

**September 11th, 2025**

**5:30 pm**

**Council Meeting**

**Check Bills – Jake**

**2025 COUNCIL CHECKING BILLS**

Jan. - Wayne  
Feb. – Jake  
March – Scott  
April – Ron  
May – Jake  
June - Ryan  
July –Scott  
August – Wayne  
September – Jake  
October –Ryan  
November - Amy  
December – Scott



The City of Ashby is an equal opportunity provider & employer.

**CITY COUNCIL MEETING AGENDA**  
**Thursday, September 11th, 2025**  
**Ashby City Hall – 5:30 P.M.**  
*(Items Underlined are Additions)*

**Call to Order**

**Pledge of Allegiance**

**Additions to Agenda/Approval of Agenda**

**Visitors:**

- Larry Van Hout with Wisdeth  
-MPCA meeting recap

**Public Comment**

- Must sign in prior to beginning of Council Meeting, 3 minute time limit

**Consent Agenda**

- ☀ Approval of Minutes
- ☀ Approval of Bills

**Mayor's Report**

- ☀ Open

**Council Reports**

- ☀ Open

**Administration**

- ☀ Clerk's Report
- ☀ Minnesota Paid Family and Medical Leave Update

**Public Safety**

- ☀ Grant County Law Enforcement Report
- ☀ Fire/Ambulance Department Report

**Public Works**

- ☀ Public Works Report

**Old Business**

- ☀

**New Business**

- ☀ Request Approval: Hire M. Choate to Ashby EMS
- ☀ Request Approval: Resolution 2025-15 Increasing Benefit Level for Vested Firefighters
- ☀ 2025 General Fund, Water, Sewer, Garbage and Storm Sewer Budgets
- ☀ Request Approval: Resolution 2025-16 2026 Preliminary Levy
- ☀ MN Department of Health Service Connection Increase
- ☀ West Central Initiative Commitment Letter
- ☀ 2026 Street Repair
- ☀ Request Approval: Resolution 2025-17 Fire Protection Fund Transfer

**Adjourn**

**October Council Meeting: October 9th, 2025**

## City of Ashby WWTF Permit Development Meeting

### GENERAL INFORMATION:

Permit Writer: Laura Lacquement  
Meeting Date: September 3, 2025  
Time: 9am to 10:30am  
MPCA Attendees: Laura Lacquement, Paul Scheirer, Brad Gillingham, Julie Henderson, Ian Babson, Michael Anderson, Vinod Sathyaseelan, David Oakes, Ashley Kneemueller  
City of Ashby Attendees: Scott Ellingson, Troy Johnson, Larry Van-Hout

### SDS Permit No. MN0053261

Permittee Name: City of Ashby  
Facility Name: City of Ashby Wastewater Treatment Facility

Permittee/Facility Address: City of Ashby  
Highway 78  
Pelican Lake Township, MN 56309

Main Permit Contact: Mayor Scott Ellingson

Technical Contact/Operator: Troy Johnson (WWTF operator/Public Works Superintendent) and Larry Van Hout (Widseth Engineering)

### PERMIT HISTORY (N/A for new construction):

- Issuance date: September 30, 2010
- expiration date: August 31, 2015

### SUMMARY:

- Current Facility Description

The Ashby Wastewater Treatment Facility (Facility) is located at T130N, R41W, Section 15, Pelican Lake Township, Grant County, Minnesota. The existing Facility has a ~~continuous~~ **controlled** discharge from SD001. The facility is a Class D.

The facility is designed to treat:

An average wet weather (AWW) flow of 0.1011 million gallons per day (MGD)  
5-day carbonaceous biochemical oxygen demand (CBOD5) of 240 milligrams per liter (mg/L)

The application and plans indicate that the existing Facility consists of ~~one~~ **two** lift stations, approximately 4,600 feet of 8-inch force main, and a 3-cell stabilization pond system. The Facility has a controlled discharge (SD001) to an Unnamed Creek (Melby Lake Outlet) (Class 2B, 3C, 4A, 4B, 5, 6 water). The primary pond cells have surface areas of 4.6 acres each, and the secondary cell has a surface area of 4.8 acres, each measured at the four-foot mean operating depth. The

pond system provides a total detention time of 180 days at design flow. The Facility has a drain tile (GW001) that discharges to Melby Lake.



- New TP Limit

**Table 1. Summary of new total phosphorus effluent limit for the Ashby WWTP**

Affected Waterbody	Parameter	Limit	Season	Limit type	Basis
Pomme de Terre River	Total Phosphorus	280 kg/yr	Jan-Dec	Calendar Year to Date Total	WQBEL

- New CL limit and CL Variance Application

**Table 2. Summary of new chloride limits for the Ashby WWTP**

Analyte	Average Monthly Limit	Max Daily Limit	Unit
Chloride	230	298	mg/L
Chloride (interim)		547	mg/L

- TP compliance schedule proposed including major construction and increased design flow to meet TP limit and accommodate SIU demand in town

**The City of Ashby proposes the following schedule for compliance:**

**TASK**

- |   |                            |
|---|----------------------------|
| <b>1) Submittal of Facility Plan to MPCA</b>                    | <b>March 2024</b>          |
| <b>2) Apply for PPL and IUP</b>                                 | <b>March/June 2024</b>     |
| <b>3) Apply for Funding from PFA and/or Rural Development -</b> | <b>March 2025/ ongoing</b> |
| <b>4) Initiate design after project is funded</b>               | <b>June 2029</b>           |
| <b>5) Initiate construction of project</b>                      | <b>June 2030</b>           |
| <b>6) Initiate Operations of updated Facility</b>               | <b>November 2031</b>       |

- Submitted facility plan documents and applied for PPL March 2024

**PERMIT MEETING AGENDA**

- I. Introductions
  - a. PCA
  - b. City of Ashby
  - c. Others
- II. Permit Summary
  - a. Background
  - b. New TP limit
  - c. New CL limit
- III. Proposed Construction Compliance Schedule for TP and increased flow from SIU
  - a. PCA questions/comments
  - b. City questions/comments
  - c. Other
- IV. Chloride Variance
  - a. PCA questions/comments
  - b. City questions/comments
  - c. Other
- V. Conclusions
  - a. What is needed to move the permit forward

## City of Ashby WWTF Permit Development Meeting

### GENERAL INFORMATION:

Permit Writer: Laura Lacquement  
Meeting Date: September 3, 2025  
Time: 9am to 10:30am  
MPCA Attendees: Laura Lacquement, Paul Scheirer, Brad Gillingham, Julie Henderson, Ian Babson, Michael Anderson, Vinod Sathyaseelan  
City of Ashby Attendees: Scott Ellingson, Troy Johnson, Larry Van-Hout, Jeff Kuhn (Widseth), Timothy Reid (Widseth), Mike Thormodson (City of Ashby)

