

**MINUTES**  
**Regular Meeting**  
**August 10, 2017**

- Regular Meeting** A regular council meeting of the City of Ashby, MN was held at Ashby City Hall with the following members present: T. Grover, Jaenisch, Rossum, R. Grover and Stierlen. Members absent: None. Also present: Clerk Schmitz, Superintendent Johnson, Deputy Clerk Helle, and Attorney Walton. Absent: None. Visitor's Present: Sheriff Langlie, Renee Melby, Linda Ness, Trent & Darrin Froemming and representatives from Harvester's Watering Hole & Eatery. Mayor Grover called the meeting to order at 6:00 pm.
- Agenda Approval** Upon motion from Stierlen, seconded by Jaenisch and unanimously carried, the agenda was approved as presented.
- Visitors:**  
**City Restaurant – Access Alternatives During Construction** Renee Melby and Linda Ness were present on behalf of the City Restaurant to request the use of the handicapped gate behind Club 74 during the construction as their customers are using the kitchen as an access and they are concerned for the safety of the customers and employees. Attorney Walton advised that the Liquor Ordinance would have to be amended again to allow access through the gate. The time frame to change the ordinance would take longer than the construction project. No action was taken and permission was not given by the council. Attorney Walton stated that there was not enough time to change the ordinance and give the proper notifications.
- Harvester's Watering Hole & Eatery – Utility Waiver Request** Representatives from Harvester's Watering Hole & Eatery were present to discuss the issue with their unpaid utility bill. Upon motion from R. Grover, seconded by Stierlen and unanimously carried, council approved the waiver of water & sewer fees for a period of 12 months up to a maximum of \$200/month. This is the same offer that has been given to other new businesses coming to Ashby. This waiver will come in the form of a credit on the utility bill that will make the account current from their unexpected high water usage in 2016 when the outside water reader was removed by the property owner for three months. Council also noted that the waiver is being provided to the new business as a historical business practice and that there were no errors in the account billing from City Hall.
- TFC Poultry – Trent & Darrin Froemming** Trent and Darrin Froemming were present on behalf of TFC Poultry to update the council on the process for correcting the issues with the Sewer Ponds due to the excess output into the system by TFC Poultry from their increase in production. TFC is currently working with Triple Point Technologies, Superintendent Johnson and Larry VanHout – Engineer with WSN. TFC is working on a proposal to present to the city for wastewater treatment. The current proposal will include installing aerators at the ponds. The proposal will first be presented to the MPCA to verify that the system would be approved at the state level. TFC Poultry acknowledges that this issue is caused by their output. The total cost of the project is approximately \$264,000 with an additional annual operating cost of \$20,000 - \$30,000 per year. There will be future discussions regarding the options for payment of this new process. There was no action taken at this point. Public Works will need to meet with TFC and WSN later next week for further discussions.
- Minutes/Claims/Consent Agenda** Upon motion from Jaenisch, seconded by R. Grover and unanimously carried, council approved the consent agenda which includes minutes of the regular council meeting of July 13<sup>th</sup>, 2017 and the claims & prepaid disbursements of August 10<sup>th</sup>, 2017 as presented.
- Mayor's Report** Mayor Grover reported that the Ambulance Department is requesting to purchase tables and chairs to be used for various department events. Upon motion from Jaenisch, seconded by R. Grover and unanimously carried, council approved the purchase of tables and chairs at a cost of approximately \$3,500.
- Mayor Grover also reported to the council that the Ambulance Department is going to pay to have the grassy area in front of the fire hall poured with concrete.
- Upon motion from Jaenisch, seconded by Rossum and unanimously carried, council approved to have the Car Show location moved from Main Street to Larson Avenue and around the park. This change is due to the construction of CSAH 82.

## **Council Reports**

Clerk Schmitz reported to the council that the Board of Appeals and Equalization training is now available on-line for all to take and be certified. The on-line training is available until February.

## **Clerk's Report – Safety Deposit Box Signers**

The clerk's report was reviewed.

