

MINUTES
Regular Meeting
March 10th, 2016

A regular council meeting of the City of Ashby, MN was held at Ashby City Hall with the following members present: Grover, Jordan, Karl and Koefod. Absent: Jaenisch Also present: Clerk Schmitz, Police Chief Obright, Superintendent Johnson, Deputy Clerk Helle and Attorney Walton. Visitor's Present: Ervin Risbrudt, Scott Ellingson, Jeff Kuhn – WSN. Mayor Grover called the meeting to order at 6:00 pm.

- Variance Request** Mayor Grover called the hearing open for the variance request by Ervin Risbrudt. Upon motion from Karl, seconded by Koefod and unanimously carried, council approved to approve the variance request for Ervin Risbrudt for his property located at 412 Melby. No residents were in attendance to present concerns. *The request is to change the set-back on the east side of the house from 30 feet to 25 feet.* The Planning Commission met on March 10th and recommended to the council to grant the variance.
- Minutes/Claims/Consent Agenda** Upon motion from Jordan, seconded by Karl and unanimously carried, council approved the agenda. Upon motion by Koefod, seconded by Jordan and unanimously carried, council approved the minutes of the regular council meeting of February 11, 2016 and the claims of March 10th, 2016 as presented.
- WSN-Jeff Kuhn Generator Close Out** Upon motion from Jordan, seconded by Koefod and unanimously carried, the council approved the Certificate of Completion for the generator project. Upon motion by Karl, seconded by Jordan and unanimously carried, the council approved the Partial Pay Estimate. Upon motion by Koefod, seconded by Karl and unanimously carried, the council approved the final invoice for WSN Professional Services for the generator project.
- Visitor-Ellingson** Request for the Country View Estates Committee to meet and to discuss covenants 29 & 35.
- Mayor's Report** Mayor Grover held a staff meeting with department heads.
- Clerk's Report** The clerk's report was reviewed. Schmitz will be attending the MCFOA Conference 3/15-3/18.
- Police Report** ICR Report was reviewed. Darien has minimum shifts but is doing a good job. Preparations are being made for DARE at the school. IR training with Grant County, Elbow Lake PD and Prairie Ridge Hospital.
- Fire Department Report** Upon motion from Jordan, seconded by Koefod and unanimously carried, the council approved a negotiation request from a recent car fire on I-94.
- Public Works Report** Upon motion from Karl, seconded by Koefod and unanimously carried, the council approved for a trade-in on the mower. Work order report was reviewed. Discussion with Jeff Kuhn – WSN regarding street improvements at several critical areas within town.
- Permit Approval** Upon motion from Koefod, seconded by Karl and unanimously carried, the council approved the following permits for Ashby American Legion. Outdoor Permit for May 14, 2016, Outdoor Dance Permit for July 16, 2016, and Outdoor Permit for August 13, 2016.
- Humane Society Contract** Upon motion from Koefod, seconded by Jordan and unanimously carried, the council approved the 2016 Contract with the Grant County Humane Society.

**Council
Appointment**

Upon motion from Jordan, seconded by Karl and unanimously carried, the council approved the appointment of Wayne Stierlen as the new council member to serve on the Ashby City Council through December 2016 replacing Koefod. Koefod abstained from the vote.

Closed Session

The meeting was closed by Mayor Grover at the request of Attorney Walton to discuss possible litigation. The meeting was re-opened.

Upon motion by Karl, seconded by Koefod and unanimously carried, the meeting was adjourned at 7:10 pm CST.

ATTEST: _____
Jackie Schmitz, City Clerk

Tom Grover, Mayor