

December 11th, 2025

5:30 pm

Council Meeting

Check Bills – Scott

2025 COUNCIL CHECKING BILLS

Jan. - Wayne
Feb. – Jake
March – Scott
April – Ron
May – Jake
June - Ryan
July –Scott
August – Wayne
September – Jake
October –Ryan
November - Amy
December – Scott



CITY COUNCIL MEETING AGENDA
Thursday, December 11th, 2025
Ashby City Hall – 5:30 P.M.

Call to order
Pledge of Allegiance
Additions to Agenda/Approval of Agenda

Visitors

Public Comment

- Must sign in prior to beginning of Council Meeting, 3 minute time limit

Consent Agenda

- Approval of Minutes
- Approval of Bills

Council Reports

Mayor's Report

Administration

- Clerk/Treasurer's Report

Public Works

Public Safety

- Grant County Law Enforcement Report
- Fire/Ambulance Department Report

Old Business

New Business

- County Garbage Rate Increase for 2026
- Ashby Snow Removal Policy
- Request Approval 2026 Budget: General, Water, Sewer, Garbage & Storm Sewer Funds
- Request Approval: Equipment Replacement Plan & Fund Disbursement
- **Request Approval: Resolution 2025-30** Adopting Final Property Tax Levy
- **Request Approval: Resolution 2025-31** Approving Mail Ballot Location for Ashby Residents that Reside in Grant County
- **Request Approval: Resolution 2025-32** Allowing Automated Clearing House (ACH) Bank Payments
- **Request Approval: Resolution 2025-33** Allowing Transfers of Funds for Year-End
- Council Payroll-Time Sheets

Adjourn

MINUTES
October Regular Council Meeting
Thursday, November 13th, 2025

Regular Meeting	A regular council meeting of the City of Ashby, MN was held at Ashby City Hall with the following members present: Mayor Scott Ellingson, Ryan Kari, Amy Johnson, Wayne Stierlen and Jake Dahle. Absent: None. Also present: Clerk Thormodson and Public Works Superintendent Johnson. Visitor: Tom Rudd. Mayor Ellingson called the meeting to order at 5:30 pm.
Agenda Approval	Upon motion from Stierlen, seconded by Dahle, and unanimously carried, the agenda was approved.
Visitors:	Mr. Rudd just observed.
Public Comment	None given
Consent Agenda Minutes/Claims	Upon motion from Dahle, seconded by Kari and unanimously carried, council approved the consent agenda which included minutes of the Regular Council Meeting of October 9 th , 2025, and the claims and prepaid disbursements of November 13 th , 2025 as presented and reviewed by Johnson.
Council Report	Stierlen has received complaints about the smell coming from TFC Poultry. Council recommended that Clerk Thormodson text the owners when he receives a complaint.
Mayor Report	Nothing to report.
Administration	The Clerk's report was reviewed.
Public Safety -Law Enforcement -Fire/Ambulance Department Report	The Grant County Law Enforcement and Fire/Ambulance Department reports were reviewed.
<u>Public Works</u>	Superintendent Johnson reported that the streets had been swept and that he will be flushing the hydrants during the next couple of weeks.
<u>Old Business</u> -Nursing Home	City Attorney Anderson is working on increasing the parcel size for the nursing home building so the whole building is on the parcel.
-401 Larson	City Attorney Anderson is getting the title transferred for 401 Larson to the City of Ashby. This was purchased in April 2025. Once title is obtained, there is agreement with 4R properties to purchase it from the city and build a 4-Plex.
-Municipal Solar Installation Update	Most of the racking has been installed to hold the solar panels on City Hall/Fire Hall. The solar panels should be installed during the week of November 17 th . The project should be complete by the end of the year.
<u>New Business</u> *Request Approval Resolution 2025-19 2026 Liquor Licenses	<u>Resolution 2025-19: 2026 Liquor License Approvals.</u> Dahle moved to approve liquor licenses for the Ashby Legion and Spirits Isle and it was seconded by Stierlen. Roll Call Vote: Ellingson, Johnson, Kari, Dahle and Stierlen voted in favor. Resolution 2025-19 passed.

*Request Approval
Resolution 2025-20: Unpaid
Mowing Fee Assessment to
2026 Property Taxes

Resolution 2025-20: Unpaid Mowing Fee Assessment to 2026 Property Taxes. Dahle moved to assess the unpaid mowing fees for 2025 to the 2026 Property Taxes for the two land owners in Country View Estates and it was seconded by Stierlen. Roll Call Vote: Ellingson, Johnson, Kari, Dahle and Stierlen voted in favor. Resolution 2025-20 passed.

*Request Approval
Resolutions 2025-21,
2025-22, 2025-23,
2025-24, 2025-25, 2025-26,
2025-27 & 2025-28
Unpaid Mowing Fee
Assessment to 2026
Property Taxes

Resolutions 2025-21 through 2025-28: Delinquent Utilities Assessment to 2026 Property Taxes. Stierlen moved to assess the delinquent utilities for 2025 to the 2026 Property Taxes and it was seconded by Dahle. Roll Call Vote: Ellingson, Johnson, Kari, Dahle and Stierlen voted in favor. Resolutions; 2025-21, 2025-22, 2025-23, 2025-24, 2025-25, 2025-26, 2025-27 and 2025-28 passed.

*Request Approval:
Resolution 2025-29
Accepting Donations to
Ashby Fire Department

Resolution 2025-29: Accepting Donations to the Fire Department. Johnson moved to accept the donations for the Fire Department and it was seconded by Kari. Roll Call Vote: Ellingson, Johnson, Kari, Dahle and Stierlen voted in favor. Resolution 2025-29 passed.

December Council Meeting

The next regular city council meeting will be on December 11th, 2025 starting at 5:30 pm.

Adjourn

Upon motion by Kari, seconded by Wayne and unanimously carried, the meeting was adjourned at 5:51 pm.

ATTEST: _____
Mike Thormodson, City Clerk

Scott Ellingson, Mayor



Nov. 2025 - Dec. 2025 Council Bills

Date	Claim #	Check #	Paid to:	Amount
Total Prepays (Attached Disbursement Register)				\$15,022.12
Total Claims for Approval (Attached)				\$27,151.14

\$42,173.26

*Disbursement Register lists all bills paid since last council meeting.
Claims List for Approval are bills to be paid after council approval.*

2025 Clerk/Treasurer's Report

November 14th—December 11th, 2025

The following is a list of work items in addition to regular monthly activities which includes all financial aspects of the City, utility billing, preparing and delivering council packets, updating web-site, posting and publishing notices, economic development tasks, maintaining work order system, publish and make changes to ordinances, keep policy book and resolution book updated and handle several items for the fire and ambulance department.

- 2026 County Garbage Rate increase
- Finalized 2026 Budget
- Accessibility Fee Billing
- Nuisance Parking and Storage work
- MN Paid Leave reporting
- Created Year End Resolutions
- Council/Ambulance Payroll Prep
- Ambulance MN Medicaid Enrollment
- Liquor License Renewals
- EMS Cost Collection

