

**May 9th, 2024**

**5:30 pm Council Meeting**

**Check Bills – Scott**

**2023 COUNCIL CHECKING BILLS**

Jan. - Ron  
Feb. - Wayne  
March - Amy  
April - Carrie  
May - Scott  
June - Wayne  
July - Ron  
August - Amy  
September - Jake  
October - Scott  
November - Ron  
December - Wayne



**MAY CITY COUNCIL MEETING AGENDA**  
**Thursday, May 9th, 2024**  
**Ashby City Hall – 5:30 P.M.**

**Call to Order**  
**Pledge of Allegiance**  
**Additions to Agenda/Approval of Agenda**

**Public Comment**

**Visitors:**

- **Lori Risbrudt with Skate4Grant nonprofit**
- **Rebecca Lynn Petersen with West Central Initiative**
  - **WCI Programs and Opportunities**
- **Justin Anderson**
  - **Declaratory judgement action for CVE covenants**

**Consent Agenda**

- ☀ **Approval of Minutes**
- ☀ **Approval of Bills**

**Committee Reports**

- ☀ **Park Board Minutes**

**Council Reports**

**Mayor's Report**

**Administration**

- ☀ **Clerk/Treasurer's Report**

**Public Safety**

- ☀ **Grant County Law Enforcement Report**
- ☀ **Fire/Ambulance Department Report**

**Public Works**

**Old Business**

- ☀ **Senior and Community Center Updates**

**New Business**

- ☀ **Request Approval: Resolution 2024-04 Certifying Delinquent Utilities to Property Taxes**
- ☀ **Request Approval: Resolution 2024-05 Certifying Delinquent Utilities to Property Taxes**
- ☀ **Junior Garden Club Garden Donation Request**

**Adjourn**

## City of Ashby

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**From:** Amy Johnson <r...@ashbylivingcenter.com>  
**Sent:** Thursday, April 11, 2024 5:03 PM  
**To:** City of Ashby; lorir.ashbylivingcenter.com  
**Subject:** Re: Skate4Grant

Hi Lori,

I am copying Clerk Thormodson on my reply. We'd love to have you come to a council meeting and speak on this. It's too late to get on this evening's agenda, but if you'd like us to add you to next months agenda, we can do that. That would be May 9 at 5:30 PM.

Let us know, thank you!

Amy

Amy R. Johnson

Mayor, City of Ashby - Pop. 469

203 West Main

Ashby, MN 56309

Phone: 218-282-1686 Fax: 218-747-2886

e-mail: [mayoramjohnson@gmail.com](mailto:mayoramjohnson@gmail.com)

[www.AshbyMinnesota.org](http://www.AshbyMinnesota.org)

On Thu, Apr 11, 2024 at 4:20 PM lorir [ashbylivingcenter.com](mailto:ashbylivingcenter.com)

wrote:

Good afternoon, Mayor Amy and city council members.

I am writing to let you know about our nonprofit we created to bring community together in a safe space, motivating self discovery, artistry, and athleticism through fun, self expression, and challenges for all genders, ages, and races.

Our nonprofit corporation, Skate4Grant is inspired by Brit Finkelson's son who died at the age of 23 of an accidental overdose using a legal supplement called Kratom.

An Ashby High School alumni, he continued to be an involved member of our community, working at T & B's, City Restaurant, and a member of the Lions Club.

Grant had many passions in art, music, politics, and skateboarding which is why we have chosen as our first project to raise funds to build a rural skateboard park for our community. We are brainstorming locations, and one is in the city limits off the Central Lakes Trail. We would like to visit with you all and present our mission statement, project outcome goals, funding strategies, and location ideas.

Would you be willing to give us about 20-30 minutes at one of your council meetings?

Looking forward to hearing from you soon.

Thank you,  
Lori Risbrudt

Ashby Living Center

**MINUTES**  
**Board of Appeals Meeting**  
**April 1st, 2024**  
**Ashby City Hall**

**Board of Appeals**

Mayor Johnson called the Board of Appeals to order at 5:30 pm with the following members present: Mayor Johnson, Ronnie Jaenisch, Carrie Obright and Wayne Stierlen. Absent: Scott Ellingson. Also present: Clerk Thormodson. Other's Present: Karl Lindquist (Grant County Assessor) and Vicki Mandt (Grant County Assessor).