### PERMIT MEETING NOTES

- VI. Introductions
  - a. PCA
  - b. City of Ashby
- VII. Permit Summary
  - c. Background
  - d. New TP limit
  - e. New CL limit
- VIII. Proposed Construction Compliance Schedule for TP and increased flow from SIU
  - a. Facility Plan submitted in March of 2024 and EIW submitted and reviewed 2025. The City applied for IUP funding in 2024 and 2025. IUP should be finalized around October and funding available.
    - i. 4.5-5 million dollar project
    - ii. Waiting on PFA funding
    - iii. With funding, could initiate design and submit plans and specifications as early as March 2026 with construction late summer or early fall of 2026.
    - iv. Will update TP compliance construction schedule with justifications for timeframes and a hard date for meeting TP limit
  - b. City asked MPCA what would happen if two years into construction or after construction TFC, SIU, pulls out of their agreement or goes out of business? Would the City need to modify their permit and how does this affect their compliance schedule as the expansion is dependent on TFC expansion.
    - i. The MPCA recognized this as a possibility and agreed a modification and re-evaluation of schedule would be needed. The MPCA would work with City.
  - c. The city, in their evaluation of the spray irrigations site, has some concerns with draining at the site. They are considering putting in tile lines to help spray irrigation area with draining. Would the permit need a GW monitoring station for this drain tile?
    - i. The MPCA requires a hydro to review this site and information. A hydro has not yet been assigned but will be in the future.
  - d. The City intends to meet the TP limit through the pontoon and chemical addition. The spray irrigation is intended to be used for any additional flow over 0.101 mgd.
    - i. MPCA encourages the City to use the spray irrigation as much as possible to help with downstream waterbodies and meeting limits.
- IX. Chloride Variance
  - a. The City applied for a chloride variance and a preliminary determination was drafted but needs to be re-evaluated.

- b. Upon new information and review, it appears the City discharges to an unnamed ditch that is a direct outlet to Melby Lake. The culvert under Minnesota Highway 78 provides measurable flow and dilution ratio that can be used to meet chloride limits. A new variance approach is being considered, focusing on dilution instead of source identification/reduction of chloride.
  - i. A new chloride limit and interim limit could be identified
  - ii. Variance would still include some source identification and reduction (TFC and water softeners)
  - iii. 5 years instead of 15 with option to reapply if after 4.5 years there is need for more time or new approach
  - iv. The City asked how would they certify they could meet the limit via dilution and flow? How often would the operator need to measure flow, once per month?
    - 1. Recommended to monitor flow before and during discharging to ensure it meets the dilution ratio for chloride.
    - 2. Dilution ratio will be determined upon reviewing more information
    - 3. Could determine flow via the culvert dimensions and use of flow meter devices if so choose.

X. Conclusions

- f. What is needed to move the permit forward
  - i. Updated TP compliance schedules with justification for time needed between each action
  - ii. The City is proposing two new ponds which will increase their overall wastewater treatment capacity and is an expansion. The City will need to decide if they want to pursue an antidegradation review or freeze their limits at 0.101 mgd.
    - 1. The City does not want to increase surface discharge above 0.101 mgd, therefore mass cap limits would be more reasonable
    - 2. The MPCA needs written notification of this decision
  - iii. The MPCA needs updated application forms
    - 1. Transmittal form
    - 2. Municipal surface water discharge application form
    - 3. Municipal land discharge application
  - iv. Ian Babson willing to follow up with email regarding chloride variance flow monitoring and such.

**MINUTES**  
**August Regular Council Meeting**  
**Thursday, August 14th, 2025**

<b>Regular Meeting</b>	A regular council meeting of the City of Ashby, MN was held at Ashby City Hall with the following members present: Mayor Scott Ellingson, Ryan Kari and Jake Dahle. Absent: Wayne Stierlen and Amy Johnson. Also present: Clerk Thormodson, Deputy Clerk Klinkner and Public Works Superintendent Johnson. Agenda visitors: None. Also in attendance: Corina Johnson. Mayor Ellingson called the meeting to order at 5:30 pm.
<b>Agenda Approval</b>	Upon motion from Dahle, seconded by Kari, and unanimously carried, the agenda was approved.
<b>Visitors:</b>	None
<b>Public Comment</b> *Corina Johnson	A resident asked for the city to consider installing a dog park. Mayor Ellingson said that council will look into the possibility.
<b>Consent Agenda Minutes/Claims</b>	Upon motion from Dahle, seconded by Kari and unanimously carried, council approved the consent agenda which included minutes of the Regular Council Meetings of July 10 <sup>th</sup> and July 24 <sup>th</sup> , 2025, and the claims and prepaid disbursements of July 10 <sup>th</sup> , 2025 as presented and reviewed by Stierlen.
<b>Mayor's Report</b>	Nothing to report.
<b>Council Report</b>	Nothing new to report.
<b>Administration</b>	Clerk Thormodson spoke about the Solid Waste Meeting with Grant County Environmental Services. Starting in October, Curbside Recycling will be picked up on the 1 <sup>st</sup> and 3 <sup>rd</sup> <u>Monday</u> of the month. A Budget committee meeting is scheduled for August 19 <sup>th</sup> .
<b>Public Safety</b> -Law Enforcement -Fire/Ambulance Department Report	The Grant County Law Enforcement and Fire/Ambulance Department reports were reviewed.
<b><u>Public Works</u></b>	The MPCA inspection went well. An order has been placed for new valves and actuators for the water plant. Construction will begin next week on the park shelter roof in Thorson/Larson Park. Conditions allowed for burning at the brush site this week.
<b><u>Old Business</u></b> -Accessibility Fee parameters	Ashby Starting on September 1, 2025 all vacant residential lots in Ashby will be charged a monthly accessibility fee of \$50. This \$50 monthly charge will be in effect until the completed house is hooked up to city water and sewer. All housing projects within Ashby City Limits require a city issued building permit. These permits are valid for one year. The \$50 credit will be credited on the individual landowners Utility Bill if they have a valid building permit and complete construction within 1 year. Credit towards the Utility bill begins once a building permit is issued by the City of Ashby. The maximum allowable credit is 12 months' worth or \$600.
<b><u>New Business</u></b> -Hero Day Donation	Upon motion from Dahle, seconded by Kari and unanimously carried, council approved to donate \$100 to Beyond the Yellow Ribbon of Grant County MN.
<b>2<sup>nd</sup> Quarter Solid Waste Reports</b>	The reports show an increase in the Ashby's solid waste contribution to the County. This could lead to an increase in 2026 garbage rates.

**\*Resolution 2025-12**  
Authorizing Conveyance of  
City Interest in real property

A Public Hearing was held prior to the August City Council Meeting. No residents attended. Council discussed the property described in Exhibit A during the Public Hearing. Resolution 2025-12: Authorizing conveyance of any city interest in certain real property to clear title. Kari moved to accept and it was seconded by Dahle. Roll Call Vote: Dahle, Ellingson and Kari voted in favor, none opposed. Resolution 2025-12 passed.

**\*Resolution 2025-13**  
Certifying Delinquent Utilities  
to Property Taxes

Resolution 2025-13: Certifying Delinquent Utilities to Property Taxes. Kari moved to accept and it was seconded by Dahle. Roll Call Vote: Dahle, Ellingson and Kari voted in favor, none opposed. Resolution 2025-13 passed.

**\*Resolution 2025-14**  
Certifying Delinquent Utilities  
to Property Taxes

Resolution 2025-14: Certifying Delinquent Utilities to Property Taxes. Kari moved to accept and it was seconded by Dahle. Roll Call Vote: Dahle, Ellingson and Kari voted in favor, none opposed. Resolution 2025-14 passed.

**September Council  
Meeting**

The next regular city council meeting will be on September 11<sup>th</sup>, 2025 starting at 5:30 pm.

**Adjourn**

Upon motion by Dahle, seconded by Kari and unanimously carried, the meeting was adjourned at 5:57 pm.