Ashby Officer Activity Report - November 2025



Employee	Date	Activity	Start	End	Time	Comment	Veh #	Miles	Weather
Mickelsen, Kyle	11/9/2025	CT	22:08	00:08	02:00	ashby patrol	405	0	
	11/18/2025	CT	00:00	02:00	02:00	ashby patrol	405	0	
	11/21/2025	CT	23:04	00:04	01:00	ashby patrol	405	0	
	11/23/2025	CT	02:56	04:36	01:40	ashby patrol	405	0	
	11/24/2025	CT	01:31	03:31	02:00	ashby patrol	405	0	
Total					8:40:00			0	
Nelson, Logan	11/13/2025	CT	01:35	03:00	01:25	1 HOUR AND 25 MINUTES PATROL	411	0	
		CT	20:55	22:55	02:00	2 HOURS PATROL	411	0	
	11/14/2025	CT	02:12	02:57	00:45	45 MINUTES PATROL	411	0	
	11/17/2025	CT	13:00	14:00	01:00	1 HOUR FOR ICR - 25004360	411	0	
		CT	17:32	18:12	00:40	40 MINUTES PATROL	411	0	
	11/22/2025	CT	17:15	18:15	01:00	1 HOUR PATROL	411	0	
	11/23/2025	CT	17:25	18:15	00:50	50 MINUTES PATROL	411	0	
	11/24/2025	CT	13:15	14:25	01:10	1 HOUR FOR ICR - 25004450	411	0	
	11/25/2025	CT	10:10	11:10	01:00	1 HOUR PATROL	411	0	
	Total					9:50:00		0	
Obright, Jeremy	11/4/2025	CT	04:00	06:00	02:00	2 HOURS PATROL	403	0	
	11/5/2025	CT	04:50	05:50	01:00	1 HOUR PATROL	403	0	
	11/15/2025	CT	11:58	12:58	01:00	1 HOUR FOR CALL	403	0	
	11/18/2025	CT	05:15	06:00	00:45	45 MINUTES PATROL	403	0	
	11/22/2025	CT	05:30	06:00	00:30	30 MINUTES PATROL	403	0	
	11/24/2025	CT	05:26	05:56	00:30	30 MINUTES PATROL	403	0	
	11/25/2025	CT	04:29	05:59	01:30	90 MINUTES PATROL	403	0	
	Total					7:15:00		0	
Olson, Wyatt	11/2/2025	CT	21:00	22:00	01:00		412	0	
	11/6/2025	CT	19:00	22:00	03:00		412	0	
Total					4:00:00		0		
Rude, Andy	11/1/2025	CT	22:10	23:40	01:30	PATROL	410	0	
	11/1/2025	CT	0:00	1:05	1:05	PATROL	410	0	
	11/5/2025	CT	23:55	00:55	01:00	PATROL	410	0	



Ashby Officer Activity Report - November 2025

		11/7/2025	23:21	00:36	01:15	TIME FOR 405	405	0
Rustand, Nolan	11/20/2025	CT	19:45	20:15	00:30	ICR #25-4406	410	0
	11/27/2025	CT	22:10	00:10	02:00	PATROL	410	0
	11/28/2025	CT	22:30	00:00	01:30	PATROL	410	0
	11/29/2025	CT	19:45	20:15	00:30	PATROL	410	0
	Total				9:20:00			0
	11/3/2025	CT	22:20	00:20	02:00		407	0
	11/4/2025	CT	23:10	02:10	03:00		407	0
	11/10/2025	CT	20:45	21:30	00:45		407	0
	11/11/2025	CT	22:00	22:45	00:45		407	0
	11/15/2025	CT	00:00	02:00	02:00		407	0
Skadsem, Jordan	11/16/2025	CT	19:00	20:00	01:00		407	0
	11/17/2025	CT	00:05	00:35	00:30		407	0
	11/17/2025	CT	00:00	02:00	02:00		407	0
	11/19/2025	CT	21:20	22:20	01:00		407	0
	11/20/2025	CT	03:45	05:45	02:00		407	0
	11/28/2025	CT	20:15	20:45	00:30		407	0
	11/29/2025	CT	18:15	19:15	01:00		407	0
	Total				16:30:00			0
	11/1/2025	CT	08:37	09:37	01:00		406	0
	11/7/2025	CT	17:20	17:50	00:30		406	0
11/15/2025	CT	12:15	13:15	01:00		406	0	
11/19/2025	CT	14:00	14:30	00:30		406	0	
11/21/2025	CT	05:55	06:25	00:30		406	0	
11/29/2025	CT	07:45	08:45	01:00		406	0	
11/30/2025	CT	17:05	17:50	00:45		406	0	
Total				5:15:00			0	
Total				60:50:00			0	

**Ashby City Activity Report
November 2025**

Title	Reported Date
Family Service	11/6/2025
Agency Assist	11/6/2025
Suspicious	11/15/2025
Traffic Stop	11/15/2025
School Related Incidents	11/17/2025
911 Hang Up	11/18/2025
911 Hang Up	11/19/2025
Suspicious	11/19/2025
911 Hang Up	11/20/2025
Motorists Assist	11/20/2025
Suspicious	11/20/2025
Compliance Checks	11/22/2025
School Related Incidents	11/24/2025
Motorists Assist	11/25/2025
Public Assist	11/28/2025
Traffic Complaint	11/29/2025

2025

Average for the year

	January	February	March	April	May	June	July	August	September	October	November	December
City Tonnage	55500	43080	53180	58980	61540	65100	70860	65080	72200	60440	59380	
TFC Tonnage	24320	11800	12980	25040	24400	15440	32340	27920	25940	24120	26420	
TFC %	43.81982	27.3909	24.40767	42.45507	39.64901	23.71736	45.63929	42.90104	35.9279778	39.90735	44.493095	37.30078



The City of Ashby is an equal opportunity provider & employer.

Ashby City Hall

203 West Main

Ashby, MN 56309

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Email ashbycit@prtcl.com Web-site: www.ashbymnnesota.org

Snow Plowing Policy

The City of Ashby Public Works Department is committed to provide excellent snow removal services to the community; and to provide safe passages for vehicular and pedestrian traffic. **The City maintains an agreement with Grant County Highway Department to plow city streets.**

The City will provide snow removal services in a safe and cost effective manner, keeping in mind safety, budget, personnel and environmental concerns. The City will utilize its employees and equipment, and/or private contractors when necessary to provide this service.

Snow removal and clean up operations shall begin after the County has plowed city streets or next low traffic period and shall continue periodically throughout the duration of the storm. It is the intentions of the City to, if possible, keep these routes open to traffic during the storm. However, snow and ice control operations will be conducted only when weather conditions do not endanger the safety of employees and equipment, and operations are effective. Factors that may delay snow and ice control operations include: severe cold, significant winds, limited visibility and rapid accumulation of snow and/or ice. It is not the intent of the City to keep these routes completely snow or ice free during a storm.

Generally, operations shall continue until all roads are passable. Widening and clean-up operations may continue immediately or on the following work day depending on conditions and circumstances. Plowing of designated fire lanes, cul-de-sacs, and parking lots will occur after snow has been removed from the Main Street area. It is up to the adjacent property owners to plow alleys.

Fire Lanes – absolutely no parking or placement of objects in fire lanes so as not to interfere with the travel of emergency vehicles, snow plowing or other city service vehicles.

Safety of the plow operators and the public are important. Snow plowing removal operations may be terminated to allow personnel adequate time for rest. Any decision to suspend operations shall be made by the Public Works Superintendent and shall be based on conditions of the storm. The City will still provide access for emergency services (ambulance, fire, police and medical) during a major snow or ice storm within the City limits.

Snow removal and clean-up may be interrupted in order to respond to emergency requests for assistance, or at the direction of the Public Works Superintendent.

Sand and salt mixtures are spread over ice or slippery areas to provide an abrasive mixture to melt the ice. Sanding is done the first initial time of plowing operations or whenever ice or slippery conditions develop. Salt and sand will be applied to intersections, curves and hills. The City of Ashby does not have a dry pavement policy, so drivers will always have to be careful during the winter season.

For safety reasons, it is necessary to plow streets from curb to curb so that all snow is cleared from the streets to provide safe traffic flow. It is not the intent of the plow drivers to fill resident's driveways or sidewalks

with snow, however this is the only place the snow can go so the streets can be kept clear of snow. Drivers make every attempt to minimize the amount of snow deposited in driveways, but the amount can still be significant. Based on priorities and staffing levels, the City of Ashby does not provide driveway cleaning. Possible exceptions are at the discretion of the Public Works Superintendent for emergency situations.

Trash and recyclable containers should be placed on driveway aprons or boulevard areas at least ten (10) feet behind the curb or edge of the street. Do not place containers in the street. The City of Ashby is not responsible for tipped or split containers.

During snow and ice control operations, questions will be received by Ashby City Hall staff. The Public Works Department will take measures to keep the City Hall staff informed and updated regarding snow and ice removal operations. (e.g. schedules and breakdowns)

Fire hydrants need to be kept clear of snow so quick access can be made in the case of an emergency. The Public Works Department will make every effort to keep hydrants clear. However, due to work load, fire hydrants may not immediately be cleared. Therefore, City residents are asked to keep fire hydrants in their neighborhoods clear of snow.