Appeals: None given

Ashby had eight good residential sales. The city saw an overall 5% reduction in residential property taxes, due in part to the increase in commercial property value made by TFC.

The Board of Appeals will need to reconvene 10 days after notice is published in official newspaper. Reconvene is set up for April 22<sup>nd</sup>, 2024 at 11:30 am. Upon motion by Stierlen, seconded by Jaenisch and unanimously carried, the meeting of the Board of Appeals is to be recessed until April 22<sup>nd</sup>, 2024 at 11:30 am.

ATTEST: \_\_\_\_\_  
Mike Thormodson, City Clerk

\_\_\_\_\_  
Amy Johnson, Mayor

**MINUTES**  
**April Regular Council Meeting**  
**Thursday, April 11th, 2024**

<b>Regular Meeting</b>	A regular council meeting of the City of Ashby, MN was held at Ashby City Hall with the following members present: Amy Johnson, Scott Ellingson, Carrie Obright and Ron Jaenisch. Absent: Wayne Stierlen. Also present: Clerk Thormodson, Deputy Clerk Klinkner and Public Works Superintendent Johnson. Mayor Johnson called the meeting to order at 5:35 pm.
<b>Agenda Approval</b>	Upon motion from Jaenisch, seconded by Ellingson, and unanimously carried, the agenda was approved.
<b>Visitors:</b>	None
<b>Public Comment:</b>	None
<b>Consent Agenda Minutes/Claims</b>	Upon motion from Jaenisch, seconded by Obright and unanimously carried, council approved the consent agenda which includes minutes of the Regular Council Meeting of March 14 <sup>th</sup> , 2024 and the claims and prepaid disbursements of April 11 <sup>th</sup> , 2024 as presented and reviewed by Obright.
<b>Council Report</b>	Obright reported that her house sale is pending. She will submit her letter of resignation once her house sells. Jaenisch gave an update on the progress of the city purchasing land for senior housing. Also spoke about coordinating with Grant County HRA for future development.
<b>Mayor's Report</b>	Mayor Johnson spoke about three separate meetings she had with Rural Democracy, the Ashby Legacy Fund and the Welcoming Week Committee.
<b>Clerk's Report</b>	The Clerk's Report was reviewed. The Board of Appeals will reconvene on April 22, 2024 at City Hall starting at 11:30am. City Wide Clean-up Day is set for May 16 <sup>th</sup> from 4:00pm - 6:00 pm at City Hall. A Business Appreciation being worked on for August.
<b>Public Safety -Law Enforcement</b>	The Grant County Law Enforcement was reviewed.
<b>-Fire &amp; Ambulance</b>	The Fire and Ambulance report was reviewed. Proceeds from the Fire Department calendar will be put towards a new jaws of life. Our Fire Department and Ambulance services received a Minnesota Senate resolution celebrating their efforts.
<b>Public Works</b>	Three replacement picnic tables have been ordered to replace damaged ones.
<b>Old Business -Senior and Community Center Updates</b>	Council directed Thormodson to contact Serve Pro to clean up the excess material sitting on top of the dropped ceiling
<b>Purchased Parcel Plan</b>	Council wants to invite Jim Standish to the next council meeting to look into housing options.
<b>Country View Estates</b>	A contractor has broken ground in Country View Estates. Upon motion from Jaenisch, seconded by Obright and unanimously carried, council approved to remove the Country View Estates checklist from the bottom of the city's Building Permit application due to the fact that the city no longer owns any of the lots in the development.
<b>Ashby City-Wide Clean-up Day</b>	Set up for May 16 <sup>th</sup> , 2024. It will go from 4:00 pm - 6:00 pm at City Hall.

