

MINUTES
Regular Meeting
May 10, 2018

- Regular Meeting** A regular council meeting of the City of Ashby, MN was held at Ashby City Hall with the following members present: Robert Grover, Tom Grover, Heather Rossum, and Wayne Stierlen. Absent: Ronnie Jaenisch. Also present: Clerk Schmitz, Superintendent Johnson and Deputy Clerk Helle. Absent: Attorney Walton. Visitor's Present: Winnie and Alden Thompson. Mayor Grover called the meeting to order at 6:00 pm.
- Agenda Approval** Upon motion from Stierlen, seconded by Rossum, and unanimously carried, the agenda was approved as presented with one addition regarding street blocking during Appreciation Days.
- Visitors:**
Alden Thompson Alden Thompson was present to discuss a complaint of the condition of a neighboring property. This property is in the process of requiring improvements. Council agreed to have Assistant Attorney Anderson initiate conversations with the property owner in the hopes to come to an agreement with the city on the condition of the property.
- Minutes/Claims/
Consent Agenda** Upon motion from R. Grover, seconded by Stierlen and unanimously carried, council approved the consent agenda which includes minutes of the regular council meeting and Board of Appeals Meeting of April 12, 2018, and the claims and prepaid disbursements of May 10th, 2018 as presented and reviewed by T. Grover.
- Mayor's Report** Mayor Grover discussed the removal of the pine tree located in the triangle. Kronebergs will remove the tree and stump for \$200. The tree will then be replaced with another one chosen from Memorial Park. R. Grover will research pricing for the transfer of a replacement tree.
- Street Closure –
Appreciation Days** Upon motion from Stierlen, seconded by R. Grover and unanimously carried, council approved to allow the closing of Nelson Street and part of Larson Ave for the Appreciation Days vendors. There are currently 32 vendor's signed up for the event. There is a guarantee that there will be accessibility for emergency vehicles.
- Clerk's Report** The clerk's report was reviewed.
- Public Safety -
Law Enforcement
Report** Council reviewed the log report as presented by the Sheriff's Department.
- Sale of Squad Car
Approval** Upon motion by R. Grover, seconded by Stierlen and unanimously carried, council approved to proceed with the sale of the police squad car through Mid-State Auto Auction now that the car is returned from the Grant County Sheriff's Department.
- Fire Department** The Fire Department report was reviewed.
- Approval of New
Fire Department
Members** Upon motion from R. Grover, seconded by Stierlen and unanimously carried, council approved the addition of Mason Johnson, Bob Merritt and Micah Cole to the Ashby Fire Department pending successful background checks and open position availability.
- Approval of New
Ambulance
Members** Upon motion from Rossum, seconded by R. Grover and unanimously carried, council approved the addition of Jacob Dahle, Nicole Bolinski and Micah Cole to the Ashby Ambulance Department pending successful background checks and open position availability.
- Arrow EMS** Council reviewed the Arrow EMS report provided by Ben Johnson. The EMT class is complete. Nicole Bolinski has taken the NREMT test and passed. The summer will bring any CPR classes that are needed and begin planning for winter classes. Hoffman Ambulance is interested in sending members to attend the next EMT class.
- Public Works** The Work Order Report was reviewed.

**Approval of Summer
Help Hiring**

Upon motion from R. Grover, seconded by Rossum and unanimously carried, council approved to allow Superintendent Johnson to hire a part-time summer employee for the summer season at minimum wage and up to a maximum salary of \$1,000 for the season.

Superintendent Johnson reported that there is a high volume of traffic coming into the compost site from contractor's that are not paying the required fee for contractor's. Notification will be sent out to area contractors to remind them of the requirements.

The clock tower on city hall has siding that is coming off. Council instructed Johnson to have Mark Zlotnick look at it and discuss repairing.

Johnson reported that the ponds are currently producing a stronger smell due to the ice coming off from the winter and the ponds are turning over. Discharging has started at a slower rate due to high BOD.

Street Sign Repair

Upon motion by R. Grover, seconded by Rossum and unanimously carried, council approved to allow Johnson to spend up to \$500 on new street name signs that are in need of repair.

**Street Repair
Approval: Cedar,
Battle & Hawkins**

Upon motion by R. Grover, seconded by Stierlen and unanimously carried, council approved the quote from Bargain to do crack repair for \$2,100 and Infrared Patching for \$7,920 on Cedar, Battle & Hawkins Streets.

Storm Sewer Repair

Upon motion by R. Grover, seconded by Rossum and unanimously carried, council approved the repair of the storm sewer area near 120 Hwy 78 E. The storm sewer is sinking causing drainage problems. The repair will include a concrete catch basin and piping to the next catch basin. A verbal quote of \$4,500 was received and approved from Ness Backhoe.

Hydrant flushing will begin in the next week.

**Old Business
Unpaid taxes on
Parcel #
17-0030-000**

Council instructed to have Attorney Walton send a notification regarding the unpaid taxes at parcel # 17-0030-000. Council set July 1st, 2018 as the deadline that the taxes are to be brought current to avoid repossession of the property back to the city.

**New Business
Resolution 2018-06
– Accepting
Donations for
Ambulance**

Upon motion from Rossum, seconded by Stierlen **Resolution 2018-06 – Resolution Acknowledging Donations to the Ashby Ambulance Department.** Roll Call Vote, those voting for: R. Grover, T. Grover, Rossum, Stierlen. Those voting against: None. Carried

**Resolution 2018-07
– Accepting
Donations for
Farmer's Market**

Upon motion from R. Grover, seconded by Stierlen **Resolution 2018-07 – Resolution Acknowledging Donations for Farmer's Market.** Roll Call Vote, those voting for: R. Grover, T. Grover, Rossum, Stierlen. Those voting against: None. Carried

**Approval of 2017
Final Audit**

Upon motion from Rossum, seconded by R. Grover and unanimously carried, council approved the 2017 Final Audit Report as presented by CarlsonSV.

**Approval of 2019
City Assessor Bid**

Upon motion from Stierlen, seconded by Rossum and unanimously carried, council approved the Bid from Heather Jacobson to complete the 2019 Assessment for the City of Ashby.

Liability Waiver

Upon motion by R. Grover, seconded by Stierlen, and unanimously carried, council approved the Liability Coverage – Waiver Form from the League of MN Cities and opted to Not Waive the monetary limits on municipal tort liability as recommended by City Attorney Walton.

**Equity Propane
Contract Approval**

Upon motion from Stierlen, seconded by R. Grover and unanimously carried, council approved the 2018-2019 Propane Contract from Ashby Equity to pay 100% Prepay at \$1.37 per gallon.

**Ashby Summer Rec
Donation Approval**

Upon motion from R. Grover, seconded by Rossum and unanimously carried, council approved to pay \$500 in a donation to the Ashby Summer Recreation Program.

Adjourn

Upon motion from R. Grover, seconded by Rossum and unanimously carried, council approved to adjourn the meeting.

ATTEST: _____
Jackie Schmitz, City Clerk

Tom Grover, Mayor