We will make every effort to avoid damage, but unfortunately it does happen and due to limited staffing and budget, the City is not responsible for sod repair due to sod that has been damaged by a snow plow.

Thank you.

Adopted by the Ashby City Council on December 4, 2007

Val Martin
Clerk/Treasurer

Tom Grover
Mayor

Proposed Budget Report

City of Ashby

Receipts	2024 Actual	2024 Actual Budget	2025 as of 12/5/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
100: General Fund						
Taxes						
General Property Taxes						
General Property Taxes (31001 through 31299)	\$200,305.17	\$203,200.00	\$110,820.71	\$189,534.00	\$198,617.00	4.79
HRA in Lieu of Taxes	\$287.77	\$200.00	\$391.75	\$300.00	\$300.00	0.00
Total General Property Taxes	\$200,592.94	\$203,400.00	\$111,212.46	\$189,834.00	\$198,917.00	4.78
Penalties And Interest On Delinquent Taxes						
Penalties & Int-Delinq Taxes	\$310.44	\$0.00	\$221.77	\$0.00	\$0.00	N/A
Total Penalties And Interest On Delinquent Taxes	\$310.44	\$0.00	\$221.77	\$0.00	\$0.00	N/A
Licenses And Permits						
Business Licenses And Permits						
LICENSES AND PERMITS	\$637.50	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Business Licenses and Permits	\$0.00	\$1,200.00	\$550.00	\$200.00	\$200.00	0.00
Total Business Licenses And Permits	\$637.50	\$1,200.00	\$550.00	\$200.00	\$200.00	0.00
Non-Business Licenses And Permits						
Building Permits (Excludes surcharge)	\$242.50	\$50.00	\$720.87	\$400.00	\$400.00	0.00
Animal Licenses	\$55.00	\$60.00	\$30.00	\$50.00	\$50.00	0.00
Election Filing Fees	\$2.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Non-Business Licenses And Permits	\$299.50	\$110.00	\$750.87	\$450.00	\$450.00	0.00
Intergovernmental Revenues (Igr)						
State Igr						
Local Government Aid	\$148,182.00	\$148,142.00	\$77,993.50	\$148,411.00	\$148,811.00	0.27
Mobile Home Homestead Credit	\$0.00	\$0.00	\$145.14	\$0.00	\$0.00	N/A
Total State Igr	\$148,182.00	\$148,142.00	\$78,138.64	\$148,411.00	\$148,811.00	0.27
Igr From Other Local Governmental Units						
GRANTS & AIDS FROM LOCAL GOVT	\$2,183.59	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Grants & Aids from Other Local	\$650.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Other County Grants and Aids	\$10,661.50	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Igr From Other Local Governmental Units	\$13,495.09	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Charges For Services						
General Government						
Misc. Charges	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Pelican Lake Township	\$279.43	\$0.00	\$334.27	\$0.00	\$0.00	N/A
CHARGES FOR SERVICES	\$400.00	\$0.00	\$1,100.00	\$0.00	\$0.00	N/A
Total General Government	\$779.43	\$0.00	\$1,434.27	\$0.00	\$0.00	N/A
Sanitation						
BRUSH SITE	\$1,030.00	\$1,000.00	\$1,064.00	\$1,000.00	\$1,000.00	0.00
Total Sanitation	\$1,030.00	\$1,000.00	\$1,064.00	\$1,000.00	\$1,000.00	0.00
Other Charges For Services						
Service Charges - Misc.	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

Proposed Budget Report

Receipts	2024 Actual	2024 Actual Budget	2025 as of 12/5/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
00: General Fund						
Charges For Services	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Other Charges For Services						
Fines And Forfeits						
Fines	\$173.30	\$600.00	\$2,088.85	\$400.00	\$400.00	0.00
Total Fines	\$173.30	\$600.00	\$2,088.85	\$400.00	\$400.00	0.00
Miscellaneous Revenues						
MISCELLANEOUS REVENUES	\$4,359.07	\$0.00	\$422.50	\$0.00	\$0.00	N/A
Interest Earning	\$150.87	\$125.00	\$142.88	\$125.00	\$125.00	0.00
Misc. Income	\$108.58	\$0.00	\$137.78	\$0.00	\$0.00	N/A
SPECIAL ASSESSMENTS	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Penalties and Interest	\$53.97	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Refunds & Reimbursements	\$5,890.99	\$0.00	\$1,834.94	\$0.00	\$0.00	N/A
Total Other Miscellaneous Revenues	\$10,663.48	\$125.00	\$2,538.10	\$125.00	\$125.00	0.00
Proprietary Fund Revenues						
Refuse Charges	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	N/A
Customer Charges	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	N/A
Total Refuse Charges	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	N/A
Receipts Total	\$376,263.68	\$354,577.00	\$198,198.96	\$340,420.00	\$349,903.00	2.79

Disbursements	2024 Actual	2024 Actual Budget	2025 as of 12/5/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
100: General Fund						
General Government						
Legislative						
GENERAL GOVERNMENT						
Wages and Salaries: Full-time Employees-Regular	\$38.25	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Employer Contributions for Retirement: FICA Contributions	\$31.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Employer Paid Insurance: Medicare	\$7.25	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Meeting Supplies	\$63.58	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Professional Services	\$135.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Communications: Postage	\$295.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Insurance	\$8.83	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Returned Checks	\$0.00	\$0.00	\$5.00	\$0.00	\$0.00	N/A
Council/Town Board						
Wages and Salaries: Full-time Employees-Regular	\$8,197.77	\$11,000.00	\$1,438.63	\$11,000.00	\$11,000.00	0.00
Training Expenses	\$350.00	\$1,600.00	\$350.00	\$1,200.00	\$800.00	-33.33
Employer Contributions for Retirement: FICA Contributions	\$424.70	\$950.00	\$533.20	\$1,000.00	\$1,000.00	0.00
Employer Paid Insurance: Medicare	\$99.35	\$400.00	\$124.72	\$300.00	\$300.00	0.00
Worker's Compensation: Insurance Premiums	\$0.00	\$500.00	\$0.00	\$500.00	\$300.00	-40.00
Mileage	\$118.78	\$500.00	\$0.00	\$600.00	\$200.00	-66.67
Meeting Supplies	\$690.35	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Professional Services	\$680.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Insurance: General Liability	\$2,661.44	\$2,100.00	\$2,799.39	\$2,800.00	\$3,000.00	7.14
Insurance: Bond Coverage	\$83.17	\$60.00	\$87.89	\$120.00	\$100.00	-16.67
Miscellaneous: Dues and Subscriptions	\$0.00	\$40.00	\$30.00	\$40.00	\$60.00	50.00
Total Legislative	\$13,884.47	\$17,150.00	\$5,368.83	\$17,560.00	\$16,760.00	-4.56
City/Town Clerk						
Elections						
Miscellaneous	\$1,039.70	\$800.00	\$0.00	\$800.00	\$800.00	0.00

Disbursements

100: General Fund

General Government

City/Town Clerk

Clerk

	2024 Actual	2024 Actual Budget	2025 as of 12/5/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
Wages and Salaries: Full-time Employees-Regular	\$20,382.92	\$21,000.00	\$18,155.01	\$22,250.00	\$21,750.00	-2.25
Training Expenses	\$1,886.65	\$1,600.00	\$1,915.97	\$1,500.00	\$1,000.00	-33.33
Employer Contributions for Retirement: PERA Contributions	\$1,571.61	\$2,000.00	\$1,374.48	\$1,700.00	\$1,600.00	-5.88
Employer Contributions for Retirement: FICA Contributions	\$1,204.13	\$1,300.00	\$1,228.33	\$1,400.00	\$1,400.00	0.00
Employer Paid Insurance: Health	\$2,864.96	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Employer Paid Insurance: Life	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Employer Paid Insurance: Health Savings	\$4,149.96	\$0.00	\$3,941.63	\$4,200.00	\$4,400.00	4.76
Employer Paid Insurance: Medicare	\$281.66	\$500.00	\$287.29	\$400.00	\$400.00	0.00
Health Insurance	\$6,297.55	\$12,000.00	\$9,564.56	\$9,500.00	\$14,200.00	49.47
Worker's Compensation: Insurance Premiums	\$362.64	\$500.00	\$345.72	\$400.00	\$400.00	0.00
Mileage	\$373.66	\$250.00	\$334.04	\$300.00	\$200.00	-33.33
Operating Supplies	\$17.89	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Clothing Allowance	\$59.99	\$100.00	\$39.99	\$100.00	\$100.00	0.00
Misc. Supplies	\$55.86	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Insurance: General Liability	\$914.87	\$700.00	\$966.80	\$1,100.00	\$1,000.00	-9.09
Insurance: Bond Coverage	\$96.00	\$150.00	\$101.45	\$150.00	\$200.00	33.33
Miscellaneous: Dues and Subscriptions	\$50.00	\$100.00	\$50.00	\$100.00	\$75.00	-25.00
Capital Improvement Plan	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	0.00
Total City/Town Clerk	\$41,610.05	\$42,000.00	\$38,305.27	\$44,900.00	\$48,525.00	8.07