**New Business**

**Request Approvals:**

**\*Hiring James  
Hustad for AFD**

Mr. Hustad passed the mandatory background check for employment. Upon motion from Jaenisch, seconded by Ellingson and unanimously carried, council approved the hiring of James Hustad to the Ashby Fire Department.

**\*Land Use Permit for  
Anita Rylander**

Upon motion from Jaenisch, seconded by Ellingson and unanimously carried, council approved the building permit for Anita Rylander in Country View Estates.

**1<sup>st</sup> Quarter  
Financials**

The financials were reviewed for the first quarter of 2024.

**Adjourn**

Upon motion by Jaenisch, seconded by Obright and unanimously carried, the meeting was adjourned at 6:22 pm.

**May Council Meeting**

The next regular City Council Meeting will be held on May 9th, 2024 at City Hall starting at 5:30 pm.

ATTEST: \_\_\_\_\_  
Mike Thormodson, City Clerk

\_\_\_\_\_  
Amy Johnson, Mayor

**MINUTES**  
**Board of Appeals Reconvene Meeting**  
**April 22<sup>nd</sup>, 2024**  
**Ashby City Hall**

**Board of Appeals**

Mayor Johnson called the Board of Appeals to order at 11:30 am with the following members present: Mayor Johnson, Ronnie Jaenisch and Scott Ellingson. Absent: Wayne Stierlen. Also present: Clerk Thormodson. Other's Present: Karl Lindquist (Grant County Assessor) and Vicki Mandt (Grant County Assessor).

Appeals: None Given

Upon motion by Jaenisch, seconded by Ellingson and unanimously carried, the meeting of the Board of Appeals was adjourned.

ATTEST: \_\_\_\_\_  
Mike Thormodson, City Clerk

\_\_\_\_\_  
Amy Johnson, Mayor

## City of Ashby

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**From:** Carrie Obright  
**Sent:** Thursday, April 18, 2024 1:50 PM  
**To:** City of Ashby  
**Subject:** City Council

Hi Mike,

Well the day has come. This is my official letter of resignation from the Ashby City Council. I closed on my house yesterday afternoon.

Thank you for the opportunity to be a part of something that I truly enjoy. I hope the council the best of luck in filling this now empty seat and very important role.

Thank you,  
Carrie Obright



**MINUTES**  
**Special Council Meeting**  
**Thursday, April 25th, 2024**

**Special Meeting**

A special council meeting of the City of Ashby, MN was held at Ashby City Hall with the following members present: Mayor Amy Johnson, Scott Ellingson and Ron Jaenisch. Absent: Wayne Stierlen. Also present: Clerk Thormodson and Grant county HRA Director Jim Standish. Mayor Johnson called the meeting to order at 5:05 pm.

**Visitors: Jim Standish with Grant County HRA**

Jim Standish spoke about options the HRA could provide to convert the recently purchased parcel (17-0006-000) into housing. A 2-plex or 3-plex were discussed both with attached single stall garages. The possibility of apartments was also mentioned as well as parking options to accommodate the tenants. Council decided to table the discussion until more information is gathered.

**Request Approval: Resolution 2024-06 Declaring a Council Vacancy**

This resolution is to accept Carrie Obright's resignation from council due to her moving outside city limits. Upon motion from Jaenisch, seconded by Ellingson - **Resolution 2024-06 Declaring a Council Vacancy**. Roll Call Vote, those voting for: Jaenisch, Ellingson and Mayor Johnson. Those voting against: None. Carried.

**Request Approval: Resolution 2024-07 Appointing a Councilmember**

This resolution is for appointing someone to fill a vacant seat on the council. There were two interested candidates, Jill Amundson and Jacob Dahle. Upon motion from Jaenisch, seconded by Ellingson - **Resolution 2024-07 Appointing a councilmember**. Roll Call Vote, those voting for Dahle: Jaenisch and Ellingson. Those voting for Amundson: Mayor Johnson. Dahle received 2 votes, Amundson received 1 vote. Jacob Dahle is appointed to fill the vacant council seat till the end of 2024.

**Adjourn**

Upon motion by Jaenisch, seconded by Ellingson and unanimously carried, the meeting was adjourned at 6:32 pm.