ATTEST: \_\_\_\_\_  
Mike Thormodson, City Clerk

\_\_\_\_\_  
Scott Ellingson, Mayor




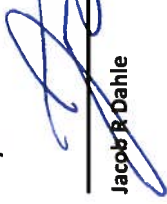
## August 2025 - September 2025 Council B

Date	Claim #	Check #	Paid to:	Amount
<b>Total Prepays (Attached Disbursement Register)</b>				<b>\$55,802.89</b>
<b>Total Claims for Approval (Attached)</b>				<b>\$38,472.42</b>

**\$94,275.31**

*Disbursement Register lists all bills paid since last council meeting.  
Claims List for Approval are bills to be paid after council approval.*

Date Range : 9/11/2025 To 9/11/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
	Amy R Johnson		City Council/Town Board			Date	
	Jacob R Dahle		City Council/Town Board			Date	9/9/2025
	Ryan Kari		City Council/Town Board			Date	
	Scott M Ellingson		City Council/Town Board, Mayor			Date	
	Wayne M. Stierlen		City Council/Town Board			Date	

## **2025 Clerk/Treasurer's Report**

### **August 15<sup>th</sup> – September 11<sup>th</sup> , 2025**

*The following is a list of work items in addition to regular monthly activities which includes all financial aspects of the City, utility billing, preparing and delivering council packets, updating web-site, posting and publishing notices, economic development tasks, maintaining work order system, publish and make changes to ordinances, keep policy book and resolution book updated and handle several items for the fire and ambulance department.*

- MPCA Meeting September 3<sup>rd</sup>
- Budget Committee Meetings
- Municipal Solar Project Work
- 2026 Budget preparation
- Ordinance research
- Paid Family and Medical Leave work
- Collections court meeting
- Met with new Convenience Store Owners
-



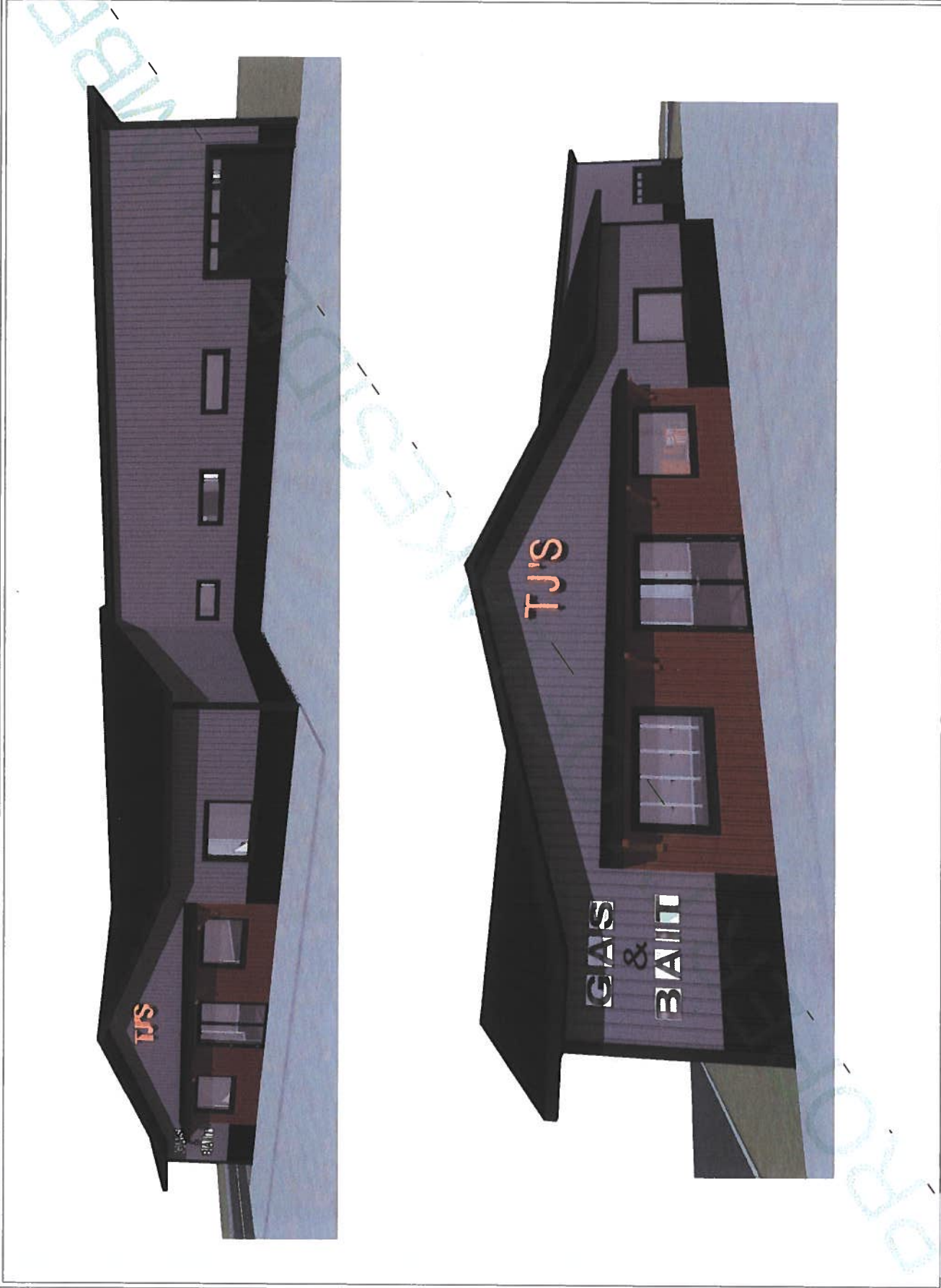
PROJECT:

# TJ'S STORE PLAN # 101

**DRAWING INFO:**  
THESE ARE PLANS PROVIDED BY AN EXPERIENCED CAD DRAFTER, ARCHITECTS, ENGINEERS OR ARCHITECTS. THE DISTRIBUTOR OF THESE PLANS MAKES NO GUARANTEE ON ANYTHING INCLUDING, BUT NOT LIMITED TO, THE MATERIAL LIST, STRUCTURE INTEGRITY AND PRICING. IT IS THE BUILDER'S RESPONSIBILITY TO FOLLOW ALL APPLICABLE BUILDING CODES, PERMITS AND THE DOCUMENTS PROVIDED.  
WHILE EVERY PRECAUTION HAS BEEN TAKEN TO ASSURE THE ACCURACY OF THESE DETAILS AND CORRECT IT IS THE RESPONSIBILITY OF THE BUILDER TO VERIFY ALL MEASUREMENTS PRIOR TO CONSTRUCTION. LAKESIDE LUMBER COMPANY ASSUMES NO RESPONSIBILITY FOR THE PROPER CONSTRUCTION OF THIS PROJECT.

JOB INFO:

DATE:	8/11/2025
SCALE:	
SHEET:	4





Minnesota Housing  
400 Wabasha St. N  
Suite 400  
St. Paul, MN 55102

September 5, 2025

Mike Thormodson  
City of Ashby  
203 W Main  
Ashby, MN 56309

Dear Mike,

Thank you for submitting a proposal through the Greater Minnesota Small Cities (Tier II Cities) Housing Aid Grant Program 2025 Request for Proposals and for City of Ashby's commitment to meeting its affordable and workforce housing needs. Minnesota Housing received 48 proposals requesting \$11.3 million. We regret to inform you that because of strong demand for limited resources, Minnesota Housing is unable to fund your proposal at this time.

For further information on additional funding opportunities for local governments, please visit [Minnesota Housing's website](#).