Financial Administration

Financial Administration

Professional Services: Auditing and Accounting Services

Professional Services

Total Financial Administration

Law

City/Town Attorney

Professional Services: Legal Fees

Total Law

Other General Government

Professional Services: Auditing and Accounting Services	\$14,650.00	\$16,700.00	\$16,620.24	\$17,000.00	\$17,000.00	0.00
Professional Services	\$388.92	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Financial Administration	\$15,038.92	\$16,700.00	\$16,620.24	\$17,000.00	\$17,000.00	0.00
City/Town Attorney	\$6,832.00	\$7,000.00	\$5,437.50	\$8,000.00	\$8,000.00	0.00
Professional Services: Legal Fees	\$6,832.00	\$7,000.00	\$5,437.50	\$8,000.00	\$8,000.00	0.00
Total Law	\$6,832.00	\$7,000.00	\$5,437.50	\$8,000.00	\$8,000.00	0.00

Disbursements	2024 Actual	2024 Actual Budget	2025 as of 12/5/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
00: General Fund						
General Government						
Other General Government						
Building Operations						
Wages and Salaries: Full-time Employees-Regular	\$1,408.89	\$700.00	\$1,625.12	\$1,200.00	\$1,950.00	62.50
Training Expenses	\$12.18	\$500.00	\$272.79	\$350.00	\$350.00	0.00
Employer Contributions for Retirement: PERA Contributions	\$103.88	\$0.00	\$127.25	\$80.00	\$150.00	87.50
Employer Contributions for Retirement: FICA Contributions	\$79.19	\$50.00	\$114.09	\$100.00	\$150.00	50.00
Employer Paid Insurance: Medicare	\$18.52	\$20.00	\$26.69	\$30.00	\$30.00	0.00
Worker's Compensation: Insurance Premiums	\$356.98	\$350.00	\$276.29	\$350.00	\$350.00	0.00
Office Supplies: Accessories (staplers, pencil sharpeners, etc.)	\$250.16	\$750.00	\$0.00	\$700.00	\$500.00	-28.57
Mileage	\$76.38	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Meeting Supplies	\$676.95	\$800.00	\$294.27	\$1,000.00	\$400.00	-60.00
Operating Supplies	\$4,451.46	\$2,500.00	\$4,106.27	\$3,350.00	\$4,000.00	19.40
Misc. Supplies	\$649.98	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Professional Services: Engineering Fees	\$462.80	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Professional Services	\$0.00	\$1,000.00	\$2,534.38	\$1,200.00	\$1,000.00	-16.67
Cleaning	\$156.47	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Communications: Telephone	\$1,291.21	\$1,500.00	\$1,600.90	\$1,500.00	\$2,000.00	33.33
Communications: Postage	\$834.87	\$900.00	\$502.00	\$1,200.00	\$1,000.00	-16.67
Communications (Internet)	\$218.04	\$200.00	\$267.82	\$225.00	\$400.00	77.78
Advertising	\$74.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Legal Notice Publishing	\$275.45	\$1,500.00	\$1,033.20	\$1,000.00	\$1,300.00	30.00
Printing and Binding	\$484.81	\$700.00	\$264.27	\$500.00	\$500.00	0.00
Insurance: Property	\$2,983.78	\$3,900.00	\$3,153.15	\$3,250.00	\$3,300.00	1.54
Utility Services: Electric Utilities	\$1,558.66	\$1,900.00	\$1,362.83	\$1,900.00	\$1,900.00	0.00
Reimbursement	\$9.27	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Miscellaneous: Dues and Subscriptions	\$3,266.23	\$2,250.00	\$4,112.00	\$2,800.00	\$2,800.00	0.00
Miscellaneous	\$210.00	\$800.00	\$407.19	\$1,300.00	\$1,500.00	15.38
Rentals	\$0.00	\$250.00	\$0.00	\$250.00	\$250.00	0.00
Miscellaneous: Donations to Civic Organizations (Bands, etc.)	\$3,000.00	\$2,250.00	\$2,250.00	\$3,000.00	\$2,500.00	-16.67
Capital Improvement Plan	\$0.00	\$7,000.00	\$1,896.63	\$3,000.00	\$3,000.00	0.00
Pelican Lake Township						
Insurance: Property	\$252.72	\$0.00	\$267.07	\$0.00	\$0.00	N/A
Utility Services: Electric Utilities	\$81.55	\$0.00	\$71.30	\$0.00	\$0.00	N/A
Total Other General Government	\$23,244.43	\$29,820.00	\$26,565.51	\$28,285.00	\$29,330.00	3.69
Public Safety						
Police						
Law Enforcement						
Contract Wages	\$42,537.00	\$43,000.00	\$40,162.10	\$44,000.00	\$45,200.00	2.73

Disbursements

	2024 Actual	2024 Actual Budget	2025 as of 12/5/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
100: General Fund						
Public Safety						
Police						
PUBLIC SAFETY						
Fire Protection Contract	\$11,937.00	\$11,937.00	\$8,500.00	\$12,000.00	\$10,000.00	-16.67
Fire Truck Replacement	\$15,625.00	\$15,875.00	\$16,500.00	\$16,000.00	\$15,000.00	-6.25
Ambulance Services						
Office Supplies: Accessories (staplers, pencil sharpeners, etc.)	\$61.17	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Police	\$70,160.17	\$70,812.00	\$65,162.10	\$72,000.00	\$70,200.00	-2.50
Animal Control						
Animal Control Expenditures						
Miscellaneous: Dues and Subscriptions	\$375.00	\$250.00	\$375.00	\$400.00	\$450.00	12.50
Total Animal Control	\$375.00	\$250.00	\$375.00	\$400.00	\$450.00	12.50
Public Works						
Highways, Streets And Roadways						
Highways, Streets & Roadways						
Worker's Compensation: Insurance Premiums	\$870.94	\$1,000.00	\$692.87	\$1,300.00	\$950.00	-26.92
Operating Supplies: Motor Fuels	\$356.75	\$800.00	\$558.64	\$800.00	\$800.00	0.00
Operating Supplies	\$246.56	\$625.00	\$1,116.86	\$625.00	\$750.00	20.00
Repair and Maintenance Supplies: Equipment Parts	\$30.39	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Misc. Supplies	\$139.85	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Professional Services	\$94.55	\$2,700.00	\$142.50	\$2,000.00	\$3,000.00	50.00
Communications: Telephone	\$453.76	\$500.00	\$505.70	\$500.00	\$600.00	20.00
Communications (Internet)	\$180.00	\$200.00	\$267.81	\$200.00	\$350.00	75.00
Insurance: Automotive	\$96.40	\$240.00	\$101.87	\$150.00	\$250.00	66.67
Repairs and Maintenance	\$3,991.74	\$4,750.00	\$2,684.79	\$4,000.00	\$4,500.00	12.50
Capital Improvement Plan	\$0.00	\$110,000.00	\$1,500.00	\$94,250.00	\$105,000.00	11.41
Maint. Shop						
Worker's Compensation: Insurance Premiums	\$528.96	\$700.00	\$484.58	\$600.00	\$700.00	16.67
Operating Supplies	\$81.29	\$400.00	\$130.85	\$400.00	\$400.00	0.00
Repair and Maintenance Supplies: Equipment Parts	\$35.38	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Misc. Supplies	\$120.36	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Utility Services: Electric Utilities	\$684.50	\$1,200.00	\$796.41	\$1,000.00	\$1,200.00	20.00
Utility Services: Gas Utilities	\$876.29	\$1,200.00	\$520.15	\$1,100.00	\$1,000.00	-9.09
Repairs and Maintenance	\$41.78	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Capital Improvement Plan	\$0.00	\$0.00	\$0.00	\$750.00	\$0.00	-100.00