ATTEST: \_\_\_\_\_  
Mike Thormodson, City Clerk

\_\_\_\_\_  
Amy Johnson, Mayor



**Park Board Minutes**  
**Thursday, May 2nd, 2024**  
**Ashby City Hall – 5:30 P.M.**

**Memorial Park**

Cleaning up around the pond/ice rink

- The Board asked who owns the property around the pond...they want to make sure to get permission before any work is done.
- Discussed removing some trees that hinder light from hitting the ice rink and removing some brush around the pond to make it cleaner.
- Make the pathway to the pond wider for easier access.
  - The board recommends that D. Walvatne put up stakes to mark how wide it needs to be.

Fire Hydrant Access

- Too much brush around fire hydrant making it difficult to access

**Thorson/Larson**

- Students will be working with the Garden Club during the Day of Caring to redo the large perennial bed in Thorson/Larson.
- Board wants to make sure any dead tree limbs are taken off any trees in the park before they fall off.
- Board recommends putting up security cameras in the park to help deter people from damaging the trees and littering.

Meeting Adjourned at 6:15 pm.

# **2024 Clerk/Treasurer's Report**

## **April 12<sup>th</sup> - May 9th, 2024**

*The following is a list of work items in addition to regular monthly activities which includes all financial aspects of the City, utility billing, preparing and delivering council packets, updating web-site, posting and publishing notices, economic development tasks, maintaining work order system, publish and make changes to ordinances, keep policy book and resolution book updated and handle several items for the fire and ambulance department.*

- Blandin Foundation Grant Application Work
- State and Local Fiscal Recovery Funds (SLFRF) Annual Report
- Minnesota Municipal Clerks Institute Year 2 (May 6-10)
- Welcoming Week Grant Awarded, Invoice sent
- Special Council Meeting HRA and council appointment
- Reconvene BOA on April 22<sup>nd</sup>.
- Nondiscrimination Policy for Civil Rights Evaluation
- USDA Loan Fire Hall expansion work
- TFC Loading Rates and Fines (Jan 24 - Feb 24)
- City Wide Rummage Sale Flyer
- City Wide Clean-up Day for Thursday, May 16<sup>th</sup>.
- Senior and Community Center building maintenance (ServePro)
- Updated CTAS (ESST now included)
- LMC Salary Survey

# Ashby City-Wide Clean-up

*This is for City of Ashby Residents Only*  
*(City of Ashby Utility Bill will be required at drop off)*

**Thursday, May 16th, 2024**  
**4:00—6:00 p.m.**

**Bring your Items to Ashby City Hall**

Charges will apply for small appliances and electronics.

*The following will be accepted at no charge:*

- Loose scrap metal
- Misc. household garbage
- Furniture & Mattresses
- Lawn Mowers & Yard Equipment (Drained of fluids)
- Washers, Dryers, Stoves, Ovens & Water Heaters

