

MINUTES
Regular Meeting and Board of Appeals
April 12, 2018

Board of Appeals

Mayor Grover called the Board of Appeals to order at 5:00 pm with the following members present: R. Grover, Jaenisch, T. Grover, Rossum and Stierlen. Absent: None. Also present: Clerk Schmitz, Sheriff Deputy Obright, Deputy Clerk Helle, Visitor's Present: Karl Lindquist (Grant County Assessor), Heather Jacobson (Ashby City Assessor), Chuck Holte, Peter Amundson, Donna Lindemeyer, Winnie and Alden Thompson.

Assessor Lindquist provided a review of all sales for 2017. The Grant County GIS system is up and operational with 2017 imagery available on the Grant County Website. All valuation and tax statements are also available on the Grant County Website. Board of Appeals Training for council members has been completed by Rossum, Stierlen and T. Grover. The Grant County Board of Appeals meeting will be held June 11th, 2018.

Donna Lindemeyer was present to discuss the classification of her property at 101 Melby Avenue. The property has two classifications as a portion of the property is Commercial while the other portion is Residential. No formal appeal was made by Lindemeyer.

Chuck Holte was present to inquire about the difference in valuation between older and newer homes. Lindquist stated that the valuation of older homes is increasing due to the improvements being done on the homes to make them more energy efficient. No formal appeal was made.

Peter Amundson was present to appeal the Market Valuation of his property at 304 Melby Avenue. The original valuation stated that the accessory structure was stick built and insulated. After review by Jacobson it was determined that the structure is a pole shed. Recommendation by Assessor Jacobson to lower the value. Upon motion from Rossum, seconded by Stierlen and unanimously carried, council approved to lower the market valuation of Peter Amundson's property from \$65,800 to \$58,200.

Upon motion from R. Grover, seconded by Jaenisch and unanimously carried, the Board of Appeals meeting adjourned at 5:50 pm.

Regular Meeting

A regular council meeting of the City of Ashby, MN was held at Ashby City Hall with the following members present: Robert Grover, Ronnie Jaenisch, Tom Grover, Heather Rossum, Wayne Stierlen. Absent: None. Also present: Clerk Schmitz, Sheriff Deputy Obright, Superintendent Johnson and Deputy Clerk Helle. Absent: Attorney Walton. Visitor's Present: Larry VanHout (WSN Engineer), Trent and Darrin Froemming, Daryl Kilker and Mark Zlotnick. Mayor Grover called the meeting to order at 6:00 pm.

Agenda Approval

Upon motion from Jaenisch, seconded by R. Grover and unanimously carried, the agenda was approved as presented.

**Visitors:
Larry VanHout**

Larry VanHout, Engineer for Widseth, Smith and Nolting was present to provide an update to the council on the recent Public Works Meeting with TFC Poultry. During the meeting there was discussion regarding the status of the pretreatment upgrade. TFC Poultry is still looking to do the treatment upgrade on their property. September is the estimated start up for the improvements. There is still concern about the discharging. TFC is looking at processes to reduce water usage. There was discussion on the usage fines and charges based on flows from the previous agreement. VanHout has requested modification suggestions from TFC for the Pre-Treatment Agreement.

**TFC Poultry –
Trent/Darrin
Froemming**

Darrin and Trent Froemming reported that they are working with Wenk Engineering to propose modifications to the current pre-treatment agreement. The Wenk Engineer will communicate with VanHout to develop changes. Froemmings made a formal request to the council to abate the fines and usage charges from 2017 to use those funds towards the investment of the wastewater treatment plans in process. There was no action taken on this request at this time. The abatement request can be addressed once the Pretreatment Agreement modifications are made.

