

MINUTES
Regular Meeting
May 14, 2020

- Regular Meeting** A regular council meeting of the City of Ashby, MN was held via Zoom virtual meeting with the following members present via roll call: Jeremy Obright, Carrie Obright, Tom Grover, Heather Rossum, Wayne Stierlen. Absent: None. Also present: Clerk Schmitz, Superintendent Johnson and Deputy Clerk Helle. Absent: None. Visitor's Present: None. Mayor Grover called the meeting to order at 5:30 pm.
- Agenda Approval** Upon motion from Carrie Obright, seconded by Stierlen, and unanimously carried, the agenda was approved as presented. Roll Call Vote, those voting for: J. Obright, C. Obright, Grover, Rossum, Stierlen. Those voting against: None. Carried
- Minutes/Claims/Consent Agenda** Upon motion from Jeremy Obright, seconded by Stierlen and unanimously carried, council approved the consent agenda which includes minutes of the regular council meeting of April 9th, 2020 and the claims and prepaid disbursements of May 14th, 2020 as presented and reviewed by Councilmember Rossum. Roll Call Vote, those voting for: J. Obright, C. Obright, Grover, Rossum, Stierlen. Those voting against: None. Carried
- Council Report** J. Obright spoke with Superintendent Johnson regarding the compost site as an update to the April meeting. The site is currently open but it getting full and we are unable to burn it as the county is in a burning ban. The site will be temporarily closed until it can be burned.
- Clerk's Report** The clerk's report was reviewed.
- Utility Late Fees and Shut Offs – COVID 19** Upon motion from Stierlen, seconded by Carrie Obright and unanimously carried, council approved to return to regular procedure for late fees and shut offs. Roll Call Vote, those voting for: J. Obright, C. Obright, Grover, Rossum, Stierlen. Those voting against: None. Carried
- Public Safety - Law Enforcement Report** Council reviewed the log report as presented by the Sheriff's Department.
- Fire/Ambulance Report** The Ambulance and Fire Report was reviewed as presented.
- Defibrillator In Fire Hall** The defibrillator that was previously donated by the Elbow Lake Hospital Auxiliary has been relocated to the lobby of Viking Bank so as to get more use.
- Public Works Meter Package Proposal – Core & Main** Upon motion from Stierlen, seconded by J. Obright and unanimously carried, council approved the bid proposal from Core & Main of \$16,042.00 for a new meter package to purchase a new hand held meter, auto gun and 24 new meters. The existing meter reading equipment is no longer functioning and new equipment is needed. This purchase will be a step towards radio reads in the coming years. Roll Call Vote, those voting for: J. Obright, C. Obright, Grover, Rossum, Stierlen. Those voting against: None. Carried
- Water Tower Cleaning** Upon motion from Stierlen, seconded by Rossum and unanimously carried, council approved the bid from Water Tower Clean and Coat of \$3,200.00 to clean the interior of the water tower. The interior is cleaned every 5 years. Roll Call Vote, those voting for: J. Obright, C. Obright, Grover, Rossum, Stierlen. Those voting against: None. Carried
- Old Business: Ordinance 2 – Fee Ordinance Change** Upon motion from J. Obright, seconded by C. Obright and unanimously carried, council approved the recommended changes to the Fee Ordinance, to include an addition of compacted garbage. Compacted Garbage will be charged at a rate of \$100 per yard. Roll Call Vote, those voting for: J. Obright, C. Obright, Grover, Rossum, Stierlen. Those voting against: None. Carried

**New Business
Clean Up Day**

Council requested Clerk Schmitz contact Engebretson's to find out what the cost will be to the city for the garbage truck and man for Clean-Up day. Schmitz will report back to council at the June meeting. A date for Clean-Up Day will be determined at a later time.

**Resolution 2020-06,
Property Tax
Assessment**

Upon motion from Stierlen, seconded by J. Obright - **Resolution 2020-06 Resolution Certifying Delinquent Utilities.** Roll Call Vote, those voting for: Jeremy Obright, Carrie Obright, Grover, Rossum, Stierlen. Those voting against: None. Carried

**Resolution 2020-07,
Funds Transfer
Adjourn**

Upon motion from Rossum, seconded by C. Obright - **Resolution 2020-07 Resolution Allowing a Funds Transfer from the Ambulance Savings Account to the General Checking Account to pay for the purchase of the new Ambulance.** Roll Call Vote, those voting for: Jeremy Obright, Carrie Obright, Grover, Rossum, Stierlen. Those voting against: None. Carried

**MN DEED –
Revolving Loan One
Time Exception**

Upon motion from C. Obright, seconded by Stierlen, council approved the Request for Onetime Exception to Minnesota DEED for the state Revolving Loan Fund that the City has. The city will pay the Minnesota DEED 20% of the current balance, which is \$8,656.27 and the remaining amount of \$34,625.08 is allowed to be used by the city as general purpose aid for lawful expenditures. Roll Call Vote, those voting for: Jeremy Obright, Carrie Obright, Grover, Rossum, Stierlen. Those voting against: None. Carried

**Insurance Liability
Statutory Tort
Limits**

Upon motion by J. Obright, seconded by C. Obright, and unanimously carried, council approved the Liability Coverage – Waiver Form from the League of MN Cities and opted to Not Waive the monetary limits on municipal tort liability. Roll Call Vote, those voting for: Jeremy Obright, Carrie Obright, Grover, Rossum, Stierlen. Those voting against: None. Carried

Easement Request

Upon motion by Stierlen, seconded by J. Obright, and unanimously carried, council approved to move forward with a permanent easement on Parcel ID #17-0031-500 allowing for ingress and egress access for purposes of a driveway. Roll Call Vote, those voting for: Jeremy Obright, Carrie Obright, Grover, Rossum, Stierlen. Those voting against: None. Carried

**ABC Brewing Liquor
License Renewals**

Upon motion by C. Obright, seconded by Stierlen, and unanimously carried, council approved the 2020-2021 Brewer Off-Sale and Tap Room On-Sale Liquor Licenses for ABC Brewing upon receipt of all fees and required documentation, to include Liquor Liability Certificate. Roll Call Vote, those voting for: Jeremy Obright, Carrie Obright, Grover, Rossum, Stierlen. Those voting against: None. Carried

Adjourn

Upon motion by J. Obright, seconded by Rossum and unanimously carried, the meeting was adjourned.

ATTEST: _____
Jackie Schmitz, City Clerk

Tom Grover, Mayor