**FREEZERS, REFRIDGERATORS & AIR  
CONDITIONERS WILL NOT BE ACCEPTED**

**HOUSE DEMO WILL NOT BE ACCEPTED**

**HAZARDOUS WASTE WILL NOT BE  
ACCEPTED**

**WATER SOFTENERS WILL NOT BE  
ACCEPTED**



# Ashby All-Town Rummage Sales— Sat. May 18th, 2024

*Times of Sales Vary at Each Location.*

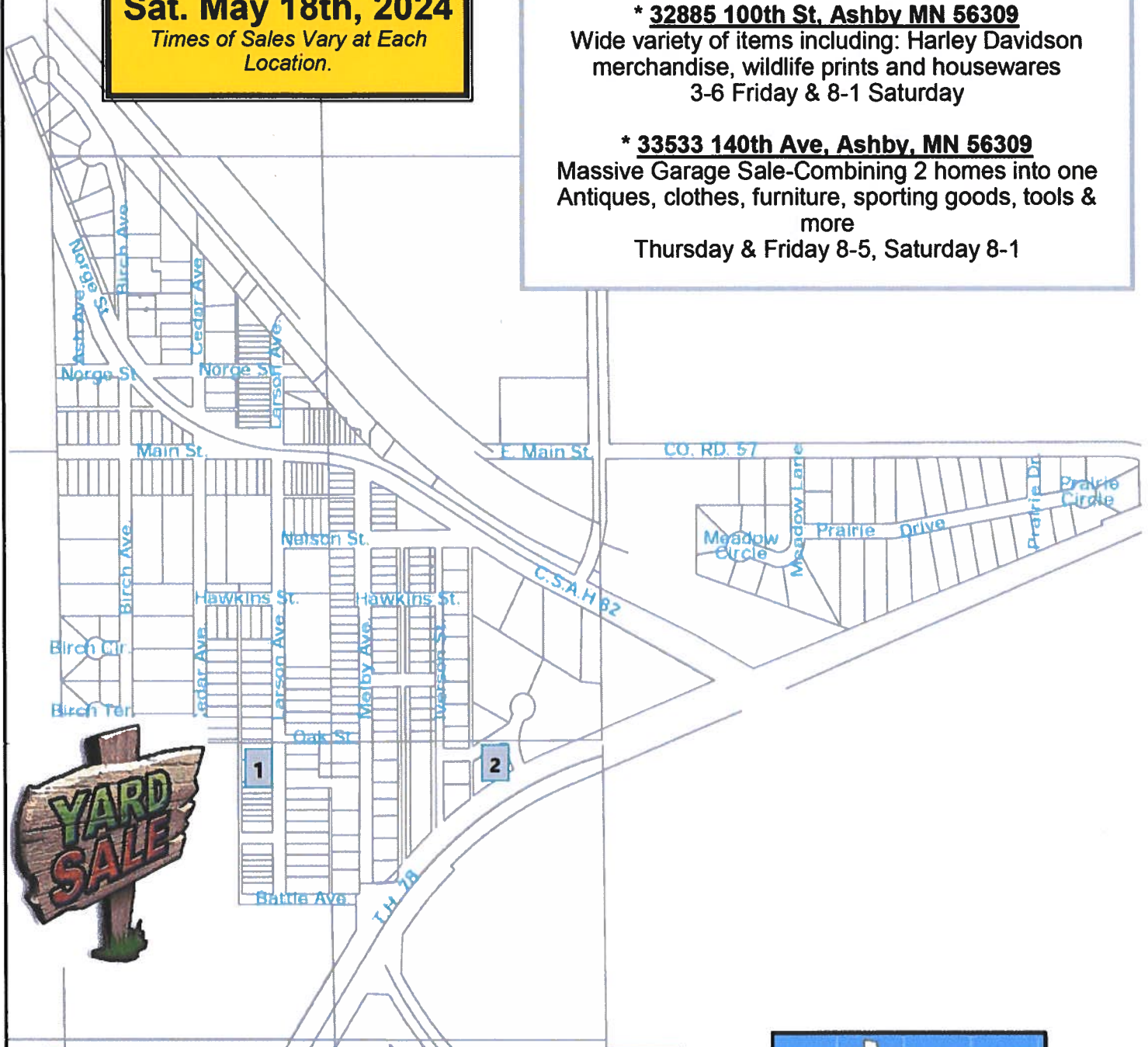
The following people are having Rummage Sales outside of the City Limits. They are not shown on the map.

**\* 32885 100th St, Ashby MN 56309**

Wide variety of items including: Harley Davidson merchandise, wildlife prints and housewares  
3-6 Friday & 8-1 Saturday

**\* 33533 140th Ave, Ashby, MN 56309**

Massive Garage Sale-Combining 2 homes into one  
Antiques, clothes, furniture, sporting goods, tools & more  
Thursday & Friday 8-5, Saturday 8-1



1. **502 Larson Ave.** Multi family garage sale. Girls and Boy's clothes, woman's size small, lots and lots of toys, house hold items and much more...will also have Farm Fresh eggs for \$2.00/dozen.