Disbursements	2024 Actual	2024 Actual Budget	2025 as of 12/5/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
100: General Fund						
Public Works						
Highways, Streets And Roadways						
Ice and Snow Removal						
Operating Supplies: Motor Fuels	\$356.74	\$800.00	\$558.60	\$800.00	\$750.00	-6.25
Operating Supplies	\$0.00	\$800.00	\$0.00	\$800.00	\$800.00	0.00
Repair and Maintenance Supplies: Equipment Parts	\$30.40	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Professional Services	\$3,371.79	\$16,000.00	\$2,994.90	\$13,000.00	\$10,000.00	-23.08
Insurance: Automotive	\$96.40	\$240.00	\$101.87	\$150.00	\$150.00	0.00
Repairs and Maintenance	\$1,485.77	\$2,000.00	\$1,887.56	\$2,000.00	\$3,000.00	50.00
Street Lighting						
Utility Services: Electric Utilities	\$11,957.00	\$14,000.00	\$10,561.10	\$13,000.00	\$12,000.00	-7.69
Total Highways, Streets And Roadways	\$26,127.60	\$158,155.00	\$25,607.06	\$137,425.00	\$146,200.00	6.39
Sanitation						
Brush Site						
Operating Supplies	\$0.00	\$0.00	\$571.33	\$0.00	\$0.00	N/A
Professional Services	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00	0.00
Total Other Sanitation	\$0.00	\$500.00	\$571.33	\$500.00	\$500.00	0.00
Culture and Recreation						
Recreation						
Parks & Recreation						
Worker's Compensation: Insurance Premiums	\$700.28	\$900.00	\$623.44	\$1,000.00	\$800.00	-20.00
Operating Supplies: Motor Fuels	\$364.64	\$800.00	\$558.59	\$800.00	\$700.00	-12.50
Operating Supplies	\$302.84	\$750.00	\$877.37	\$2,200.00	\$750.00	-65.91
Misc. Supplies	\$406.15	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Small Tools and Minor Equipment	\$1,537.14	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Insurance: Property	\$569.00	\$500.00	\$601.30	\$600.00	\$600.00	0.00
Insurance: Automotive	\$96.40	\$240.00	\$101.87	\$150.00	\$250.00	66.67
Utility Services: Electric Utilities	\$493.94	\$500.00	\$291.82	\$500.00	\$600.00	20.00
Repairs and Maintenance	\$2,651.31	\$2,000.00	\$2,388.30	\$2,400.00	\$2,388.00	-0.50
Miscellaneous	\$0.00	\$1,150.00	\$414.40	\$1,650.00	\$1,750.00	6.06
Rentals	\$1,106.30	\$1,350.00	\$1,111.00	\$1,250.00	\$1,600.00	28.00
Capital Improvement Plan	\$0.00	\$3,000.00	\$1,500.00	\$3,000.00	\$3,000.00	0.00
Total Recreation	\$8,228.00	\$11,190.00	\$8,468.09	\$13,550.00	\$12,438.00	-8.21
Economic Development And Assistance						
Economic Opportunity						
Ashby Promotion						
Professional Services	\$553.74	\$1,000.00	\$0.00	\$800.00	\$500.00	-37.50
Total Economic Opportunity	\$553.74	\$1,000.00	\$0.00	\$800.00	\$500.00	-37.50
Miscellaneous Expenditures						

Disbursements	2024 Actual	2024 Actual Budget	2025 as of 12/5/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
100: General Fund						
Miscellaneous Expenditures						
MISCELLANEOUS						
Utility Services: Electric Utilities	\$0.00	\$0.00	\$145.88	\$0.00	\$0.00	N/A
Total Other Miscellaneous Expenditures	\$0.00	\$0.00	\$145.88	\$0.00	\$0.00	N/A
Other Financing Uses						
Capital Improvement Purchase						
Professional Services	\$0.00	\$0.00	\$2,924.00	\$0.00	\$0.00	N/A
Other Financing Uses						
Tax Abatement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Land Purchase						
Capital Outlay: Land	\$0.00	\$0.00	\$394.20	\$0.00	\$0.00	N/A
Transfer To Governmental Fund						
Interfund Transfers	\$121,750.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Other Other Financing Uses	\$121,750.00	\$0.00	\$3,318.20	\$0.00	\$0.00	N/A
Proprietary Fund Expenses						
Water Utilities						
Water Utilities - Administration and General						
Wages and Salaries: Full-time Employees-Regular	\$258.72	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Water Utilities	\$258.72	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Disbursements Total	\$328,063.10	\$354,577.00	\$195,945.01	\$340,420.00	\$349,903.00	2.79

Proposed Budget Report

Receipts	2024 Actual	2024 Actual Budget	2025 as of 12/5/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
501: Water	\$1,038.02	\$900.00	\$1,646.02	\$1,100.00	\$1,200.00	9.09
Faxes	\$1,038.02	\$900.00	\$1,646.02	\$1,100.00	\$1,200.00	9.09
General Sales And Use Taxes						
General Sales and Use Tax						
Total General Sales And Use Taxes						
Charges For Services						
General Government	\$0.00	\$0.00	\$187.81	\$0.00	\$0.00	N/A
CHARGES FOR SERVICES	\$0.00	\$0.00	\$187.81	\$0.00	\$0.00	N/A
Total General Government						
Miscellaneous Revenues	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	N/A
MISCELLANEOUS REVENUES	\$108.84	\$0.00	\$84.66	\$0.00	\$0.00	N/A
Interest Earning	\$5.00	\$0.00	\$100.00	\$0.00	\$0.00	N/A
Misc. Income	\$0.00	\$0.00	\$58.00	\$0.00	\$0.00	N/A
SPECIAL ASSESSMENTS	\$3,682.92	\$0.00	\$1,898.28	\$0.00	\$0.00	N/A
Refunds & Reimbursements	\$5.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
NSF Check Fee	\$3,801.76	\$0.00	\$2,340.94	\$0.00	\$0.00	N/A
Total Other Miscellaneous Revenues						
Proprietary Fund Revenues	\$216,428.76	\$208,000.00	\$212,120.59	\$212,000.00	\$218,000.00	2.83
Water Sales	\$50.39	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Water Fees	\$100.00	\$160.00	\$140.00	\$120.00	\$100.00	-16.67
Bulk Water	\$0.00	\$100.00	\$58.18	\$100.00	\$100.00	0.00
Garden Plot Rent	\$400.00	\$90.00	\$400.00	\$180.00	\$200.00	11.11
Connection/Reconnection Fees	\$2,040.47	\$2,000.00	\$1,930.58	\$2,000.00	\$3,100.00	55.00
New Account Fee	\$1,331.48	\$1,000.00	\$2,079.70	\$1,500.00	\$1,300.00	-13.33
Water Testing Fee	\$50.00	\$0.00	\$100.00	\$0.00	\$0.00	N/A
Service Charges-Utilities						
New Hook-up Fee						
Total Water Sales	\$220,401.10	\$211,350.00	\$216,829.05	\$215,900.00	\$222,800.00	3.20
Refuse Charges	\$0.00	\$0.00	\$109.74	\$0.00	\$0.00	N/A
MN SWS - Commercial	\$0.00	\$0.00	\$109.74	\$0.00	\$0.00	N/A
Total Refuse Charges						
Other Financing Sources						
Inter Fund Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Transfers From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Inter Fund Transfers In						
Receipts Total	\$225,240.88	\$212,250.00	\$221,113.56	\$217,000.00	\$224,000.00	3.23