Upon motion from R. Grover, seconded by Jaenisch and unanimously carried, council approved to remove Val Martin as a signer on the safety deposit box at First State Bank and to add Clerk Schmitz. The other signer is Mayor Grover and he will remain as the secondary signer.

## **Law Enforcement Report**

Council reviewed the log report as presented by the Sheriff's Department. Sheriff Langlie was present and asked the council if things were going well since the decision to contract law enforcement services with Grant County. The council reported to Sheriff Langlie that the coverage being provided is going well. Sheriff Langlie also reported that due to the new contract with Ashby, they are again short a squad car and council was fine with the Sheriff's Department continuing to use the Ashby Squad Car as long as they need it.

## **Fire Department Report**

The Fire Department report was reviewed.

## **Arrow EMS Report**

Chad Smith reported that Arrow EMS Education completed the CPR Instructor Recertification Course on July 29<sup>th</sup>. Three local CPR Instructors successfully completed the training allowing them to continue instructing CPR Courses for two years. Ashby Ambulance Service will be covering topics pertinent to injuries that may be encountered when responding to 911 Emergencies.

## **Public Works Report**

### **Hawkins Street Repair**

Superintendent Johnson reported that Jeff Kuhn from WSN came to inspect Hawkins Street to provide options for repair as requested by Carol Koefod at the July Council Meeting. Upon motion from R. Grover, seconded by Jaenisch and unanimously carried, council approved to spend up to \$3,000 to pour hot mix in the area where it is in bad shape and then roll over it. The cost will be approximately \$2,000-\$3,000. The work will be done by Riley Brothers, who are currently handling the CSAH 82 project.

### **Tree Replacement Request**

Superintendent Johnson reported that there have been several trees that have been taken down due to disease and other issues. Upon motion from Jaenisch, seconded by R. Grover and unanimously carried, council approved for Johnson to replace the trees at a cost of approximately \$500.

Superintendent Johnson also reported to the council the risk of the cost of the Wastewater Treatment Proposal as presented by TFC Poultry and the potential costs that could fall back on the city. If the project is to proceed as presented, Superintendent Johnson will be required to obtain additional licensing to aerate the ponds.

## **Old Business – NIMS Training**

Clerk Schmitz reported to the council that all members need to be NIMS Certified. This certification is required if the city is ever in need of Federal Aid in the event of disaster relief. This training can be completed on-line.

## **Legion Parking Lot Repair**

Councilman Stierlen reported to the council that Riley Brothers is going to be repaving the parking lot of the Ashby Legion and part of Larson Avenue. The project will consist of milling out and repaving the parking lot to assist with the problems they have with water run-off.

## **New Business Resolution 2017-13, Accept Donations**

Upon motion by Jaenisch, seconded by R. Grover **Resolution 2017-13 – Resolution Acknowledging Donations for Ashby Fire Department and Movie In The Park Sponsorship.** Roll Call Vote, those voting for: R. Grover, Jaenisch, T. Grover, Rossum, Stierlen. Those voting against: None. Carried

**Resolution 2017-14,  
Funds Transfer –Fire  
Protection**

Upon motion by Jaenisch, seconded by R. Grover **Resolution 2017-14 – Resolution allowing Transfer of Funds from the General Fund to the Fire Department Fund and from the Ambulance Fund to the Fire Department Fund.** Roll Call Vote, those voting for: R. Grover, Jaenisch, T. Grover, Rossum, Stierlen. Those voting against: None. Carried

**Small Cities  
Assistance**

Council reviewed the Small Cities Assistance amounts that will be provided to the city for street repairs. The City of Ashby will receive a total of \$6,997 from the State of Minnesota and it will be paid in two installments.

**Adjourn**

Upon motion from Rossum, seconded by Jaenisch and unanimously carried, the meeting was adjourned at 7:28 pm.

ATTEST: \_\_\_\_\_  
Jackie Schmitz, City Clerk

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Tom Grover, Mayor