If you have any questions, please contact the Local Government Housing Programs team at [tier2cities.mhfa@state.mn.us](mailto:tier2cities.mhfa@state.mn.us).

Sincerely,

A handwritten signature in black ink, appearing to read 'Nick Boettcher'.

Nick Boettcher  
Policy and Programs Specialist, Minnesota Housing

*Equal Opportunity Employer*



**Required employer action: Designate a Paid Leave Administrator now. [Log in to your Employer Account to begin.](https://www.uimn.org/employers/paid-leave/paid-leave-admin-assignment.jsp)** (<https://www.uimn.org/employers/paid-leave/paid-leave-admin-assignment.jsp>)



## Your role and responsibilities

Paid Leave supports your employees when they need it most and strengthens connections in our families, communities, and workplaces. As an employer, you play an important role to help your employees learn about and access Paid Leave.

## Reporting and premium payment

To determine eligibility and payments for Minnesotans when Paid Leave launches in January 2026, Minnesota employers need to report wage details for their employees. To make things easier for employers, Paid Leave is using the same online reporting system as Unemployment Insurance (UI).

Paid Leave is funded by contributions called premiums, which are collected by the state from employers. Beginning in 2026, employers will submit quarterly Paid Leave premium payments [through UI](https://www.uimn.org/employers/paid-leave/index.jsp) (<https://www.uimn.org/employers/paid-leave/index.jsp>) for Paid Leave. To learn more about premiums and to estimate your costs under Paid Leave, visit our [Premium rate and contributions page](/deed/paidleave/employers/premiums/index.jsp) (</deed/paidleave/employers/premiums/index.jsp>).

## Leave administration

In addition to reporting wage details and paying premiums with your UI account, you will need to keep track of employees' leave and coordinate Paid Leave with other time off and benefits you offer. To do this, employers will designate one or more Paid Leave Administrators to manage your account with Paid Leave. Your Paid Leave Administrator will act as a hub, making it easier to support your employees during important times in their lives.

For more information about these accounts and how to create them, visit our [Employer Accounts webpage](/deed/paidleave/employers/accounts/index.jsp) (</deed/paidleave/employers/accounts/index.jsp>).

## Educate and inform

Paid Leave makes time for employees to take care of themselves and their loved ones during some of life's most important moments. By supporting employees when they need this leave, employers benefit from improved retention, morale, and productivity when employees return to work.

By December 1, 2025, employers must inform their employees about their rights and benefits under this new program. Employers need to notify employees in their native language and hang a workplace poster in English and any language spoken by five or more employees. Minnesota Paid Leave will provide written materials in different languages that employers can use to meet their requirements and support a culture of care through Paid Leave in their workplaces.

## Collaborate and improve

Paid Leave is building a program with Minnesotans that works for everyone who needs it – including employers, individuals, health care and social service providers. This partnership will make Paid Leave stronger when it launches on January 1, 2026, and will ensure we continue to improve the way we serve Minnesotans.

Sign up for emails from Paid Leave to receive updates about ways to share input on program and product design, and contact us to share your questions or feedback about Paid Leave.

Last updated 07/01/2025





**Required employer action: Designate a Paid Leave Administrator now. [Log in to your Employer Account to begin.](https://www.uimn.org/employers/paid-leave/paid-leave-admin-assignment.jsp)** (<https://www.uimn.org/employers/paid-leave/paid-leave-admin-assignment.jsp>)



## Premium rate and contributions

Paid Leave makes time for some of life's most important moments by providing payments and job protections. Leave can be taken for one's own medical needs, to bond with a new child, care for a family member, or for certain military or personal safety needs. Like unemployment insurance, Paid Leave is funded by premiums paid by employers and employees.

**When Paid Leave begins for Minnesotans in 2026, the premium rate will be 0.88 percent.** The premium rate is a percentage of an employee's wages that will be collected by the state from employers. The premiums will be split between employees and their employers. While every state with paid leave is different, Minnesota's premium rate ranks 4th lowest (<https://www.newamerica.org/better-life-lab/briefs/explainer-paid-leave-benefits-and-funding-in-the-united-states/>) out of 14 state programs for cost to employers and employees.

For large employers who already offered private paid leave plans, the move to a state plan will often result in cost savings. And for small employers, Minnesota Paid Leave will make a critical employee benefit affordable when it might not otherwise be.

## Premium calculator

The calculator below can be used to estimate costs for Minnesota employers and individuals under Paid Leave. The tool gives an estimate of the premiums that will be first due in April 2026, after the program launches in January 2026.

**NOTE:** This calculator provides an unofficial estimate of premium amounts. Actual premiums are based on exact wage detail reported to Minnesota Paid Leave and not on estimates generated from this calculator.

## Estimate Premiums

### 1. Estimate Premiums

All Fields Required

Who do you want to estimate premiums for?

Changing this input will automatically update elements of the form.

Entire Workforce

An Individual

How many employees do you have?

Your employee count is the highest number of employees reported on a single wage detail report last year.

[Learn more about your employee count](#)

35

What was your employee payroll for the last 12 months?

If any employee wages are above the [OASDI Limit](#), this calculator will provide an overestimate for premiums.

\$ 187,000

Calculate    Reset

Premiums Successfully Calculated

### 2. Select Premium Frequency

Move the slider to see how your estimated costs change. Your costs will automatically update.

Weekly    Bi-Weekly    Semi-Monthly    Monthly    Quarterly    Annually

### Employer Contributions

Family Leave    \$252.45

Medical Leave    \$570.35

Total Employer Contributions    \$822.80

### Contribution Breakdowns

#### Employee Contributions

Family Leave    \$252.45

Medical Leave    \$570.35

Total Employee Contributions

**\$822.80**

#### Employee + Employer Total Contributions

Family Leave    \$504.90

Medical Leave    \$1,140.70

Total

**\$1,645.60**

#### How was this calculated?

Your estimate is calculated by multiplying your total payroll by the 0.88% premium rate. That amount is split between Family and Medical Leave, and shared between the employer and employee.

Have Questions?

We're here to help answer the questions you have.

[Visit our FAQ section](#) (h

## Premiums Provided By This Calculator Are Unofficial

Premium calculations provided by this calculator are unofficial and are only intended to provide an estimate for premium contributions.

### How this calculation works:

To determine the total contribution, the payroll total entered above is multiplied by the premium rate of 0.88%. This value is then divided to give the total contribution amount for an employer's reported employee count by week, month, quarter, or year. The calculator displays the total contribution owed by the employer for their reported employee count, and the total contributed by all of their employees.

This calculator assumes premium contributions are split 50% between employers and employees. Employers may choose to cover up to 100% of the total premium for employees, but may not collect more than 50% from employees.

Small employers will pay a reduced premium rate under the Paid Leave law. This calculator finds the average employee wage and compares it to the criteria for the small employer rate: the number of employees must be 30 or fewer, and the average employee wage must be less than 150% of the statewide average weekly wage. If an employer qualifies, the reduced premium rate is applied. The maximum contribution from employees in this case is the same as an employee of a large employer.

## More about Paid Leave premiums

Premium rates are set to ensure the Paid Leave program is able to cover the cost of benefits and can best serve its users. The Paid Leave premium rate of 0.88 percent for 2026 covers the premium for medical leave (0.61 percent), for your own medical care, and family leave (0.27 percent), to care for others.