Proposed Budget Report

Disbursements	2024 Actual	2024 Actual Budget	2025 as of 12/5/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
501: Water	\$57,250.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Other Financing Uses						
Transfer To Governmental Fund						
Interfund Transfers						
Total Other Other Financing Uses	\$57,250.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Proprietary Fund Expenses						
Water Utilities						

Disbursements

	2024 Actual	2024 Actual Budget	2025 as of 12/5/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
601: Water						
Proprietary Fund Expenses						
Water Utilities						
Water Utilities - Administration and General						
Wages and Salaries: Full-time Employees-Regular	\$62,859.23	\$52,500.00	\$55,783.67	\$64,250.00	\$64,700.00	0.70
Training Expenses	\$531.86	\$600.00	\$421.10	\$500.00	\$500.00	0.00
Employer Contributions for Retirement: PERA Contributions	\$4,496.83	\$3,500.00	\$3,985.59	\$4,400.00	\$4,500.00	2.27
Employer Contributions for Retirement: FICA Contributions	\$3,731.32	\$3,500.00	\$3,780.36	\$3,700.00	\$4,100.00	10.81
Employer Paid Insurance: Health	\$2,044.03	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Employer Paid Insurance: Life	\$96.00	\$100.00	\$88.00	\$100.00	\$100.00	0.00
Employer Paid Insurance: Health Savings	\$2,075.03	\$2,000.00	\$1,970.83	\$2,100.00	\$2,300.00	9.52
Employer Paid Insurance: Medicare	\$872.72	\$800.00	\$884.21	\$900.00	\$1,000.00	11.11
Health Insurance	\$4,492.59	\$5,200.00	\$5,710.25	\$6,700.00	\$6,700.00	0.00
Worker's Compensation: Insurance Premiums	\$735.28	\$1,000.00	\$623.44	\$1,000.00	\$1,100.00	10.00
Operating Supplies: Motor Fuels	\$356.76	\$1,000.00	\$159.72	\$750.00	\$750.00	0.00
Operating Supplies	\$12,140.26	\$17,750.00	\$10,218.23	\$15,000.00	\$15,000.00	0.00
Clothing Allowance	\$0.00	\$200.00	\$134.98	\$200.00	\$200.00	0.00
Repair and Maintenance Supplies: Equipment Parts	\$16.11	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Professional Services	\$9,349.36	\$18,500.00	\$1,642.50	\$9,000.00	\$9,000.00	0.00
Communications: Telephone	\$1,213.39	\$1,300.00	\$1,161.45	\$1,300.00	\$1,400.00	7.69
Communications: Postage	\$586.16	\$450.00	\$375.95	\$600.00	\$600.00	0.00
Communications (Internet)	\$180.00	\$200.00	\$282.81	\$200.00	\$350.00	75.00
Insurance: General Liability	\$2,411.93	\$1,700.00	\$2,548.84	\$2,550.00	\$2,700.00	5.88
Insurance: Property	\$3,668.00	\$4,000.00	\$3,876.21	\$3,850.00	\$4,000.00	3.90
Insurance: Automotive	\$96.40	\$250.00	\$101.87	\$150.00	\$150.00	0.00
Insurance: Bond Coverage	\$100.00	\$200.00	\$105.68	\$150.00	\$150.00	0.00
Utility Services: Electric Utilities	\$15,459.61	\$18,000.00	\$12,613.87	\$16,000.00	\$15,000.00	-6.25
Sample Testing	\$1,644.07	\$1,800.00	\$1,494.57	\$2,000.00	\$2,000.00	0.00
Utility Services: Gas Utilities	\$795.20	\$500.00	\$1,052.98	\$500.00	\$1,500.00	200.00
Use Tax	\$1,039.00	\$1,200.00	\$1,711.00	\$1,200.00	\$1,200.00	0.00
Miscellaneous: Dues and Subscriptions	\$6,834.49	\$4,000.00	\$2,246.51	\$4,500.00	\$5,600.00	24.44
Miscellaneous Services	\$35.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Repairs and Maintenance	\$18,903.60	\$17,500.00	\$28,860.17	\$17,500.00	\$25,000.00	42.86
Miscellaneous	\$157.50	\$1,500.00	\$70.98	\$1,400.00	\$1,400.00	0.00
Residual Equity Transfers	\$0.00	\$53,000.00	\$0.00	\$49,000.00	\$53,000.00	8.16
Capital Improvement Plan	\$0.00	\$0.00	\$0.00	\$7,500.00	\$0.00	-100.00
Returned Checks	\$0.00	\$0.00	\$109.00	\$0.00	\$0.00	N/A
Total Water Utilities	\$156,921.73	\$212,250.00	\$142,014.77	\$217,000.00	\$224,000.00	3.23
Disbursements Total	\$214,171.73	\$212,250.00	\$142,014.77	\$217,000.00	\$224,000.00	3.23

Receipts

	2024 Actual	2024 Actual Budget	2025 as of 12/5/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
602: Sewer						
Miscellaneous Revenues						
Interest Earning	\$200.79	\$0.00	\$171.97	\$0.00	\$0.00	N/A
Misc. Income	\$5.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
SPECIAL ASSESSMENTS	\$0.00	\$0.00	\$58.05	\$0.00	\$0.00	N/A
Refunds & Reimbursements	\$3,546.96	\$0.00	\$1,898.27	\$0.00	\$0.00	N/A
Total Other Miscellaneous Revenues	\$3,752.75	\$0.00	\$2,128.29	\$0.00	\$0.00	N/A
Proprietary Fund Revenues						
Water Sales						
Service Charges-Utilities	\$1,123.81	\$600.00	\$1,649.66	\$1,500.00	\$1,500.00	0.00
Total Water Sales	\$1,123.81	\$600.00	\$1,649.66	\$1,500.00	\$1,500.00	0.00
Sewer Charges						
Sewer Fees	\$182,971.33	\$175,000.00	\$179,935.15	\$178,000.00	\$185,000.00	3.93
Pretreatment Agreement Fines	\$40,742.76	\$0.00	\$22,566.23	\$0.00	\$0.00	N/A
Total Sewer Charges	\$223,714.09	\$175,000.00	\$202,501.38	\$178,000.00	\$185,000.00	3.93
Receipts Total	\$228,590.65	\$175,600.00	\$206,279.33	\$179,500.00	\$186,500.00	3.90

Disbursements

	2024 <u>Actual</u>	2024 <u>Actual Budget</u>	2025 as of <u>12/5/2025</u>	2025 <u>Actual Budget</u>	2026 <u>Proposed Budget</u>	Percent <u>Change</u>
502: Sewer						
Other Financing Uses						
Transfer To Governmental Fund						
Interfund Transfers	\$41,825.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Other Financing Uses	\$41,825.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Proprietary Fund Expenses						
Water Utilities						
Water Utilities - Administration and General						
Operating Supplies	\$34.98	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Communications: Telephone	\$251.05	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Water Utilities	\$286.03	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Sewer Utilities						

