

**MINUTES**  
**Regular Meeting**  
**May 12<sup>th</sup>, 2016**

A regular council meeting of the City of Ashby, MN was held at Ashby City Hall with the following members present: Grover, Jordan, Jaenisch, Karl and Stierlen. Absent: None. Also present: Clerk Schmitz, Superintendent Johnson, Fire Chief Zlotnik, Assistant Chief Risbrudt, Deputy Clerk Helle, Dennis Helle and Attorney Walton. Visitor's Present: Scott Ellingson, Chad Sethre, Larry Martinson, Ashby 7<sup>th</sup> Graders, Alden & Winnie Thompson. Mayor Grover called the meeting to order at 6:00 pm.

- Agenda** Upon motion from Jaenisch, seconded by Karl and unanimously carried the agenda was approved.
- Fire Department – Relief Association** Upon motion from Jaenisch, seconded by Karl and unanimously carried, the Ashby Fire Department and Ambulance Service will make EMS only people part of the Relief Association State PERA Retirement Plan in an effort to support recruitment and retention for its members.
- Utilities at 417 Larson Ave** Upon motion from Jaenisch, seconded by Jordan and unanimously carried, the property owned by Chad Sethre at 417 Larson Ave will have city utilities waived until November 1, 2016. The structure is to be removed from the property in this time frame. If the structure is not removed by November 1, 2016 Sethre will be charged for all city utilities in arrears to May 2016.
- Water Discoloration** Winnie Thompson discussed problems that they have been having with discoloration in their water. Superintendent Johnson has been diligently working on resolving the problem. There are additional steps that will be taken if the problem is not rectified in the near future.
- Rural Tax District** Larry Martinson was present to request that the council consider creating a Rural Tax District for Ag Land located within the City limits of Ashby. The council tabled the topic until they are able to meet with the Grant County Auditor to obtain more information regarding this process.
- Consent Agenda** Upon motion from Jaenisch, seconded by Jordan and unanimously carried, council approved the Consent Agenda which includes: April 14, 2016 Regular Meeting and Board of Appeals Minutes, April 21, 2016 Special Meeting Minutes, May 10, 2016 Emergency Meeting Minutes, Prepaid Bills of \$30,723.44 and claims of \$24,528.61 as presented.
- Mayor's Report** Mayor Grover attended the regional Mayor's meeting where there was discussion that the legislature is looking to cut LGA again. Correspondence has been sent in opposition.
- Council Reports** Jordan discussed the option of having the area Cub Scouts come to council meetings on occasion to lead the Pledge of Allegiance and the possibility of conducting council meetings in the school a couple times a year. The moratorium at Country View Estates has been lifted. Scott Ellingson was present and informed the County Assessor recommended that the city avoid adding impervious surface limits within the city for the time being.
- Clerk's Report** The clerk's report was reviewed. Schmitz attended Clerk's Institute 5/2-5/6.
- Police Report** ICR Report was reviewed. Calls remain steady. New Working Together Program resulted in a great first year. The program received numerous donations, MN Twins game was well attended and the class will be serving a meal at the August 25<sup>th</sup> Farmer's Market.
- Fire Report** Fire Department Report was reviewed with 15 Ambulance and 2 Fire Calls.
- Arrow EMS Report** Arrow EMS Education completed CPR/AED introduction/awareness class for the Ashby High School. Grant County Social Services will have a guest speaker for the Ambulance Service regarding how EMT's are to report suspected abuse or neglect of patients. Winter 2016 courses are being evaluated and scheduled.
- Public Works Report** Work order report was reviewed. Letter was received by the MPCA regarding the testing of PH in the water at TFC Poultry. Johnson has been conducting a lot of water testing and flushing hydrants in response to the discoloration of the water. Parks are open and already being used. Maintenance work on Larson Street should happen before the June council meeting.
- Meter Reading** Upon motion from Karl, seconded by Jaenisch and unanimously carried, council approved to set the wage for the new Meter Reader at \$60/month. No applications have been received to date.

- City Flower Expense** Upon motion from Jaenisch, seconded by Jordan and unanimously carried, council approved to set the limit for the cost of flowers that are planted in the park and the triangle at \$500. If the Garden Club feels the need for an increase in the future they will be in contact with council.
- Resolution 2016-10  
Accept Donations** Upon motion from Karl, seconded by Jaenisch, Resolution 2016-10 – Resolution Acknowledging Donations for Ashby Working Together Program. Roll Call Vote, those voting for: Karl, Jaenisch, Grover, Jordan, Stierlen. Those voting against: None. Carried.
- Resolution 2016-11  
Funds Transfer** Upon motion from Jaenisch, seconded by Jordan, Resolution 2016-11 – Resolution to transfer \$4500 from the Sewer Fund to the Capital Improvement Fund for the purchase of the new mower. Roll Call Vote – Those voting for: Karl, Jaenisch, Grover, Jordan, Stierlen. Those voting against: None. Carried
- Resolution 2016-12  
Accept Donations** Upon motion from Jordan, seconded by Jaenisch, Resolution 2016-12 – Resolution Acknowledging Donations for Farmer’s Market/Community Festival/Movie’s in the Park. Roll Call Vote, those voting for: Karl, Jaenisch, Grover, Jordan, Stierlen. Those voting against: None. Carried
- Resolution 2016-13  
No Parking Zone** Upon motion from Karl, seconded by Jaenisch, Resolution 2016-13 – Resolution Naming A No Parking Zone. Roll Call Vote, those voting for: Karl, Jaenisch, Grover, Jordan, Stierlen. Those voting against: None. Carried
- Resolution 2016-14  
Generator Project** Upon motion from Jordan, seconded by Stierlen, Resolution 2016-14 – Resolution accepting work on Wastewater Generator Project and Final Approval. Roll Call Vote – those voting for: Jaenisch, Grover, Jordan, Stierlen. Those voting against: Karl. Carried
- Outdoor Permit  
Ashby Legion** Upon motion from Jaenisch, seconded by Jordan and unanimously carried, council approved the outdoor permit request from Ashby American Legion Post 357 for a benefit to be held on June 4<sup>th</sup>.
- Hire City Assessor** Upon motion from Jordan, seconded by Karl and unanimously carried, council approved to hire Heather Jacobson as the City Assessor for the 2017 Assessment year payable in 2018.
- Recycling –  
7<sup>th</sup> Graders** Heidi Kent was present with a group of Ashby 7<sup>th</sup> Graders requesting to put recycling bins in the city parks. With the potential receipt of a grant the 7<sup>th</sup> Grade group would purchase bins that are approved by City Superintendent Johnson.
- Adjourn** Upon motion by Jaenisch, seconded by Karl and unanimously carried, the meeting was adjourned at 7:07 pm CST.

ATTEST: \_\_\_\_\_  
 Jackie Schmitz, City Clerk                      Tom Grover, Mayor