<b>Total Premium Rate</b>	<b>0.88%</b>
<b>Max. Employee Contribution Rate</b>	<b>0.44%</b>
<b>Max. Weekly Benefit</b>	<b>\$1,372</b>
<b>Min. Employer Contribution Rate</b>	<b>0.44%</b>
<b>Min. Small Employer Contribution Rate</b>	<b>0.22%</b>

Employers must pay at least 50 percent of the total premium and can deduct the remainder from employee pay. Employers may also choose to pay up to 100 percent of the premium for their employees. Small employers pay a reduced premium rate. The maximum contribution from employees in this case is the same as an employee of a large employer.

After the first year in 2026, the premium rate will be set annually by July 31 for the following year. The premium will be based on how the program is running, and best budgeting practices to keep the fund at a healthy level. The rate will be informed by an independent actuarial study. The premium rate cannot be more than 1.2 percent as set in Minnesota's Paid Leave law.

## Submitting premium payments

The first premium payments for Paid Leave are due on April 30, 2026. The first premiums will be based on wage detail reported between January 1, 2026, and March 31, 2026. Employers will submit quarterly Paid Leave premium payments through their [UI/Paid Leave account \(/deed/paidleave/employers/role/index.jsp\)](/deed/paidleave/employers/role/index.jsp). This is the same account employers use to submit wage detail reports. Employers may deduct the employee portion of Paid Leave premiums from paychecks starting January 1, 2026, when benefits become available.

## More about the premium calculator

The terms and definitions below give additional information for the premium calculator on this page.

**Employee count:** The employee count is the largest number of Minnesota employees reported by an employer on a single wage detail report during the four-quarter period that ended September 30 of the prior year. That means, when the program launches in 2026, this will be the highest number of Minnesota employees reported in a single quarter between October 1, 2024 and September 30, 2025. If this count is 30 or fewer employees, the employer may qualify for a reduced small employer premium rate. Independent contractors and self-employed individuals are not included in this count.

**Minnesota employees:** People are covered by Paid Leave if they work 50 percent or more of the year in Minnesota. For people who do not work 50 percent or more of the year in any one state – for example, someone who splits their time equally between three states – they are covered by Paid Leave if they live in Minnesota.

**Employee payroll:** Premium payment amounts due will be based on the payroll reported each quarter by employers through wage detail reports. The calculator asks for payroll from the past year to provide an estimate of premium amounts by week, month, quarter, or year.

**Old-Age, Survivors and Disability Insurance (OASDI) limit:** Premiums are only due on wages up to the [Old-Age, Survivors and Disability Insurance \(OASDI\) limit \(https://www.ssa.gov/OACT/COLA/cbb.html\)](https://www.ssa.gov/OACT/COLA/cbb.html) set by the United States Social Security Administration.

If a covered individual's wages are above the OASDI limit, the calculator will provide an overestimate for premiums due. Substituting the OASDI limit in place of any wages above the cap may give a more accurate estimate of premiums due, but may incorrectly apply the reduced small employer rate. This is because eligibility for the small employer rate is based on wages reported, which are not limited by the OASDI limit. The premium calculator will be updated to provide additional clarity for this and other unique situations in the coming months.

**Small employer premiums:** Employers who qualify for the reduced small employee rate are responsible for half of the standard employer contribution. The maximum contribution from employees in this case is the same as an employee of a large employer. Like other employers, small employers may choose to cover any amount of employees' share of the premium.

## Need Help?

If you have questions or need assistance, you can reach out to the Paid Leave Contact Center. Staff are ready to assist by phone or email.

[To ask a question, fill out this form \(https://deedmn.formstack.com/forms/paid\\_family\\_and\\_medical\\_leave\)](https://deedmn.formstack.com/forms/paid_family_and_medical_leave).

9/9/25, 2:00 PM

Premium rate and contributions / Minnesota Paid Leave

To reach the Contact Center by phone, call 651-556-7777 or 844-556-0444 (toll-free). Paid Leave staff are available 9:00 a.m. to 4:00 p.m., Monday through Friday, except state holidays.

Last updated 08/22/2025







**Required employer action: Designate a Paid Leave Administrator now. [Log in to your Employer Account to begin.](https://www.uimn.org/employers/paid-leave/paid-leave-admin-assignment.jsp)** (<https://www.uimn.org/employers/paid-leave/paid-leave-admin-assignment.jsp>)



## Premium rate and contributions

Paid Leave makes time for some of life's most important moments by providing payments and job protections. Leave can be taken for one's own medical needs, to bond with a new child, care for a family member, or for certain military or personal safety needs. Like unemployment insurance, Paid Leave is funded by premiums paid by employers and employees.

**When Paid Leave begins for Minnesotans in 2026, the premium rate will be 0.88 percent.** The premium rate is a percentage of an employee's wages that will be collected by the state from employers. The premiums will be split between employees and their employers. While every state with paid leave is different, Minnesota's premium rate **ranks 4th lowest** (<https://www.newamerica.org/better-life-lab/briefs/explainer-paid-leave-benefits-and-funding-in-the-united-states/>) out of 14 state programs for cost to employers and employees.

For large employers who already offered private paid leave plans, the move to a state plan will often result in cost savings. And for small employers, Minnesota Paid Leave will make a critical employee benefit affordable when it might not otherwise be.

## Premium calculator

The calculator below can be used to estimate costs for Minnesota employers and individuals under Paid Leave. The tool gives an estimate of the premiums that will be first due in April 2026, after the program launches in January 2026.

**NOTE:** This calculator provides an unofficial estimate of premium amounts. Actual premiums are based on exact wage detail reported to Minnesota Paid Leave and not on estimates generated from this calculator.

## Estimate Premiums

### 1. Estimate Premiums

All Fields Required

Who do you want to estimate premiums for?

Changing this input will automatically update elements of the form.

Entire Workforce

An Individual

How many employees do you have?

Your employee count is the highest number of employees reported on a single wage detail report last year.

[Learn more about your employee count](#)

35

What was your employee payroll for the last 12 months?

If any employee wages are above the [QASDI Limit](#), this calculator will provide an overestimate for premiums.

\$ 187,000

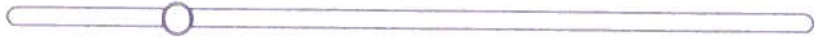
Calculate    Reset

Premiums Successfully Calculated

### 2. Select Premium Frequency

Move the slider to see how your estimated costs change. Your costs will automatically update.

Weekly    Bi-Weekly    Semi-Monthly    Monthly    Quarterly    Annually



### Employer Contributions

Family Leave    \$9.71

Medical Leave    \$21.94

Total Employer Contributions    \$31.65

### Contribution Breakdowns

#### Employee Contributions

Family Leave    \$9.71

Medical Leave    \$21.94

Total Employee Contributions

**\$31.65**

#### Employee + Employer Total Contributions

Family Leave    \$19.42

Medical Leave    \$43.88

Total

**\$63.30**

#### How was this calculated?

Your estimate is calculated by multiplying your total payroll by the 0.88% premium rate. That amount is split between Family and Medical Leave, and shared between the employer and employee.

Have Questions?

We're here to help answer the questions you have.

[Visit our FAQ section](#)

## Premiums Provided By This Calculator Are Unofficial

Premium calculations provided by this calculator are unofficial and are only intended to provide an estimate for premium contributions.

### How this calculation works:

To determine the total contribution, the payroll total entered above is multiplied by the premium rate of 0.88%. This value is then divided to give the total contribution amount for an employer's reported employee count by week, month, quarter, or year. The calculator displays the total contribution owed by the employer for their reported employee count, and the total contributed by all of their employees.

