

Mayor Grover called the meeting to order at 6:00 pm with council members Jim Karl, Ron Jaenisch and Marcia Koefod present. Absent: George Jordan. Also present: Jackie Schmitz – Clerk/Treasurer, Troy Johnson – Public Works Superintendent, Jeremy Obright – Police Chief, Darien Byland – Police Officer, Richard Walton – City Attorney, and Judy Helle – Deputy Clerk. Guests present: Peter Hoff – Grant County Commissioner, Winnie & Alden Thompson.

Karl moved to approve the agenda with some changing of the order. Second by Jaenisch. MCU

New Business

- Jaenisch moved to approve **Resolution 2016-01 Sponsoring Agency Resolution**. Second by Karl. Roll Call Vote: Those voting for: Karl, Jaenisch, Koefod, Grover. Those voting against: None. MCU
- Jaenisch moved to approve **Resolution 2016-02 Resolution Agreeing to Maintain Facility**. Second by Koefod. Roll Call Vote: Those voting for: Karl, Jaenisch, Koefod, Grover. Those voting against: None. MCU
- Jaenisch moved to approve **Resolution 2016-03 Resolution Amending Resolution 2015-25 Allowing Transfers of Funds for Year-End**. Second by Koefod. Roll Call Vote: Those voting for: Karl, Jaenisch, Koefod, Grover. Those voting against: None. MCU
- Jaenisch moved to approve **Resolution 2016-04 Resolution Allowing Transfer of Funds From the Water Fund to the Capital Improvement Fund**. Second by Karl. Roll Call Vote: Those voting for: Karl, Jaenisch, Koefod, Grover. Those voting against: None. MCU

Visitors

TFC Poultry was not present to discuss their past due fines, however Darrin Froemming had contacted City Hall and stated that they agree to pay \$1,000/month towards the past due fines plus any current fines. An agreement will be drawn up for both parties to sign to the agreed upon payment plan.

Alden Thompson was present to inquire on the status of a formal complaint that was filed. The matter was turned over to Chief Obright and he explained the process and what is currently happening regarding the issue.

Consent Agenda

Jaenisch moved to approve the Consent Agenda. Second by Karl. MCU

2016 Council Meeting Day and Time

Karl moved to set the 2016 council meeting day and time to the same as in the past. Meetings will be held on the 2nd Thursday of the month and begin at 6:00 pm. Second by Jaenisch. MCU

2016 Appointments

Jaenisch moved to appoint Richard Walton as the City Attorney and Justin Anderson as the Assistant City Attorney. Second by Koefod. MCU

Jaenisch moved to appoint the City's Official Depository's as First State Bank, 4M Funds and Mid Minnesota Federal Credit Union. Second by Karl. MCU

Koefod moved to appoint the Ashby/Dalton Post as the Official Newspaper. Second by Jaenisch. MCU

Karl moved to approve the Official City Web-Site as www.ashbyminnesota.org. Second by Jaenisch. MCU

Jaenisch moved to approve the Commissions/Committee Appointments as presented. Second by Koefod. MCU

Mayor's Report

Mayor Grover reported that he is in the process of finishing up the written reviews for all department heads and will turn them over to the personnel committee for review. Mayor Grover and Fire Chief Zlotnick met with Pomme de Terre Township regarding the possibility of taking on more of the fire service area for their township.

Council Reports

There were no council reports.

Administration

• SRTS TAP Grant Application	• Council Payroll
• Central Lakes Trail Meeting	• Ambulance Payroll
• 2016 CLT Invoices	• Auditor Requests
• 2016 Final Levy to Grant County	• Created Tobacco and Liquor License Certificates for 2016

<ul style="list-style-type: none"> • Safety Training • 4th Quarter Reporting Items 	<ul style="list-style-type: none"> • Year-end Items/Transfers
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Public Safety

Police Report:

<ul style="list-style-type: none"> • Traffic Stop Warning – Equipment – 5 • Traffic Stop Warning – Speed – 1 • Motorist Assist – 4 • Accident – 1 	<ul style="list-style-type: none"> • Traffic Stop Citation – Expired Registration – 1 • Agency Assist – 1 • Harassment – 1 • 911 Hang-up – 1
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Chief Obright introduced Darien Byland, the new part-time police officer. The council needs to look at making some changes to increase the safety at City Hall/Clerk's Office. The council instructed Obright to look at getting pricing for the suggested changes and bring a proposal to the council. Obright has finished up year- end reporting that is mandatory for sending to the state board.

Fire Department Report

Ambulance Calls – 30, 1 in the City , Fire & Rescue Calls – 1, 0 in the City (Car Wreck on I94)

Jaenisch moved to approve the 2016 Ashby Fire Department Chief Officer Recommendations as presented. Second by Karl. MCU

- Chief – Mark Zlotnick *1st Assistant Chief – Matt Jensen *2nd Assistant Chief – Jim Risbrudt

Chad Smith, Arrow EMS Instructor, reported that the Ashby Living Center recently purchased a Public Access Defibrillator for their facility. Arrow EMS Education provided training on the use of the defibrillator to the staff. Emergency Medical Technician Refresher is currently being instructed in Ashby and includes students from the Ashby Ambulance Service, Prairie Ridge Hospital and Health Services Ambulance Service. Ashby High School Honor Society Students assisted Arrow EMS Education to complete their required practical skills evaluations by volunteering to be simulated patients.

Public Works

- Maintenance consumed a lot of time this past month. With the snow brought several break downs.
 - Tractor required a new battery and new engine belts, Snow Blower, Sweeper & Plow Truck Repairs
- Well pumps and motors were pulled and checked by Robertson Well Drilling. This task is completed every ten years.
- Johnson attempted to flood the skating rink several times but was unsuccessful due to the lack of frost in the ground and above average temperatures during December. Johnson will attempt to flood it again if the weather cooperates.
- The work-order report was presented to the council.

Due to the many break-downs with every snow fall, Johnson informed the council that the City may need to replace the snow plow. Karl moved to approve the purchase of a new snow plow at Johnson's discretion with a spending limit of \$7500. If the cost is above this set amount the topic will need to revisit the issue. Second by Koefod. MCU

Old Business

The invoice regarding the donation for the Ashby to Battle Lake Corridor Study was discussed again. The council again agreed that we will hold on to our donation until the funds are needed.

There were a few suggestions from Donna Jean Grover regarding the sale of lots at Country View Estates. Attorney Walton addressed some of the suggestions. There were no decisions made on this topic.

New Business

- Peter Hoff was present to discuss plowing within the city limits. Hoff asked if there had been any complaints from residents regarding the quality of the plowing that has been done so far this year. There have been no complaints to the City. Hoff also asked a few questions and there was some discussion regarding TFC Poultry.

Karl moved to adjourn. Second by Jaenisch. MCU Adjourn at 6:40 pm.