

MINUTES
Regular Meeting and Board of Appeals
April 14th, 2016

Board of Appeals

Mayor Grover called the Board of Appeals to order at 5:30 p.m. with the following members present: Grover, Jordan, Karl, Jaenisch and Stierlen. Absent: None. Also present: Clerk Schmitz, Deputy Clerk Helle, Public Works Superintendent Johnson, Karl Lindquist-County Assessor, Matt – County Appraiser, and Alden & Winnie Thompson.

There were no residents present to appeal the valuation of their property. Grover, Karl, Jordan & Stierlen are due for training.

Lindquist reported a 10% reduction in property valuations for residential properties county-wide and Ashby has seen a reduction over the past 3 years.

Upon motion by Jordan, seconded by Jaenisch and unanimously carried, the Board of Appeal meeting was adjourned at 6:05 pm.

Regular Meeting

A regular council meeting of the City of Ashby, MN was held at Ashby City Hall with the following members present: Grover, Jordan, Jaenisch, Karl and Stierlen. Absent: None. Also present: Clerk Schmitz, Police Chief Obright, Superintendent Johnson, Deputy Clerk Helle and Attorney Walton. Visitor's Present: Dean Bjerkland – Carlson Highland, Jeff Kuhn – WSN, Alden & Winnie Thomsson. Mayor Grover called the meeting to order at 6:08 pm.

Agenda Additions

Upon motion from Jaenisch, seconded by Karl and unanimously carried, Jeff Kuhn – WSN was added as a visitor to the agenda.

**Resolution 2016-08
Appoint Council**

Upon motion from Jaenisch, seconded by Karl, Resolution 2018-08 – Resolution Appointing Councilmember Stierlen. Roll Call Vote, those voting for: Karl, Jaenisch, Jordan, Grover. Those voting against: None. Abstained: Stierlen.

**Carlson-Highland
Audit Report**

Upon motion from Karl, seconded by Jaenisch and unanimously carried, council approved the 2015 Audit Report as presented by Dean Bjerkland of Carlson Highland.

**Minutes/Claims/
Consent Agenda**

Upon motion from Jaenisch, seconded by Jordan and unanimously carried, council approved the minutes of the regular council meeting of March 10th, 2016 and the claims of April 14th, 2016 as presented.

Mayor's Report

Mayor Grover attended the regional Mayor's meeting and is meeting with department heads.

Council Reports

Karl reported on recent Country View Estates Meetings. Jordan requested a special meeting with Greg Lillemon of Grant County regarding potential changes to the Zoning Ordinance. Meeting will take place Thursday, April 21st at Ashby City Hall.

Moratorium

Upon motion from Jordan, seconded by Karl and unanimously carried, council approved to set a moratorium on construction at Ashby Country View Estates beginning April 15th – May 12th. Notice will be sent to all property owners in the development.

Clerk's Report

The clerk's report was reviewed. Schmitz will be attending Clerk's Institute 5/2-5/6.

Police Report

ICR Report was reviewed noting traffic is still a big issue. New Working Together Program is being presented to the Ashby Students. This is similar to the DARE program but includes more localized statistics and is more cost effective. Chief Obright has sent letters to local businesses in search of donations to run the program. As per City Ordinance 71, Obright will be contacting several residents regarding obstructed parking on city streets.

Upon motion from Jaensich, seconded by Karl and unanimously carried, council approved to accept the bid received from Hart Construction for safety improvements at city hall. Two bids were received. Chief Obright will look into a possible Work Force Safety Grant from OSHA.

Fire Department Report

Upon motion from Jordan, seconded by Jaenisch and unanimously carried, council approved the hire of Andrew Peterson to the Ashby Fire Department as recommended.

Public Works Report

Work order report was reviewed. Johnson reported all hydrants have been flushed.

Street Repair Approval

Upon motion from Jaenisch, seconded by Karl and unanimously carried, council approved to accept a quote from Bargain Incorporated of \$14,300 for patching and crack sealing on Larson Ave.

Fund Transfer

Upon motion from Jordan, seconded by Karl and unanimously carried, council approved to transfer \$4,500 from the Sewer Fund to the Equipment Replacement Fund to pay for a portion of the cost of the new mower. A resolution for transfer will be presented at the May council meeting.

TFC Poultry Waiver Request

After lengthy discussion, the request by TFC Poultry to waive \$2500 of pre-treatment fines was denied by the council stating that there was no instruction given on behalf of the city to stop testing for oil and grease. Notice will be sent to inform TFC of the denied request.

Summer Help

Upon motion by Jordan, seconded by Jaenisch and unanimously carried, council approved to hire summer help for city maintenance. Salary will be minimum wage and capped at \$1,000 for the summer.

Utility Waiver Request

Utility Waiver Request from Chad Sethre to waive the Water/Sewer charges at his property located at 417 Larson was denied pending inspection and approval by Superintendent Johnson.

Insurance Agent Appointment

Upon motion by Karl, seconded by Jaenisch and unanimously carried, council approved to appoint Rylander Insurance as the Insurance Agent for the City.

Assessor Payment Request

Upon motion by Jaenisch, seconded by Jordan and unanimously carried, council approved the payment request from Heather Jacobson, City Assessor.

Graduation Publication

Upon motion by Karl, seconded by Jaenisch and unanimously carried, council approved a \$48 one time ad for the Graduation Publication of the Ashby-Dalton Post.

Generator - Final Pay Estimate

Upon motion by Karl, seconded by Jaenisch and unanimously carried, council approved the final pay estimate for Vinco.

Generator – Certificate of Final Approval

Upon motion by Jaenisch, seconded by Jordan and unanimously carried, council approved the Certificate of Final Approval for the generator project contingent on receiving all of the closing documentation and the key for the generator from Vinco.

Upon motion by Jaenisch, seconded by Karl and unanimously carried, the meeting was adjourned at 7:50 pm CST.

ATTEST: _____
Jackie Schmitz, City Clerk

Tom Grover, Mayor