This calculator assumes premium contributions are split 50% between employers and employees. Employers may choose to cover up to 100% of the total premium for employees, but may not collect more than 50% from employees.

Small employers will pay a reduced premium rate under the Paid Leave law. This calculator finds the average employee wage and compares it to the criteria for the small employer rate: the number of employees must be 30 or fewer, and the average employee wage must be less than 150% of the statewide average weekly wage. If an employer qualifies, the reduced premium rate is applied. The maximum contribution from employees in this case is the same as an employee of a large employer.

## More about Paid Leave premiums

Premium rates are set to ensure the Paid Leave program is able to cover the cost of benefits and can best serve its users. The Paid Leave premium rate of 0.88 percent for 2026 covers the premium for medical leave (0.61 percent), for your own medical care, and family leave (0.27 percent), to care for others.

2026 Contribution Rates for Minnesota Paid Leave	
<b>Total Premium Rate</b>	0.88%
<b>Max. Employee Contribution Rate</b>	0.44%
<b>Max. Weekly Benefit</b>	\$1,372
<b>Min. Employer Contribution Rate</b>	0.44%
<b>Min. Small Employer Contribution Rate</b>	0.22%

Employers must pay at least 50 percent of the total premium and can deduct the remainder from employee pay. Employers may also choose to pay up to 100 percent of the premium for their employees. Small employers pay a reduced premium rate. The maximum contribution from employees in this case is the same as an employee of a large employer.

After the first year in 2026, the premium rate will be set annually by July 31 for the following year. The premium will be based on how the program is running, and best budgeting practices to keep the fund at a healthy level. The rate will be informed by an independent actuarial study. The premium rate cannot be more than 1.2 percent as set in Minnesota's Paid Leave law.

## Submitting premium payments

The first premium payments for Paid Leave are due on April 30, 2026. The first premiums will be based on wage detail reported between January 1, 2026, and March 31, 2026. Employers will submit quarterly Paid Leave premium payments through their [UI/Paid Leave account \(/deed/paidleave/employers/role/index.jsp\)](/deed/paidleave/employers/role/index.jsp). This is the same account employers use to submit wage detail reports. Employers may deduct the employee portion of Paid Leave premiums from paychecks starting January 1, 2026, when benefits become available.

## More about the premium calculator

The terms and definitions below give additional information for the premium calculator on this page.

**Employee count:** The employee count is the largest number of Minnesota employees reported by an employer on a single wage detail report during the four-quarter period that ended September 30 of the prior year. That means, when the program launches in 2026, this will be the highest number of Minnesota employees reported in a single quarter between October 1, 2024 and September 30, 2025. If this count is 30 or fewer employees, the employer may qualify for a reduced small employer premium rate. Independent contractors and self-employed individuals are not included in this count.

**Minnesota employees:** People are covered by Paid Leave if they work 50 percent or more of the year in Minnesota. For people who do not work 50 percent or more of the year in any one state – for example, someone who splits their time equally between three states – they are covered by Paid Leave if they live in Minnesota.

**Employee payroll:** Premium payment amounts due will be based on the payroll reported each quarter by employers through wage detail reports. The calculator asks for payroll from the past year to provide an estimate of premium amounts by week, month, quarter, or year.

**Old-Age, Survivors and Disability Insurance (OASDI) limit:** Premiums are only due on wages up to the [Old-Age, Survivors and Disability Insurance \(OASDI\) limit \(https://www.ssa.gov/OACT/COLA/cbb.html\)](https://www.ssa.gov/OACT/COLA/cbb.html) set by the United States Social Security Administration.

If a covered individual's wages are above the OASDI limit, the calculator will provide an overestimate for premiums due. Substituting the OASDI limit in place of any wages above the cap may give a more accurate estimate of premiums due, but may incorrectly apply the reduced small employer rate. This is because eligibility for the small employer rate is based on wages reported, which are not limited by the OASDI limit. The premium calculator will be updated to provide additional clarity for this and other unique situations in the coming months.

**Small employer premiums:** Employers who qualify for the reduced small employee rate are responsible for half of the standard employer contribution. The maximum contribution from employees in this case is the same as an employee of a large employer. Like other employers, small employers may choose to cover any amount of employees' share of the premium.

## Need Help?

If you have questions or need assistance, you can reach out to the Paid Leave Contact Center. Staff are ready to assist by phone or email.

[To ask a question, fill out this form \(https://deedmn.formstack.com/forms/paid\\_family\\_and\\_medical\\_leave\).](https://deedmn.formstack.com/forms/paid_family_and_medical_leave)

9/9/25, 2:01 PM

Premium rate and contributions / Minnesota Paid Leave

To reach the Contact Center by phone, call 651-556-7777 or 844-556-0444 (toll-free). Paid Leave staff are available 9:00 a.m. to 4:00 p.m., Monday through Friday, except state holidays.

Last updated 08/22/2025



# PFML

## Frequently Asked Questions (Q&A)

### **Q1. When will PFML premium collection and payments begin?**

**A:** PFML is funded by premiums split between employees and employers. Employers begin deducting premiums from employee wages on **January 1, 2026**, and make their first premium payment to the State or private carrier in **April 2026**.

### **Q2. What is the premium rate and how is it shared?**

**A:** The **State plan rate is \$0.88 per \$100 of wages**, while **private plans may offer lower rates and a superior customer service experience** with claims and payment tracking features. Employers must pay at least **50% of the total premium**, with the remainder deducted from employees.

### **Q3. Are any employers exempt from PFML?**

**A:** Most Minnesota employers are subject to PFML. Exceptions include **Tribal Nations, federal employers, and self-employed individuals** (unless they opt in).

### **Q4. When does Minnesota's PFML program go into effect?**

**A:** Employees can begin filing PFML claims starting **January 1, 2026**.

### **Q5. Are municipalities and local government entities required to participate?**

**A:** Yes. Public employers, including municipalities and utilities, are required to participate in PFML.

### **Q6. Are part-time employees required to contribute?**

**A:** Yes. PFML applies to all W-2 employees, regardless of hours worked.

### **Q7. Is there a minimum income requirement for PFML eligibility?**

**A:** Yes. An employee must have earned at least **\$3,700 in the previous four calendar quarters**. Income may be combined from multiple employers to meet this threshold.

### **Q8. Can employers substitute a private plan for the State plan?**

**A:** Yes. Employers may implement a **State-approved private plan**, as long as it meets or exceeds all PFML requirements.

### **Q9. What are the requirements for equivalent private plans?**

**A:** Equivalent plans must offer **equal or better benefits, rights, and protections** than the State plan.

**Q10. Does the private plan have to follow State rules?**

**A:** Yes. All private PFML plans must fully comply with Minnesota's PFML statute.

**Q11. What approval process is required for private plans?**

**A:** Plans must be reviewed and approved by the **Minnesota Department of Employment and Economic Development (DEED)** and **Department of Commerce**.

**Q12. Is there a fee to submit for a private plan for approval? (opt out charge)**

**A:** Yes. The State charges **\$250** for groups with under 50 employees and **\$500** for groups with 50–499 employees.

**Q13. How are private plan rates determined?**

**A:** Rates are based on employer-specific factors like **industry, employee demographics, payroll, and current or projected claims history**.

**Q14. What employee / employer support does a private carrier provide?**

**A:** Private carriers offer **guided claim intake, digital self-service portals, dedicated case managers**, and real-time updates for both employees and HR.

