the agenda was approved.
- Minutes/Claims/Consent Agenda** Upon motion from Jaenisch, seconded by Rossum and unanimously carried, council approved the consent agenda which includes minutes of the regular council meeting of November 9<sup>th</sup>, 2017, and the claims & prepaid disbursements of December 14<sup>th</sup>, 2017 as presented.
- Council Report** Council member Rossum addressed concerns of several potential near accidents next to the Park Region building while residents are backing out and semi-trucks are coming around the corner from the elevator and unable to stop in time. Council discussed with no action taken.
- Council also discussed concern with a lawn mower at 517 Larson Ave. There was concern of the mower being so close to the road that it could potentially be hit by the snow plow. The mower is on the property of the owner.
- Clerk's Report** The clerk's report was reviewed.
- Public Safety – Law Enforcement Report** Council reviewed the log report as presented by the Sheriff's Department.
- Fire Department Report** Upon motion from Jaenisch, seconded by Rossum and unanimously carried, council approved payment to Volunteer Firefighter Benefit Association for the Voluntary Municipal Contribution for 2017. The total amount to be paid is \$8,000 with \$1,000 coming from the General Fund.
- Ambulance Member Re-Hire** Upon motion from Jaenisch, seconded by Stierlen and unanimously carried, council approved the re-hire of Aric Risbrudt to the Ashby Ambulance Department.
- Arrow EMS Report** Chad Smith, Arrow EMS Instructor reported that Arrow EMS will be reviewing the Variance Medications with the Ashby Ambulance Service. This was the last report by Chad Smith as the Arrow EMS Coordinator. Smith thanked the council for the opportunity and experiences that he has received in this role.
- Public Works Report** Superintendent Johnson reported that the aerators should be installed at the ponds by next week to satisfy the temporary solution at the ponds. The Project Timeline from TFC Poultry was reviewed for the permanent project that is expected to be completed in September 2018. The work order report was reviewed.
- Old Business – City Restaurant/Club 74 Off-Sale Liquor License** It was determined that Club 74 is not allowed to fill growlers as was previously approved at the November 2017 council meeting. According to the Alcohol and Gambling Division, only licensed brewers are allowed to fill growlers. The off-sale license was withdrawn by Club 74.
- ABC Brewing – Off-Sale Brewer/Sunday Liquor License** The application that was filled out for the approval of the off-sale license for ABC Brewing was the wrong application. The correct Brewer's Off-Sale has been completed. The Brewery would also like to be able to fill growlers on Sunday, which requires approval for the Sunday License. Upon motion from Jaenisch, seconded by Rossum and unanimously carried, council approved the Sunday Liquor License Request.
- Budget Approval** Upon motion from Stierlen, seconded by Jaenisch and unanimously carried, council approved the 2018 Budget Report approving all budgets as presented.

**Equip. Replacement Fund/Fund Disburse Approval**

Upon motion from Jaenisch, seconded by Rossum and unanimously carried, council approved the 2018 Equipment Replacement Fund and Disbursement Fund.

**Resolution 2017-22 Adopt Final Property Tax Levy**

Upon motion from Jaenisch, second by Rossum, Resolution 2017-22 – Resolution Adopting Final Property Tax Levy. Roll Call Vote, those voting for: Jaenisch, T. Grover, Rossum, Stierlen. Those voting against: None. Carried

**Resolution 2017-23 Approve Fund Transfer**

Upon motion from Jaenisch, second by Rossum, Resolution 2017-23 – Resolution Allowing Transfer of Funds For 2017 Year-End. Roll Call Vote, those voting for: Jaenisch, T.Grover, Rossum, Stierlen. Those voting against: None. Carried

**2018 Fee Ordinance**

Upon motion from Jaenisch, seconded by Rossum and unanimously carried, council approved the 2018 Fee Ordinance.

**Vacation/Comp Time Report**

The vacation and comp time reports were reviewed.

**Fire Department Report Addition**

R. Grover reported that he had sat in on interviews for several individuals to serve on the Ashby Fire Department. No new members are needed at this time but could possibly in the near future. All interviews went well.

Upon motion from Jaenisch, seconded by R. Grover and unanimously carried, the meeting was adjourned.

ATTEST: \_\_\_\_\_  
Jackie Schmitz, City Clerk

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Tom Grover, Mayor