Ashby Fire Department – Mark Zlotnick	Assistant Fire Chief, Mark Zlotnick reported to the council that the Fire and Ambulance Department had Fault Finder’s come to look at the unused in-floor heat in the fire hall as it has not been functioning for several years. A quote was given resulting in a cost of \$500-\$600 per cable that needed repair. Upon motion from R. Grover, seconded by Jaenisch and unanimously carried, council agreed to have Fault Finder’s investigate and repair, if possible, the in-floor heat in the City Offices along with the Fire Hall and Ambulance Garage.
Alden Thompson – Gravel Request	Alden Thompson inquired if the city puts gravel in alley’s that are in need. Superintendent Johnson will inspect the alley in need and spread gravel if needed.
Daryl Kilker – Shelving	Council received two quotes in regards to adding doors to the shelving in the council room. The quotes ranged in price from \$825 to \$2,500. Upon motion from Jaenisch, seconded by R. Grover and unanimously carried, council approved the quote of \$825 provided by Daryl Kilker.
Minutes/Claims/ Consent Agenda	Upon motion from R. Grover, seconded by Jaenisch and unanimously carried, council approved the consent agenda which includes minutes of the regular council meeting of March 8, 2018, the special council meeting of April 4, 2018 and the claims & prepaid disbursements of April 12 th , 2018 as presented and reviewed by Rossum.
Clerk’s Report	The clerk’s report was reviewed.
2018 Farmer’s Market/Movie in the Park	The 2018 Farmer’s Market/Movie in the Park was discussed. Council decided that for 2018 the Farmer’s Market/Movie in the Park will take place the first and third Thursday in August. Clerk Schmitz will send out letters to Ashby Businesses requesting donations.
Return of Funds for overpayment on Utility Assessment	The City of Ashby received special assessment payments for the property at 302 Melby Avenue. Upon motion from R. Grover, seconded by Jaenisch and unanimously carried, council approved the return of \$573.65 to Novare for the Utility Assessments that were double paid.
Public Safety - Law Enforcement Report	Council reviewed the log report as presented by the Sheriff’s Department.
Fire Department	The Fire Department report was reviewed.
New Member – Ashby Ambulance	Upon motion from Jaenisch, seconded by Rossum and unanimously carried, council approved the addition of Micah Cole to the Ashby Ambulance pending a successful background check.
Arrow EMS	Council reviewed the Arrow EMS report provided by Ben Johnson. Arrow EMS is finishing up an Initial EMT Class. EMS Training has focused on the use of IGel airways. CPR Classes will be the next item once EMS classes are completed. Instruction for EMR class is tentative for next winter. Johnson has had discussions with the Ashby School regarding CPR Classes to the senior class.
Public Works	Superintendent Johnson reported that he had attended the Wastewater Conference and the Water Conference both in March. The 24 hour sampling that is done at TFC Poultry gives a good example of what condition the water is at the TFC Poultry plant.
Old Business Unpaid utilities at 407 Larson	There has been one payment received for the past due utilities at 407 Larson Avenue. Notice was given that there will be weekly or bi-weekly payments until the unpaid balance is cleared.
New Business Resolution 2018-03 – Regional Trail Support	Upon motion from Stierlen, seconded by R. Grover Resolution 2018-03 – Resolution Supporting Regional Trail Designation Application in Greater Minnesota. Roll Call Vote, those voting for: R. Grover, Jaenisch, T. Grover, Rossum, Stierlen. Those voting against: None. Carried

**Resolution 2018-04
- Transfers**

Upon motion from Jaenisch, seconded by R. Grover **Resolution 2018-04 – Resolution allowing transfers of funds from the General Fund to the Fire Department Fund and from the Ambulance Fund to the Fire Department Fund.** Roll Call Vote, those voting for: R. Grover, Jaenisch, T. Grover, Rossum, Stierlen. Those voting against: None. Carried

**Resolution 2018-05
– Resolution
Accepting Grant**

Upon motion from Jaenisch, seconded by R. Grover **Resolution 2018-05 – Resolution Acknowledging Fire Department Grant.** Roll Call Vote, those voting for: R. Grover, Jaenisch, T. Grover, Rossum, Stierlen. Those voting against: None. Carried

**Unpaid Taxes –
Parcel 17-0030-000**

The City received a notice from Grant County regarding unpaid taxes on parcel 17-0030-000, which is a City Property being sold on Contract For Deed. As part of the terms of the Contract the buyer is required to remain current on property taxes. A notice will be sent by the City Attorney.

**Ambulance
Investment
Purchase**

Upon motion from Jaenisch, seconded by R. Grover and unanimously carried, council approved the request from the Ashby Ambulance Department to invest \$20,000 into a Certificate of Deposit.

**Ashby Legion Permit
Approval**

Upon motion from R. Grover, seconded by Jaenisch and unanimously carried, council approved the following permits for Ashby American Legion. Outdoor Permit for May 12th, 2018, Outdoor Dance Permit for July 20th, 2018, Outdoor Dance Permit for July 21st, 2018 and Outdoor Dance Permit for August 11th, 2018.

**All-County Hazard
Mutual Aid
Agreement**

Upon motion from Jaenisch, seconded by Rossum and unanimously carried, council approved the All-County Hazard Mutual Aid Agreement for 2018.

**Approval of CVE
House Plans**

Upon motion from Jaenisch, seconded by R. Grover and unanimously carried, council approved the House Plans presented to the council for Country View Estates Lots 8 & 9 as recommended by the Building Committee.

**Approval of
Easement for First
State Bank**

Upon motion from R. Grover, seconded by Stierlen and unanimously carried, council approved the Easement for First State Bank to allow access to the Bank Drive Thru.

Adjourn

Upon motion from Jaenisch, seconded by R. Grover and unanimously carried, council approved to adjourn the meeting.

ATTEST: _____
Jackie Schmitz, City Clerk

Tom Grover, Mayor