

**MINUTES**  
**Regular Meeting and Board of Appeals**  
**April 13<sup>th</sup>, 2017**

**Board of Appeals**

Mayor Grover called the Board of Appeals to order at 5:30 pm with the following members present: Jaenisch, T. Grover, Rossum and Stierlen. Absent: R. Grover. Also present: Clerk Schmitz, Superintendent Johnson, Karl Lindquist (Grant County Assessor) and Heather Jacobson (Ashby City Assessor).

There were no residents present to appeal the valuation of their property. Lindquist had received an appeal prior to the meeting by June Lavalleur for the property at 400 Melby Ave. Jacobson went to re-sketch the property but was unable to gain access to the interior of the property structure. Upon motion from Jaenisch, seconded by Rossum and unanimously carried, council approved the valuation of the property being reduced from \$105,100 to \$102,700. Any further appeals will need to be appealed through Grant County.

Lindquist reported that Ashby City saw a five percent increase in property valuations. Ashby has seen a ten percent reduction over the previous three years.

Board of Appeals training will open up after July 1<sup>st</sup>. The City needs at least two council members to be trained. The training will be available on the Grant County Website for all new members to complete.

Upon motion from Jaenisch, seconded by Stierlen and unanimously carried, the Board of Appeal meeting was adjourned at 6:00 pm.

**Regular Meeting**

A regular council meeting of the City of Ashby, MN was held at Ashby City Hall with the following members present: T. Grover, Jaenisch, R. Grover and Stierlen. Members absent: Rossum. Also present: Clerk Schmitz, Superintendent Johnson, and Deputy Clerk Helle. Absent: Attorney Walton. Visitor's Present: Darrell Kilker, Winnie and Alden Thompson. Mayor Grover called the meeting to order at 6:00 pm.

**Agenda Approval**

Upon motion from R. Grover, seconded by Jaenisch and unanimously carried, the agenda was approved as presented.

**Visitor's:  
Darrell Kilker**

Darrell Kilker was present to discuss the safety improvement project for city hall. Mr. Kilker presented pricing options for different types of protective glass along with the cost to do the project. The council tabled this item until the decision has been made regarding the Ashby Police Department.

**Minutes/Claims/  
Consent Agenda**

Upon motion from Jaenisch, seconded by R. Grover and unanimously carried, council approved the consent agenda which includes minutes of the regular council meeting of March 9, 2017, special council meeting of March 17, 2017 and special council meeting of March 31, 2017 and the claims & prepaid disbursements of April 13, 2017 as presented.

**Mayor's Report**

Mayor Grover reported to the council that he attended the recent mayor's meeting in Elbow Lake. There was discussion regarding the recent bill that passed regarding Sunday Off-Sale.

**Council Reports**

Stierlen reported that he has received comments regarding high speed on County Road 10 (Melby Avenue). There are currently no speed limit signs on this road. Superintendent Johnson will be in contact with the Grant County Engineer to inquire about the installation of speed limit signs along that road.

**Clerk's Report**

The clerk's report was reviewed. Clerk Schmitz informed the council that the Pelican Lake Township Board has inquired about the possibility Schmitz taking on the role of Deputy Clerk for the township only in the event the Clerk is unable to attend a meeting and sign checks. The council left the decision up to Clerk Schmitz if she felt she was able to take on the task or not.

The notice of Pay Equity Compliance was presented to the council stating that the city has successfully met the requirements of the Pay Equity Act.

## Police Report

Clerk Schmitz provided an update on the applications that have been received to date. Applications for the Chief of Police will be accepted through April 18<sup>th</sup>. The Public Safety Committee will meet to review the applicants and plan the next steps.

Commissioner Peter Hoff was present and discussed several items in regards to the potential of the City of Ashby contracting law enforcement services with Grant County. Hoff stated that the Grant County Commissioners have not discussed the possibility of contracting with Ashby at this point but are supportive of whatever decision the city makes. Hoff also discussed the future contract costs to the cities within the county should there need to be added enforcement positions to cover the contracts.