**Q15. How does claim processing differ from the State?**

**A:** Private carriers commit to delivering **faster processing, clearer communication, and seamless service**—driven by their commitment to leadership in the **Paid Family and Medical Leave space**.

**Q16. What if an employee uses up PFML and cannot return to work?**

**A:** If eligible, they will transition to **Short-Term Disability**, followed by **Long-Term Disability**, ensuring continued income protection.

**Q17. Does PFML affect union negotiations or employee communications?**

**A:** Employers must **notify employees** when electing a private plan. Most private plan carriers provide communication support and templates to assist in this process.

**Q18. In the future can we switch to another PFML provider or the State plan?**

**A:** Yes. In the future a group may move to another private carrier or the State plan with proper notice, usually aligning with an annual renewal (January 1).



Arch Accident & Health Division  
Harborside 3  
210 Hudson Street, Suite 600  
Jersey City, NJ 07311-1107

**Proposal for  
City of Ashby  
01/01/2026**



**INTRODUCTION**

We are pleased to have the opportunity to present this proposal to City of Ashby for Minnesota Paid Leave Insurance Benefits.

**Products**

The Arch Insurance Group offers Minnesota products on a statutory plan basis. Arch prides itself on product and disability market knowledge. With an underwriting team with over 75 years of experience in disability underwriting, Arch is considered one of the true experts of statutory disability and the laws that govern them.

**Claims**

Arch Insurance Group adheres to a proactive claims handling program to help employees through what can be a difficult time and to assist in returning to work. Our claims professionals have extensive experience handling disability claims and are dedicated to providing customized, responsive customer service to each insured.

**About Arch**

Arch Insurance Group, a division of Arch Capital Group Ltd. (NASDAQ:ACGL), is a market-leading specialty insurer. We provide a wide range of property, casualty, accident, sickness, and specialty insurance for corporations, professional firms and financial institutions across the United States.

Our capabilities are powered by "Fresh. Thinking." It's a perspective that drives how we do business and why we generate results for our clients. Specifically, our approach is anchored by:

- Specialization
- Flexibility
- Careful Assessment of Risk
- Deep Industry Expertise

Arch Insurance Group's executive offices are located in New York City, administrative offices located in Jersey City, New Jersey and regional offices located in New York City, Philadelphia, Atlanta, Chicago, Dallas and San Francisco, as well as other offices throughout the U.S. to support our business.



**Arch Capital Group Ltd.**

Arch Capital Group Ltd. (Arch Capital), a Bermuda public limited liability company, writes insurance and reinsurance on a worldwide basis through its subsidiaries in Bermuda, the United States, Europe and Canada, with a focus on specialty lines.

Arch Accident & Health has an entrepreneurial approach to business, with a client centric focus of providing technical product expertise to deliver innovative market solutions. We believe these qualities will allow us to develop an unparalleled disability program for you.

- Industry experts in disability underwriting, benefits and laws
- Fast claim turnaround. Most claims processed within 72 hours
- Quarterly benefit statements to employers and yearend reconciled summaries
- State-of-the-art technology allowing for expeditious processing of claims, premium payments, state requests, etc.
- Highly competitive rates
- 100% paperless issuance of all policy and related documents
- Combined or separate billing options
- Telephonic submission of the "first notice of claim" for rapid initiation of claims (upon request)
- Full claim case management to assist claimants in returning to work
- W2 produced at year-end and mailed to the employer for delivery to the employees.
- Online employer real-time access to FICA and detailed claim reports (upon request)

We are pleased to have the opportunity to propose our unique disability solution to you.

**Arch Insurance Company Ratings**

Strength and financial stability are the cornerstone of our operation. Listed below are our current industry ratings:

A.M. Best	"A+" (Superior) - Stable
Moody's	"A1" (Good) - Stable
Standard & Poor's	"A+" (Strong) - Stable
Fitch Ratings	"A+" (Strong) - Stable

Additional information can be found at [www.archinsurance.com](http://www.archinsurance.com) .



**Statutory Minnesota Paid Leave Rate Information**

**Broker:** Arch Direct

**Proposed Effective Date**

01/01/2026

**Proposed Minnesota Paid Leave Rate (eff. 1/1/26)**

0.84% of MN maximum taxable wages

**Rate Guarantee Period:**

Through 12/31/2026

**Proposed Cost**

<b>Est. Reportable Wages for 2026:</b>	\$176,100 statutory maximum per employee
<b>Est. Lives:</b>	35
<b>Est. Annual Taxable Wages:</b>	\$196,387
<b>Est. Annual Premium (State Plan):</b>	\$1,728
<b>Est. Annual Premium (Arch Plan):</b>	\$1,650

**Arch Estimated Savings**

**\* Est savings (1/1/26-12/31/26)** \$78

**State Plan Rate Eff 1/1/26** 0.88% of annual reportable wages



**Benefits Provided Effective 1/1/2026:**

<b>*Benefit</b>	<b>**Maximum Weekly Amount</b>	<b>*Max. Benefit Duration</b>
Family Leave	TBD	12 weeks
Medical Leave	TBD	12 weeks

*\* Cumulative maximum benefit amount for all leave types is 12 weeks.*

*\*\* Maximum weekly benefit is 90% of employee’s average weekly wage (EAWW) up to 50% of state’s average weekly wage (SAWW). For workers earning between 50% and 100% of the SAWW, the weekly benefit is 90% of ½ of the SAWW, plus 66% of the excess EAWW. If the EAWW is more than 100% of SAWW, weekly benefit is 09 of ½ SAWW, plus 66% of the remaining ½ of SAWW, plus 55% of the EAWW above the SAWW.*

**Quote Release Date: 07/07/2025**

This proposal is an illustration based on recent census data received to assist the employer with cost estimation for an Arch Private plan as of proposed effective date. Arch reserves the right to obtain updated census data until 90 days prior to proposed policy effective date. Any notification of rate change based on updated census data will be communicated to the broker of record not more than 60 days prior to policy start date.

This proposal is contingent upon current plan design and regulations adopted by State of Minnesota, subject to the guidance yet to be released which may impact this proposal including the forms, rate and cost estimate.

For more information regarding Minnesota Family Leave requirements including additional employer obligations, visit:

<https://mn.gov/deed/programs-services/paid-family/>

**Ashby City Activity Report  
August 2025**

Title		Reported Date
Public Works		8/3/2025
Agency Assist		8/4/2025
Traffic Stop		8/5/2025
Family Service		8/7/2025
Agency Assist		8/13/2025
Public Assist		8/16/2025
Accident		8/18/2025
Lost And Found		8/20/2025
911 Hang Up		8/20/2025
Motorists Assist		8/20/2025
Motorists Assist		8/25/2025
Burglar Alarm		8/27/2025
Administrative Offense		8/28/2025
Traffic Stop		8/28/2025
Public Assist		8/29/2025
Traffic Stop		8/29/2025



