

MINUTES
Regular Meeting
September 13, 2018

Regular Meeting

A regular council meeting of the City of Ashby, MN was held at Ashby City Hall with the following members present: Tom Grover, Heather Rossum, Ronnie Jaenisch and Wayne Stierlen. Absent: Robert Grover. Also present: Clerk Schmitz, Superintendent Johnson, and Deputy Clerk Helle. Absent: Attorney Walton. Visitor's Present: Jeff Kuhn – Widseth, Smith and Nolting. Mayor Grover called the meeting to order at 6:00 pm.

Agenda Approval

Upon motion from Jaenisch, seconded by Rossum, and unanimously carried, the agenda was approved as presented.

Visitors:
Jeff Kuhn – WSN

Jeff Kuhn of Widseth, Smith and Nolting was present to discuss the city's current Assessment Policy for reconstruction. The current Street Assessment/Curb & Gutter Assessment Policy for reconstruction states that one third of the cost of street and one hundred percent of the cost of curb and gutter for reconstruction purposes is assessed to the benefiting property owners.

Upon motion from Jaenisch, seconded by Stierlen, and unanimously carried, the City of Ashby is hereby changing the current street reconstruction policy of assessing the costs associated with street reconstruction including curb and gutter to the benefiting property owners, and will now pay for these improvements 100% with either general levy funds or a specific fund for street reconstructions. This change does not affect the policy for assessing for new construction, which will remain unchanged.

**Minutes/Claims/
Consent Agenda**

Upon motion from Jaenisch, seconded by Stierlen and unanimously carried, council approved the consent agenda which includes minutes of the regular council meeting of August 9, 2018, and the claims and prepaid disbursements of September 13th, 2018 as presented and reviewed by Rossum.

Mayor Report

Mayor Grover discussed the sign for Country View Estates which states that there are Tax Incentives if property is purchased in the development. Council agreed to remove the Tax Incentives portion from the sign because the TIF District was dissolved.

Council Reports

The Personnel Committee met to discuss the current portion of insurance premiums the city pays towards eligible employee's insurance costs. Upon motion from Rossum, seconded by Stierlen and unanimously carried, council approved to change the existing amount of \$800 per month towards a family policy to 80% of the cost of the premium. Council also approved to contribute the maximum amount allowable by the IRS for a single policy Health Savings Account. This change will take place effective January 1st, 2019.

Clerk's Report

The clerk's report was reviewed.

**Carlson SV 2018
Audit Approval**

Upon motion from Jaenisch, seconded by Rossum and unanimously carried, council approved to hire CarlsonSV to conduct the 2018 City Audit.

**Public Safety -
Law Enforcement
Report**

Council reviewed the log report as presented by the Sheriff's Department.

**Fire/Ambulance
Department**

The Fire/Ambulance Department report was reviewed.

Public Works

Johnson reported to the council that he has been working on responses to the Notice of Violation that was received by the Minnesota Pollution Control Agency. The notice is due to a lack of control with the wastewater discharge. Johnson, Mayor Grover, and Larry Vanhout of Widseth, Smith and Nolting have been responding to all correspondence with the MPCA. Johnson recently purchased a new D.O. Meter to obtain more accurate readings. The current meter was compared with a meter from Rural Water and TFC Poultry. The City's meter was reporting too high.

- Purchase Dehumidifiers** Johnson reported that the dehumidifiers in the water plant need to be replaced. There are three dehumidifiers currently and only two are somewhat working. The cost of a new dehumidifier is approximately \$3,500. Upon motion from Janeisch, seconded by Rossum and unanimously carried, council approved to purchase one dehumidifier per year for the next 3 years to keep all of the dehumidifier's in the water plant current and functioning properly.
- Old Business Bright Beginnings Daycare Utility Waiver** Upon motion from Jaenisch, seconded by Stierlen and unanimously carried, council rescinded the water/sewer waiver that was issued March 8th, 2018 to Bright Beginnings Daycare. The daycare is no longer in operation in Ashby.
- New Business Floor Waxing** Darol Erickson asked if the council wishes to have the floors at City Hall waxed this fall. The council recommended having the waxing completed by Erickson.
- General Fund Budget** Upon motion by Rossum, seconded by Jaenisch and unanimously carried, council approved the 2019 General Fund Preliminary Budget as presented by the Budget Committee.
- Resolution 2018-12 – Preliminary Levy** Upon motion by Jaenisch, seconded by Rossum **Resolution 2018-12 – Resolution Adopting Proposed Property Tax Levy.** Roll Call Vote, those voting for: Jaenisch, T. Grover, Rossum, Stierlen. Those voting against: None. Carried
- Resolution 2018-13 – Acknowledging Donations** Upon motion from Jaenisch, seconded by Rossum - **Resolution 2018-13 Resolution Acknowledging Donations for Community Festival/Movie In The Park.** Roll Call Vote, those voting for: Jaenisch, T. Grover, Rossum, Stierlen. Those voting against: None. Carried
- Resolution 2018-14 – Acknowledging Donations** Upon motion from Jaenisch, seconded by Rossum - **Resolution 2018-14 Resolution Acknowledging Donations for Ashby Ambulance and Ashby Fire Department.** Roll Call Vote, those voting for: Jaenisch, T. Grover, Rossum, Stierlen. Those voting against: None. Carried
- Close Meeting** The meeting was closed for Attorney-Client Privilege. The meeting was re-opened.
- Adjourn** Upon motion from Jaenisch, seconded by Rossum and unanimously carried, the meeting was adjourned.

ATTEST: _____
Jackie Schmitz, City Clerk

Tom Grover, Mayor