

MINUTES
Public Hearing and Regular Meeting
September 8th, 2016

**Public Hearing -
Temporary
Healthcare Dwelling**

A public hearing of the City of Ashby, MN was held at Ashby City Hall with the following members present: Grover, Jordan, Jaenisch, Karl and Stierlen. Absent: Attorney Walton. Also present: Clerk Schmitz, Chief Obright, Superintendent Johnson, and Deputy Clerk Helle. Visitor's Present: Winnie and Alden Thompson. Mayor Grover called the meeting to order at 5:45 pm.

There were no residents present to dispute the city opting-out of the Temporary Healthcare Dwellings.

Upon Motion from Jaenisch, seconded by Jordan and unanimously carried, the meeting was adjourned at 5:50 pm.

Regular Meeting

A regular council meeting of the City of Ashby, MN was held at Ashby City Hall with the following members present: Grover, Jordan, Jaenisch, Karl and Stierlen. Absent: Attorney Walton. Also present: Clerk Schmitz, Chief Obright, Superintendent Johnson, and Deputy Clerk Helle. Visitor's Present: Winnie and Alden Thompson. Mayor Grover called the meeting to order at 6:00 pm.

Agenda Approval

Upon motion from Jaenisch, seconded by Jordan and unanimously carried, the agenda was approved as presented.

**Minutes/Claims/
Consent Agenda**

Upon motion from Jaenisch, seconded by Jordan and unanimously carried, council approved the consent agenda which includes minutes of the regular council meeting of August 11th, 2016, and the claims & prepaid disbursements of September 8th, 2016 as presented.

Mayor's Report

Upon motion from Jaenisch, seconded by Karl and unanimously carried, the council increased the amount paid by Pelican Lake Township for maintenance at the city compost site from \$500 per year to \$1,000 per year. This decision was made based on the increasing cost to maintain the site and the majority of use is from Pelican Lake Township residents.

Council Reports

Jordan and Karl reported that the budget committee recently met. There was a lot of discussion regarding street improvements needed on Birch, Norge and North Cedar. Jordan will speak with the engineer and request information regarding the cost for these streets to be discussed at the October regular council meeting.

Clerk's Report

The clerk's report was reviewed. Upon motion from Jaenisch, seconded by Jordan and unanimously carried, the council approved the bid for \$1,133 from R & B Repair for a new computer and a second screen for the city clerk.

Police Report

Chief Obright reported that August calls were down. Ribfest went over very well. Obright discussed the need for a part-time officer. There may be some interest from part-time county officers but there has been no commitment given. Council instructed Obright to run an ad for a part-time officer and to continue discussion with the county officers. The Incident Report was reviewed.

**Fire Department
Report**

Fire & Rescue and Ambulance Reports were reviewed.

Arrow EMS Report

The Arrow EMS Report was reviewed. Arrow EMS Education has been asked by West Central Communities Action Inc. to provide their employees with CPR and First Aid training. This will take place in November and January. Arrow EMS Education is currently talking with three EMS Services about conducting refresher training with them. Dates and times are being discussed based on how the additional business will affect the work load.

- Public Works Report** Work order report was reviewed. Johnson reported that he is working on getting the new snow plow on the truck. A quote was provided by Alex Power for a new lawn mower to be replaced in 2017. Council instructed Johnson to put the old snow plow out on bids to sell it as the trade-in was not acceptable.
- Hire Meter Reader** Upon motion from Jaenisch, seconded by Stierlen and unanimously carried, the council approved the hire of Rose Fitzsimmons as the meter reader to be paid \$60 per month.
- Corridor Study Payment Request** Council approved the payment to the City of Battle Lake for the city's portion of the corridor study of the possible trail connection from Ashby to Battle Lake. Approval of the amount was done in 2015. The check will be submitted now that the study is scheduled to take place.
- Resolution 2016-24 Fund Transfers** Upon motion from Jaenisch, seconded by Jordan, Resolution 2016-24 – Resolution To Transfer Funds for General Obligation Water Revenue Bond Payment. Roll Call Vote, those voting for: Karl, Jaenisch, Grover, Jordan, Stierlen. Those voting against: None. Carried
- 2017 General Fund Budget** Upon motion from Jaenisch, seconded by Karl and carried unanimously, council approved the 2017 General Fund Budget as presented.
- Resolution 2016-25 Tax Levy Approval** Upon motion from Jaenisch, seconded by Jordan, Resolution 2016-25 – Resolution Adopting 2016 Proposed Property Tax Levy. Roll Call Vote, those voting for: Karl, Jaenisch, Grover, Jordan, Stierlen. Those voting against: None. Carried
- Resolution 2016-26 Fund Transfer** Upon motion from Karl, seconded by Jaenisch, Resolution 2016-26 – Resolution Allowing Transfer of Funds from the Capital Improvement Fund to the Water Fund for the purchase of water meters. Roll Call Vote, those voting for: Karl, Jaenisch, Grover, Jordan, Stierlen. Those voting against: None. Carried
- Ordinance 170 – Opting-Out Approval** Upon motion from Jaenisch, seconded by Karl, council approved Ordinance 170 – An Ordinance Opting-Out of the Requirements of Minnesota Statute, Section 462.3593 which prohibits temporary family health care dwellings within the City of Ashby. Roll Call Vote, those voting for: Karl, Jaenisch, Grover, Jordan, Stierlen. Those voting against: None. Carried
- Land Use Violation Notice – 310 Larson Ave.** Upon Motion from Karl, seconded by Jaenisch and unanimously carried, the council approved the request by Attorney Walton to issue a Land Use Violation Notice to the property owner at 310 Larson Ave.
- Adjourn** Upon motion by Grover, seconded by Karl and unanimously carried, the meeting was adjourned at 6:54 pm CST.

ATTEST: _____
Jackie Schmitz, City Clerk

Tom Grover, Mayor