2. **120 State Hwy 78,** Large selection of Items



**Ashby City Activity Report**  
**April 2024**

Title		Reported Date
Public Assist		4/1/2024
Traffic Stop		4/2/2024
Accident		4/3/2024
Missing Person		4/8/2024
Police Information		4/9/2024
Agency Assist		4/13/2024
Public Assist		4/14/2024
Traffic Stop		4/25/2024
Suspicious		4/26/2024





# Ashby Officer Activity Report - April 2024

Employee	Date	Activity	Start	End	Time	Comment	Veh #	Miles	Weather
Froemming, Ken	4/15/2024	CT	14:43	17:11	02:28	24-1329	408	0	
	4/21/2024	CT	16:23	17:23	01:00	Ashby Patrol	408	0	
	4/25/2024	CT	22:44	00:07	01:23	Ashby Patrol	408	0	
	<b>Total</b>		18:32	20:19	01:47		408	0	
Johnson , Elliot	<b>Total</b>				<b>6:38:00</b>			<b>0</b>	
	4/3/2024	CT	15:00	16:00	01:00			0	
	4/4/2024	CT	07:50	09:20	01:30			0	
	4/10/2024	CT	16:05	17:35	01:30			0	
	4/21/2024	CT	10:20	11:20	01:00			0	
	4/24/2024	CT	08:20	09:20	01:00			0	
Mickelsen, Kyle	<b>Total</b>				<b>6:00:00</b>			<b>0</b>	
	4/22/2024	CT	12:03	01:03	01:00	ashby patrol	405	0	
Obright, Jeremy	4/28/2024	CT	13:43	15:43	02:00	ashby patrol	405	0	
	<b>Total</b>				<b>3:00:00</b>			<b>0</b>	
	4/2/2024	CT	20:45	21:45	01:00	1 HOUR PATROL W/1TSW	403	0	
	4/3/2024	CT	00:20	02:20	02:00	2 HOURS PATROL	403	0	
	4/5/2024	CT	00:53	02:13	01:20	1 HOUR 20 MINUTES PATROL	403	0	
	4/6/2024	CT	17:32	18:32	01:00	1 HOUR PATROL	403	0	
Rude, Andy	4/7/2024	CT	00:30	02:15	01:45	1 HOUR 45 MINUTES PATROL	403	0	
	4/8/2024	CT	00:34	03:04	02:30	2.5 HOURS PATROL, REPORT	403	0	
	4/24/2024	CT	17:30	18:30	01:00	1 HOUR PATROL	403	0	
	4/25/2024	CT	21:20	21:50	00:30	30 minutes patrol	403	0	
	4/25/2024	CT	01:45	02:15	00:30	30 MINUTES PATROL	403	0	
	4/26/2024	CT	13:35	14:05	00:30	30 MINUTES PATROL	403	0	
<b>Total</b>		01:00	02:15	01:15	1 HOUR 15 MINUTES PATROL	403	0		
Rude, Andy	<b>Total</b>				<b>13:20:00</b>			<b>0</b>	
	4/3/2024	CT	22:20	23:50	01:30	PATROL	410	0	
	4/10/2024	CT	22:00	23:00	01:00	PATROL	410	0	
	4/18/2024	CT	22:35	00:35	02:00	PATROL	410	0	
<b>Total</b>					<b>4:30:00</b>		<b>0</b>		

# Ashby Officer Activity Report - April 2024




Rustand, Nolan	4/2/2024	CT	01:00	02:00	01:00		407	0
	4/8/2024	CT	22:30	00:30	02:00		407	0
	4/30/2024	CT	00:15	01:15	01:00		407	0
	<b>Total</b>				<b>4:00:00</b>			<b>0</b>
Skadsem, Jordan	4/1/2024	CT	17:26	18:36	01:10		406	0
	4/3/2024	CT	17:54	18:54	01:00		406	0
	4/8/2024	CT	15:50	17:50	02:00	ICR 24001261	406	0
	4/12/2024	CT	23:20	00:35	01:15		406	0
	4/13/2024	CT	22:00	23:45	01:45	ICR 24001327	406	0
	4/14/2024	CT	13:45	21:00	07:15	ICR 24001329	406	0
	4/19/2024	CT	22:25	23:40	01:15		406	0
	4/22/2024	CT	21:47	22:47	01:00		406	0
	4/23/2024	CT	15:45	17:00	01:15		406	0
	4/26/2024	CT	18:12	19:12	01:00		406	0
	4/27/2024	CT	21:38	23:08	01:30		406	0
	4/28/2024	CT	22:07	23:14	01:07		406	0
	4/29/2024	CT	22:55	01:00	02:05		406	0
	<b>Total</b>				<b>23:37:00</b>			<b>0</b>
<b>Total</b>					<b>61:05:00</b>			<b>0</b>