Ordinance 91 – Regulating Animals was discussed. Superintendent Johnson will look into obtaining a kennel to hold animals at large before transporting to the humane society to avoid transportation in the city vehicle.

## Firearm Transfer Approval

Upon motion from R. Grover, seconded by Jaenisch and unanimously carried, the council approved the firearm transfer between the City of Ashby and former Chief of Police, Jeremy Obright.

## New FD Member

Upon motion by R. Grover, seconded by Jaenisch and unanimously carried, council approved the hire of Vance Johnson as a member of the Ashby Fire Department contingent on passing the background check.

## Arrow EMS Report

Chad Smith, Arrow EMS Instructor reported that Arrow EMS Education has recently completed Emergency Medical Responder Training for the Tintah First Responders. With the winter EMS courses mostly complete, Arrow EMS will now focus on providing monthly training for the Ashby Ambulance Service. This monthly training helps keep EMT's fresh on their skill-set.

## Public Works Report

The Public Works report and work order report were reviewed. Johnson reported that all snow removal equipment has been put away and the mowers are ready for summer. Hydrants have been flushed and the water tower and water plant are working well. TFC's new set up appears to be working well as the lift station is in better shape than at this point last year.

## Part-Time Summer Help

Upon motion by Jaenisch, seconded by R. Grover and unanimously carried, council approved to hire a part-time summer employee for the public works department allotting \$1,000 in wages. This will be re-evaluated if more time is needed.

## Old Business: Rural Tax District

Upon motion from Jaenisch, seconded by R. Grover and unanimously carried, council approved to publish the Ordinance Establishing Urban and Rural Taxing Districts within the City of Ashby as drafted by Assistant City Attorney, Justin Anderson. The Ordinance will be published along with the notice of Public Hearing to be held at 5:30 pm on Thursday, June 8<sup>th</sup>, 2017.

## New Business Resolution 2017-05 Donations

Upon motion by Jaenisch, seconded by R. Grover **Resolution 2017-05 – Resolution Acknowledging Donations for the Ashby Ambulance Department.** Roll Call Vote, those voting for: R. Grover, Jaenisch, T. Grover, Stierlen. Those voting against: None. Carried

## Resolution 2017-06 Authorizing Mutual Aid

Upon motion by Jaenisch, seconded by Stierlen **Resolution 2017-06-Resolution Authorizing Mutual Aid.** Roll Call Vote, those voting for: R. Grover, Jaenisch, T. Grover, Stierlen. Those voting against: None. Carried

## Resolution 2017-07 State Aid for Local Transportation

Upon motion by R. Grover, seconded by Jaenisch **Resolution 2017-07 – State Aid For Local Transportation Resolution -** Approving County Project within Municipal Corporate Limits. Roll Call Vote, those voting for: R. Grover, Jaenisch, T. Grover, Stierlen. Those voting against: None. Carried

**Property  
Reassessments CVE  
Public Hearing**

A public hearing will take place at 5:30 pm on Thursday, May 11<sup>th</sup>, 2017 for council to consider all objections to and comment on the reassessments of special assessments to Lot 27 Block 1 of Ashby Country View Estates which was previously a tax forfeited property.

**Garden Planters –  
Memorial Park**

The planters that have been relocated to Memorial Park by the Ashby FFA will now be assigned through City Hall and all payments for the rental of the planters will be collected by the city.

**Liability Coverage -  
Waiver**

Upon motion by R. Grover, seconded by Jaenisch, and unanimously carried, council approved the Liability Coverage – Waiver Form from the League of MN Cities and opted to Not Waive the monetary limits on municipal tort liability as recommended by City Attorney Walton.

**Closed Session**

Mayor Grover closed the regular meeting to discuss potential litigation. The meeting was then re-opened.

Upon motion from Jaenisch, seconded by R. Grover and unanimously carried, the meeting was adjourned.

ATTEST: \_\_\_\_\_  
Jackie Schmitz, City Clerk

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Tom Grover, Mayor