

MINUTES
Regular Meeting and Special Meeting
June 8th, 2016

- Special Meeting** Mayor Grover called the Special Meeting to order at 5:30 p.m. with the following members present: Grover, Jordan, Jaenisch and Stierlen. Absent: Karl. Also present: Clerk Schmitz, and Chad VanSanten-County Auditor
- County Auditor VanSanten provided the city council with thorough information regarding the possibility of creating a Rural Taxing District within the City of Ashby. The City Council was approached by Larry Martinson regarding the property that his family has that is within the city limits and requested the council consider creating a Rural Taxing District. There were no decisions made.
- Upon motion by Jordan, seconded by Jaenisch and unanimously carried, the Special Meeting was adjourned at 6:00 pm.
- Regular Meeting** A regular council meeting of the City of Ashby, MN was held at Ashby City Hall with the following members present: Grover, Jordan, Jaenisch, and Stierlen. Absent: Karl. Also present: Clerk Schmitz, Police Chief Obright, Superintendent Johnson, Deputy Clerk Helle and Attorney Walton. Visitor's Present: Sandy King – West Central Initiative, Jim Risbrudt & Spock Zlotnick – Ashby Fire Department, and Scott Ellingson. Mayor Grover called the meeting to order at 6:00 pm.
- Agenda Approval** Upon motion from Jaenisch, seconded by Jordan and unanimously carried, the agenda was approved as presented.
- WCI - Donation** Upon motion from Jordan, seconded by Jaenisch and unanimously carried, the council approved a donation to West Central Initiative of \$1,000 which is paid over a two year period at \$500 per year. It was noted that WCI has provided grant support to both the City of Ashby and the Ashby Education Foundation.
- Fire Department** Jim Risbrudt and Spock Zlotnick were present to discuss various items regarding increased contributions to the Fire Department Truck Fund, a Grant Application for a UTV/Trailer, and the ISO Rating for the different zones within the city. There are processes in determining the ratings that the fire department will look to protest and the council is in full support of this process.
- Ellingson Land Use Proposal** Scott Ellingson had presented the council with a land use permit request for a lot at Country View Estates. After discussion with Attorney Walton and review of the covenants it was determined that Mr. Ellingson's proposal was not feasible as it would be in violation of the covenants.
- Minutes/Claims/Consent Agenda** Upon motion from Jaenisch, seconded by Jordan and unanimously carried, council approved the consent agenda which includes minutes of the regular council meeting of May 12th, 2016, and the claims & prepaid disbursements of June 8th, 2016 as presented.
- Clerk's Report** The clerk's report was reviewed. There were no questions or comments presented.
- Police Report** Upon Motion from Jaenisch, seconded by Jordan and unanimously carried, council accepted the resignation of part-time police officer Darien Byland. Officer Byland has accepted full-time employment with a different organization.
- Chief Obright reported that the Working Together Program had a successful first year. The group will be giving back by serving a meal during the Community Festival on August 25th.
- Fire Department Report** Upon motion from Jaenisch, seconded by Jordan and unanimously carried, council approved the hire of Troy Mickelson to the Ashby Fire Department as recommended.

- Public Works Report** Work order report was reviewed. Johnson reported that the basketball court at the city park is in tough shape and needs to be fixed. The council tabled the discussion until next year. The topic of the skating rink was also discussed and tabled.
- Summer Help Salary** Upon motion from Stierlen, seconded by Jordan and unanimously carried, council approved to remove the \$1,000 salary cap. The part-time summer employee will work though Appreciation Days.
- Ashby Equity Propane Contract** Upon motion from Jordan, seconded by Jaenisch and unanimously carried, council approved the propane contract with Ashby Equity for 2016-2017.
- Resolution 2016-15 Accept Donations** Upon motion from Jaenisch, seconded by Jordan, Resolution 2016-15 – Resolution Acknowledging Donations for Ashby Working Together Program. Roll Call Vote, those voting for: Jaenisch, Grover, Jordan, Stierlen. Those voting against: None. Carried
- Resolution 2016-16 Accept Donations** Upon motion from Jaenisch, seconded by Jordan, Resolution 2016-16 – Resolution Acknowledging Donations for Farmer’s Market/Community Festival/Movie’s in the Park. Roll Call Vote, those voting for: Jaenisch, Grover, Jordan, Stierlen. Those voting against: None. Carried
- Resolution 2016-17 Transfer Funds** Upon motion from Jordan, seconded by Jaenisch, Resolution 2016-17 – Resolution allowing transfer of funds from the General Fund to the Fire Department Fund and from the Ambulance Fund to the Fire Department Fund. Roll Call Vote, those voting for: Jaenisch, Grover, Jordan, Stierlen. Those voting against: None. Carried
- Accept Resignation – Donna Setrum** Upon motion from Jordan, seconded by Jaenisch and unanimously carried, council accepted the resignation from Donna Setrum as the City Cleaner.
- Hire City Cleaner** Upon motion from Jordan, seconded by Jaenisch and unanimously carried, council approved the hire of Darol Erickson as the new City Cleaner starting a \$12.36/hour.
- Ness Property Offer** Upon motion from Jordan, seconded by Jaenisch and unanimously carried, council approved to counter offer the sale of the Ness Property to Cody Johnson. The offer is a purchase price of \$15,000 with \$5,000 down and a Contract for Deed to pay \$200 per month at 2% interest. Attorney Walton will write up and present the offer to Cody Johnson.
- Summer Rec Donation Request** Upon motion from Jaenisch, seconded by Stierlen and unanimously carried, council approved a \$500 donation to Ashby Summer Rec.
- City Map Update** Upon motion from Jordan, seconded by Jaenisch and unanimously carried, council approved to pay Julie Rettig \$375 to update the Ashby Map for promotion of the Ashby area.
- Copier Service Contract Increase** Upon motion from Jordan, seconded by Stierlen and unanimously carried, council approved the rate increase for the service contract on the copy machine. The cost has not been escalated since it started in 2012. The cost is currently \$40.58 per month and will increase to \$46.67 per month.
- Upon motion by Jaenisch, seconded by Jordan and unanimously carried, the meeting was adjourned at 7:25 pm CST.

ATTEST: _____
 Jackie Schmitz, City Clerk

 Tom Grover, Mayor