## Fire Department & Ambulance Activity

Activity- April - 2024		
Ambulance Calls:	24	3 in City
Fire & Rescue Calls:	5	0 in City
		

**CITY OF ASHBY  
COUNTY OF GRANT  
STATE OF MINNESOTA**

RESOLUTION NO. 2024-04

**Resolution Certifying Delinquent Utilities to Property Taxes**

**WHEREAS**, Molly Delarbre, with property located at 311 Birch Ave in Ashby has been given notice of intent to certify past due utilities in the amount of \$1670.08 to the property described below and has also been given the opportunity for a public hearing:

Parcel ID # 17-0075-000

Property Description: **ASHBY SIMON LARSON 1<sup>st</sup> ADDITION,  
S 95' 2.4"** of Lot 10

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ASHBY, MINNESOTA THAT:** The City hereby certifies delinquent utility charges in the amounts listed above to the properties described above.

Dated: May 9<sup>th</sup>, 2024

Adopted:

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Amy Johnson, Mayor

ATTEST:

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Mike Thormodson, Clerk

I the above-signed Clerk of the City of Ashby, hereby Certify that the above resolution is a true copy of the Resolution duly passed, adopted and approved by the City of Ashby on the 9th day of May, 2024.

**CITY OF ASHBY  
COUNTY OF GRANT  
STATE OF MINNESOTA**

RESOLUTION NO. 2024-05

**Resolution Certifying Delinquent Utilities to Property Taxes**

**WHEREAS**, Daniel & Nicole Barry, with property located at 120 Birch Circle in Ashby has been given notice of intent to certify past due utilities in the amount of \$1,217.47 to the property described below and has also been given the opportunity for a public hearing:

Parcel ID # 17-0082-108  
Property Description: **BIRCH GROVE ADDITION,  
Lot 8 BLOCK 1**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ASHBY, MINNESOTA THAT:** The City hereby certifies delinquent utility charges in the amounts listed above to the properties described above.

Dated: May 9<sup>th</sup>, 2024

Adopted:

---

Amy Johnson, Mayor

ATTEST:

---

Mike Thormodson, Clerk

I the above-signed Clerk of the City of Ashby, hereby Certify that the above resolution is a true copy of the Resolution duly passed, adopted and approved by the City of Ashby on the 9th day of May, 2024.

**RE: Ashby's Jr Gardeners Club Raised Garden Bed Request**

Dear Ashby's City Council Members,

In 2023, a new club was created for youth that are interested in learning about gardening. We call ourselves the Junior Gardening Club, and we fall under the 501(c)(3) of the Living Treasure's Garden Club. We are currently a club of twenty youth ranging from ages 3 to 9.

Our group gets together monthly to learn about everything gardening, and in the summer months we learn through the act of gardening. We plant together, we check on the gardens together monthly, and each of our members take a week during the summer to maintain the gardens daily. We meet in September to clean the beds out for the winter.

Last year we used the raised beds at Ashby Public School to learn about gardening through planting, plant maintenance, and harvest. That location is not available to us this year, and we were wondering if you would be willing to donate two raised garden beds in the Memorial Park for our club to use for planting?

Thank you for your consideration!

A handwritten signature in blue ink that reads "Gunnar Anola". The signature is written in a cursive, slightly slanted style.

Gunnar J. and Anola A.

Jr. Gardeners Club Founders