Proposed Budget Report

Disbursements	2024 <u>Actual</u>	2024 <u>Actual</u> <u>Budget</u>	2025 as of <u>12/5/2025</u>	2025 <u>Actual</u> <u>Budget</u>	2026 <u>Proposed</u> <u>Budget</u>	Percent <u>Change</u>
502: Sewer						
Proprietary Fund Expenses						
Sewer Utilities						
Sewer Utilities - Sanitary Sewer Maintenance						
Wages and Salaries: Full-time Employees-Regular	\$82,041.05	\$73,000.00	\$71,377.96	\$84,500.00	\$82,400.00	-2.49
Training Expenses	\$460.93	\$600.00	\$421.08	\$600.00	\$500.00	-16.67
Employer Contributions for Retirement: PERA Contributions	\$6,027.92	\$5,500.00	\$5,225.66	\$6,000.00	\$5,800.00	-3.33
Employer Contributions for Retirement: FICA Contributions	\$4,933.16	\$4,750.00	\$4,888.35	\$5,200.00	\$5,300.00	1.92
Employer Paid Insurance: Health	\$2,044.01	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Employer Paid Insurance: Life	\$96.00	\$100.00	\$88.00	\$100.00	\$100.00	0.00
Employer Paid Insurance: Health Savings	\$2,074.93	\$1,950.00	\$1,970.80	\$2,000.00	\$2,300.00	15.00
Employer Paid Insurance: Medicare	\$1,153.81	\$1,200.00	\$1,143.35	\$1,300.00	\$1,300.00	0.00
Health Insurance	\$4,492.64	\$5,500.00	\$5,710.26	\$6,500.00	\$6,250.00	-3.85
Worker's Compensation: Insurance Premiums	\$735.28	\$1,500.00	\$623.44	\$1,500.00	\$1,500.00	0.00
Operating Supplies: Motor Fuels	\$356.78	\$1,000.00	\$159.70	\$750.00	\$500.00	-33.33
Mileage	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	-100.00
Operating Supplies	\$6,529.20	\$10,000.00	\$6,397.95	\$7,500.00	\$7,500.00	0.00
Clothing Allowance	\$0.00	\$200.00	\$134.97	\$200.00	\$200.00	0.00
Professional Services	\$18,399.19	\$8,000.00	\$18,373.95	\$8,000.00	\$18,000.00	125.00
Communications: Telephone	\$924.32	\$1,325.00	\$1,106.79	\$1,300.00	\$1,325.00	1.92
Communications: Postage	\$434.41	\$500.00	\$345.05	\$500.00	\$700.00	40.00
Communications (Internet)	\$180.00	\$200.00	\$337.45	\$200.00	\$450.00	125.00
Insurance: General Liability	\$2,267.00	\$2,000.00	\$2,408.83	\$2,300.00	\$2,500.00	8.70
Insurance: Property	\$100.00	\$450.00	\$105.68	\$150.00	\$125.00	-16.67
Insurance: Automotive	\$96.40	\$250.00	\$101.87	\$125.00	\$125.00	0.00
Insurance: Bond Coverage	\$97.00	\$200.00	\$102.51	\$125.00	\$125.00	0.00
Utility Services: Electric Utilities	\$3,651.05	\$4,700.00	\$3,263.79	\$4,000.00	\$4,000.00	0.00
Sample Testing	\$1,836.88	\$2,000.00	\$1,494.60	\$2,100.00	\$1,200.00	-42.86
Utility Services: Gas Utilities	\$795.20	\$750.00	\$1,052.98	\$750.00	\$1,400.00	86.67
Miscellaneous: Dues and Subscriptions	\$4,902.56	\$2,500.00	\$574.90	\$4,000.00	\$2,000.00	-50.00
Miscellaneous Services	\$35.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Repairs and Maintenance	\$812.25	\$5,000.00	\$3,956.56	\$4,000.00	\$5,000.00	25.00
Miscellaneous	\$157.50	\$500.00	\$70.97	\$500.00	\$500.00	0.00
Residual Equity Transfers	\$0.00	\$23,745.00	\$0.00	\$24,265.00	\$23,800.00	-1.92
Capital Improvement Plan	\$0.00	\$16,000.00	\$0.00	\$8,855.00	\$9,520.00	7.51
Capital Im Reserves	\$0.00	\$2,080.00	\$0.00	\$2,080.00	\$2,080.00	0.00
Returned Checks	\$0.00	\$0.00	\$98.03	\$0.00	\$0.00	N/A
TFC Pretreatment Expense						
Professional Services	\$4,432.50	\$0.00	\$8,178.25	\$0.00	\$0.00	N/A
Total Sewer Utilities	\$150,066.97	\$175,600.00	\$139,713.73	\$179,500.00	\$186,500.00	3.90

Disbursements

	2024 Actual	2024 Actual Budget	2025 as of 12/5/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
602: Sewer	\$192,178.00	\$175,600.00	\$139,713.73	\$179,500.00	\$186,500.00	3.90
Disbursements Total						

	2024 Actual	2024 Actual Budget	2025 as of 12/5/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
Receipts						
603: Garbage						
Miscellaneous Revenues	\$310.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
MISCELLANEOUS REVENUES	\$12.28	\$0.00	\$13.78	\$0.00	\$0.00	N/A
Interest Earning	\$322.28	\$0.00	\$13.78	\$0.00	\$0.00	N/A
Total Other Miscellaneous Revenues						
Proprietary Fund Revenues						
Water Sales						
Service Charges-Utilities	\$669.34	\$900.00	\$708.88	\$900.00	\$800.00	-11.11
Total Water Sales	\$669.34	\$900.00	\$708.88	\$900.00	\$800.00	-11.11
Refuse Charges						
Recycling	\$8,495.15	\$8,250.00	\$7,766.81	\$8,500.00	\$8,900.00	4.71
Customer Charges	\$92,992.27	\$91,500.00	\$91,143.38	\$96,675.00	\$106,500.00	10.16
MN SWS - Residential	\$4,763.89	\$4,300.00	\$4,352.40	\$4,800.00	\$5,000.00	4.17
MN SWS - Commercial	\$6,235.25	\$6,600.00	\$5,971.70	\$6,200.00	\$6,500.00	4.84
Garbage Bags	\$79.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Refuse Charges	\$112,565.56	\$110,650.00	\$109,234.29	\$116,175.00	\$126,900.00	9.23
Receipts Total	\$113,557.18	\$111,550.00	\$109,956.95	\$117,075.00	\$127,700.00	9.08

Disbursements	2024 Actual	2024 Actual Budget	2025 as of 12/5/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
603: Garbage						
Proprietary Fund Expenses						
Refuse Utilities						
Refuse Utilities - Administration and General						
Wages and Salaries: Full-time Employees-Regular	\$2,816.01	\$3,250.00	\$2,604.42	\$2,950.00	\$3,100.00	5.08
Employer Contributions for Retirement: PERA Contributions	\$193.58	\$200.00	\$168.85	\$200.00	\$200.00	0.00
Employer Contributions for Retirement: FICA Contributions	\$147.96	\$150.00	\$152.03	\$150.00	\$175.00	16.67
Employer Paid Insurance: Medicare	\$33.83	\$50.00	\$34.70	\$50.00	\$50.00	0.00
Operating Supplies	\$0.00	\$250.00	\$0.00	\$225.00	\$225.00	0.00
Professional Services	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00	0.00
Utility Services: Refuse Disposal	\$83,709.77	\$88,100.00	\$98,062.28	\$95,500.00	\$103,000.00	7.85
MN Solid Waste Surcharge	\$10,963.00	\$10,050.00	\$11,049.00	\$11,000.00	\$12,750.00	15.91
Recycling Pick-up	\$5,956.50	\$9,000.00	\$6,681.00	\$6,500.00	\$7,700.00	18.46
Miscellaneous Services	\$203.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Returned Checks	\$0.00	\$0.00	\$66.22	\$0.00	\$0.00	N/A
Total Refuse Utilities	\$104,023.65	\$111,550.00	\$118,818.50	\$117,075.00	\$127,700.00	9.08
Disbursements Total	\$104,023.65	\$111,550.00	\$118,818.50	\$117,075.00	\$127,700.00	9.08

Receipts

604: Storm Sewer

Miscellaneous Revenues

Interest Earning

Total Other Miscellaneous Revenues

Proprietary Fund Revenues

Water Sales

Service Charges-Utilities

Total Water Sales

Sewer Charges

Sewer Fees

Storm Sewer Fees

Total Sewer Charges

Receipts Total

	2024 Actual	2024 Actual Budget	2025 as of 12/5/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
	\$5.44	\$0.00	\$4.58	\$0.00	\$0.00	N/A
	\$5.44	\$0.00	\$4.58	\$0.00	\$0.00	N/A
	\$91.65	\$50.00	\$124.02	\$50.00	\$50.00	0.00
	\$91.65	\$50.00	\$124.02	\$50.00	\$50.00	0.00
	\$359.94	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	\$10,804.12	\$10,000.00	\$10,950.15	\$10,000.00	\$10,000.00	0.00
	\$11,164.06	\$10,000.00	\$10,950.15	\$10,000.00	\$10,000.00	0.00
	\$11,261.15	\$10,050.00	\$11,078.75	\$10,050.00	\$10,050.00	0.00

Disbursements	2024 <u>Actual</u>	2024 <u>Actual Budget</u>	2025 as of <u>12/5/2025</u>	2025 <u>Actual Budget</u>	2026 <u>Proposed Budget</u>	Percent <u>Change</u>
604: Storm Sewer	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Other Financing Uses						
Transfer To Governmental Fund						
Interfund Transfers						
Total Other Financing Uses	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Proprietary Fund Expenses						
Sewer Utilities						
Storm Water Expense	\$3,997.50	\$3,050.00	\$1,175.00	\$3,050.00	\$3,050.00	0.00
Street Cleaning	\$0.00	\$7,000.00	\$0.00	\$7,000.00	\$7,000.00	0.00
Capital Improvement Plan	\$0.00	\$0.00	\$8.00	\$0.00	\$0.00	N/A
Returned Checks						
Total Sewer Utilities	\$3,997.50	\$10,050.00	\$1,183.00	\$10,050.00	\$10,050.00	0.00
Disbursements Total	\$10,997.50	\$10,050.00	\$1,183.00	\$10,050.00	\$10,050.00	0.00

Fund Disbursement Replacement Plan

Item	2020	2021	2022	2023	2024	2025	2026
General Fund - Street Improvements	\$50,000.00	\$85,000.00	\$50,000.00	\$80,000.00	\$110,000.00	\$95,000.00	\$105,000.00
General Fund-Building Maintenance	\$1,250.00	\$9,250.00	\$1,250.00	\$1,250.00	\$7,000.00	\$3,000.00	\$3,000.00
General Fund-Clerk Technology	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
General fund-Equipment Replacement	\$750.00	\$37,500.00	\$750.00	\$750.00	\$750.00	\$750.00	\$0.00
General Fund - Parks	\$1,000.00	\$9,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$3,000.00	\$3,000.00
Sewer Fund-Equipment Replacement	\$9,000.00	\$10,250.00	\$9,000.00	\$31,000.00	\$15,250.00	\$8,855.00	\$9,520.00
Sewer - Technology	\$750.00	\$750.00	\$750.00	\$750.00	\$750.00	\$750.00	\$750.00
Sewer - Reserve	\$2,080.00	\$2,080.00	\$2,080.00	\$2,080.00	\$2,080.00	\$2,080.00	\$2,080.00
Storm Sewer Fund-Storm Sewer Repairs	\$6,500.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$5,000.00
Water - Technology	\$750.00	\$750.00	\$750.00	\$750.00	\$750.00	\$750.00	\$750.00
Water fund-Equipment Replacement	\$0.00						\$0.00
Water fund-General Maintenance/Repairs	\$45,000.00	\$32,000.00	\$20,000.00	\$20,000.00	\$7,500.00	\$7,500.00	\$25,000.00
Totals:	\$118,080.00	\$194,580.00	\$93,580.00	\$145,580.00	\$153,080.00	\$129,685.00	\$155,100.00

CITY OF ASHBY
COUNTY OF GRANT
STATE OF MINNESOTA

RESOLUTION NO. 2025-30

Resolution Adopting Final Property Tax Levy

Resolution Approving 2025 Tax Levy, Collectible in 2026

Be it resolved by the Council of the City of Ashby, County of Grant, Minnesota, that the following sums of money be levied for the current year, collectible in 2026, upon taxable property in the City of Ashby, for the following purposes:

General Levy	\$ 198,617.00
Country View Estates (Debt Service)	\$ <u>70,000.00</u>
Total Levy:	\$ 268,617.00

The City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Grant County, Minnesota.

Adopted by the City Council on December 11th, 2025

Mayor

Attest _____
City Clerk

I the above-signed Clerk of the City of Ashby, hereby Certify that the above resolution is a true copy of the Resolution duly passed, adopted and approved by the City of Ashby on the 11th day of December, 2025.

**CITY OF ASHBY
COUNTY OF GRANT
STATE OF MINNESOTA**

RESOLUTION NO. 2025-31

**A RESOLUTION APPROVING MAIL BALLOT LOCATION FOR ASHBY RESIDENTS THAT
RESIDE IN GRANT COUNTY**

WHEREAS: The City Council of the City of Ashby, pursuant to Minnesota State Statute §204B.16, is required to designate election precinct polling locations by resolution or ordinance within the municipality by December 31st of each year; and

WHEREAS: Mail balloting is authorized by a resolution of the governing body and remains in effect for the subsequent state, County, and municipal elections until revoked.

WHEREAS: That the physical 2026 Polling Precinct location for the City of Ashby is the Grant County Auditor's Office located at 10 2nd Ave NE, Elbow Lake, MN 56531

Adopted this 11th day of December, 2025.

Scott Ellingson, Mayor

ATTEST:

Mike Thormodson, Clerk

I the above-signed Clerk of the City of Ashby, hereby certify that the above Resolution is a true copy of the Resolution duly passed, adopted and approved by the City of Ashby on the 11th day of December, 2025.

**CITY OF ASHBY
COUNTY OF GRANT
STATE OF MINNESOTA**

RESOLUTION NO. 2025-32

RESOLUTION ALLOWING AUTOMATED CLEARING HOUSE (ACH) BANK PAYMENTS

WHEREAS, The City Council of the City of Ashby acknowledges the need for ACH bank payments for such things of payroll withholdings, sales tax and other required payments, and,

WHEREAS, per MN Statute 471.381, the Ashby City Council hereby authorizes the use of ACH payments for the following areas;

MN PERA Online-Employee Retirement Pension withholding and reporting
State of Minnesota-Department of Revenue for sales and withholding taxes
EFTPS-Online-Federal/IRS for Federal and FICA, Medicare withholding taxes
Health Equity – Health Savings Account Deposits
Payroll checks
Viking Bank - Processing Fees
Viking Bank - NSF charge backs for checks against city deposits
Viking Bank - Automatic debit for debt obligation payments as per signed agreement.

WHEREAS, the City Council will annually review and authorize said ACH payments from the official depository to the designated entity issuing claim against the City of Ashby; and

WHEREAS, in the event that new ACH payments are to be initiated on behalf of the City, the City Council must hereby approve and authorize said transactions.

NOW, THEREFORE, BE IT RESOLVED that the City Council shall allow the Clerk to make such payments by ACH instead of paper checks for the year 2026. These payments will be approved at the appropriate council meeting.

Dated: December 11th, 2025

Adopted:

Scott Ellingson, Mayor

ATTEST:

Mike Thormodson, Clerk

I the above-signed Clerk of the City of Ashby, hereby Certify that the above resolution is a true copy of the Resolution duly passed, adopted and approved by the City of Ashby on the 11th day of December, 2025.

**CITY OF ASHBY
COUNTY OF GRANT
STATE OF MINNESOTA**

RESOLUTION NO. 2025-33

A RESOLUTION ALLOWING TRANSFERS OF FUNDS FOR YEAR-END

Be it resolved by the Ashby City Council that a transfer of money for future capital improvement projects to the Capital Improvement Fund will be as follows:

Capital Improvement/Equipment Replacement

General Fund - Street Improvements	\$95,000.00
General Fund - Building Maintenance	\$3,000.00
General Fund - Clerk Technology	\$1,000.00
General Fund - Equipment Replacement	\$750.00
General Fund – Parks	\$3,000.00
Sewer Fund - Equipment Replacement	\$8,855.00
Sewer -Technology	\$750.00
Sewer - Reserve	\$2,080.00
Storm Sewer Fund-Storm Sewer Repairs	\$7,000.00
Water - Technology	\$750.00
Water fund-General Maintenance/Repairs	\$7,500.00
Totals:	\$129,685.00

Be it resolved by the Ashby City Council that a transfer of money from the Water Fund will go to the Water Debt Service Fund: Total: \$49,000.00

Be it resolved by the Ashby City Council that a transfer of money from the Sewer Fund will go to the Sewer Debt Service Fund: Total: \$24,265.00

Dated: December 11th, 2025

Adopted:

Scott Ellingson, Mayor

ATTEST:

Mike Thormodson, Clerk

I the above-signed Clerk of the City of Ashby, hereby Certify that the above resolution is a true copy of the Resolution duly passed, adopted and approved by the City of Ashby on the 11th of December, 2025.