# Ashby Officer Activity Report - August 2025

Employee	Date	Activity	Start	End	Time	Comment	Veh #	Miles	Weather
Froemming, Ken	8/16/2025	CT	13:02	13:11	00:09	Traffic Control for Motorcycles	408	0	
	<b>Total</b>				<b>0:09:00</b>			<b>0</b>	
Mickelsen, Kyle	8/18/2025	CT	14:13	15:17	01:04	25-3155	405	0	
	8/19/2025	CT	12:09	12:54	00:45	ashby patrol	405	0	
	8/22/2025	CT	22:26	00:26	02:00	ashby patrol	405	0	
	8/25/2025	CT	17:40	18:10	00:30	ashby patrol	405	0	
	8/29/2025	CT	16:22	16:43	00:21	25-3281	405	0	
	<b>Total</b>				<b>4:40:00</b>			<b>0</b>	
Nelson, Logan	8/2/2025	CT	01:28	01:58	00:30	30 MINUTES PATROL.	411	0	
	8/3/2025	CT	01:07	01:57	00:50	50 MINUTES PATROL	411	0	
	8/4/2025	CT	00:00	02:00	02:00	2 HOURS PATROL	411	0	
	8/5/2025	CT	01:05	02:00	00:55	55 MINUTES PATROL	411	0	
	8/6/2025	CT	00:45	01:45	01:00	1 HOUR PATROL	411	0	
	8/15/2025	CT	17:33	18:13	00:40	40 MINUTES PATROL	411	0	
	8/17/2025	CT	17:15	18:15	01:00	1 HOUR PATROL	411	0	
	8/19/2025	CT	01:10	02:00	00:50	50 MINUTES PATROL	411	0	
	8/20/2025	CT	01:10	01:45	00:35	45 MINUTES PATROL	411	0	
	8/26/2025	CT	00:18	01:58	01:40	1 HOUR AND 40 MINUTES PATROL	411	0	
	8/30/2025	CT	01:35	02:00	00:25	25 MINUTES PATROL	411	0	
	8/31/2025	CT	01:00	02:00	01:00	1 HOUR PATROL	411	0	
	<b>Total</b>				<b>12:25:00</b>			<b>0</b>	
Obright, Jeremy	8/2/2025	CT	04:25	06:00	01:35	1 HOUR 35 MINUTES PATROL	403	0	
	8/3/2025	CT	05:00	06:00	01:00	1 HOUR PATROL	403	0	
	8/4/2025	CT	05:15	06:00	00:45	45 MINUTES PATROL	403	0	
	8/5/2025	CT	04:15	06:00	01:45	1 HOUR 45 MINUTES PATROL W/ 1 TSW	403	0	
	8/6/2025	CT	04:30	06:00	01:30	90 MINUTES PATROL	403	0	
	8/12/2025	CT	04:15	06:00	01:45	1 HOUR 45 MINUTES PATROL	403	0	
		CT	19:10	19:40	00:30	30 MINUTES PATROL AND PAPER SERVICE	403	0	
	8/13/2025	CT	04:00	06:00	02:00	2 HOURS PATROL	403	0	



# Ashby Officer Activity Report - August 2025

	8/16/2025	CT	05:00	05:15	00:15	15 minutes patrol	403	0
	8/17/2025	CT	04:27	05:57	01:30	90 MINUTES PATROL	403	0
	8/18/2025	CT	03:30	05:00	01:30	90 MINUTES PATROL	403	0
	8/19/2025	CT	04:00	06:00	02:00	2 HOURS PATROL	403	0
	8/24/2025	CT	01:14	02:59	01:45	1 hour 45 minutes patrol	403	0
	8/26/2025	CT	04:40	06:00	01:20	1 hour 20 minutes patrol	403	0
	8/27/2025	CT	04:53	05:53	01:00	1 HOUR PATROL	403	0
	8/30/2025	CT	03:28	05:58	02:30	2 HOURS 30 MINUTES PATROL	403	0
	8/31/2025	CT	05:00	06:00	01:00	1 hour patrol	403	0
	<b>Total</b>				<b>23:40:00</b>			<b>0</b>
Olson, Wyatt	8/6/2025	CT	07:00	08:00	01:00		412	0
	8/8/2025	CT	07:00	08:00	01:00		412	0
	8/9/2025	CT	06:00	06:45	00:45		412	0
	8/21/2025	CT	10:00	11:00	01:00		412	0
	8/23/2025	CT	15:30	16:00	00:30		412	0
	8/27/2025	CT	11:20	12:20	01:00		412	0
	<b>Total</b>				<b>5:15:00</b>			<b>0</b>
Rude, Andy	8/6/2025	CT	22:20	22:35	00:15	PATROL	410	0
	8/7/2025	CT	00:10	01:10	01:00	PATROL	410	0
	8/10/2025	CT	23:35	00:35	01:00	PATROL	410	0
	8/13/2025	CT	22:15	23:45	01:30	PATROL	410	0
	8/14/2025	CT	23:50	00:50	01:00	PATROL	410	0
	8/20/2025	CT	22:45	00:15	01:30	PATROL	410	0
	8/25/2025	CT	00:10	01:10	01:00	PATROL	410	0
	8/27/2025	CT	22:50	23:00	00:10	ICR #25-3257	410	0
	<b>Total</b>				<b>7:25:00</b>			<b>0</b>
Rustand, Nolan	8/2/2025	CT	23:00	00:15	01:15		407	0
	8/11/2025	CT	19:00	20:15	01:15		407	0
	8/27/2025	CT	01:15	02:15	01:00		407	0
	<b>Total</b>				<b>3:30:00</b>			<b>0</b>
Skadsem,	8/1/2025	CT	01:38	02:48	01:10		406	0



# Ashby Officer Activity Report - August 2025

Officer	Date	Time	Activity	ICR Number	Count
Jordan	8/7/2025	17:00 - 20:00		ICR 25003005	406
	8/20/2025	17:23 - 18:53			406
	8/21/2025	22:17 - 23:17			406
	8/27/2025	22:50 - 23:20			406
	8/29/2025	02:25 - 03:00			406
<b>Total</b>			<b>7:45:00</b>		<b>0</b>
Vipond, Jennifer	8/7/2025	15:00 - 17:00	Removal of Delarbre Kids		402
	8/16/2025	13:02 - 13:11	Motorcycle run		411
	8/24/2025	19:40 - 20:10			402
<b>Total</b>			<b>2:39:00</b>		<b>0</b>
<b>Total</b>			<b>67:28:00</b>		<b>0</b>



## Fire Department & Ambulance Activity

Activity- August 2025		
Ambulance Calls:	27	7 in City
Fire & Rescue Calls:	0	0 in City





**Ashby Fire Department**

Fire - Rescue - Ambulance

203 Main St  
Ashby, MN 56309

email: ashbyfire@yahoo.com

Office (218) 747-2214 Fax (218) 747-3214

Full Printed Name (first, middle, last): Michael John Choate

Date: 8/12/2025

Email: \_\_\_\_\_ Phone(s): \_\_\_\_\_

1. Are you interested in; Firefighter  EMS  Both
2. Do you currently hold any of the following certifications?
- |  |     |                                     |    |                          |
|--|-----|-------------------------------------|----|--------------------------|
| a) Emergency Medical Technician (Paramedic)                | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| b) Emergency Medical Responder (1 <sup>st</sup> Responder) | Yes | <input type="checkbox"/>            | No | <input type="checkbox"/> |
| c) Healthcare Provider CPR                                 | Yes | <input type="checkbox"/>            | No | <input type="checkbox"/> |
| d) Heartsaver / Red Cross / other CPR training             | Yes | <input type="checkbox"/>            | No | <input type="checkbox"/> |
| e) Firefighter 1   | Yes | <input type="checkbox"/>            | No | <input type="checkbox"/> |
| f) Firefighter 2   | Yes | <input type="checkbox"/>            | No | <input type="checkbox"/> |
| g) Emergency Vehicle Operator Course (EVOC)                | Yes | <input type="checkbox"/>            | No | <input type="checkbox"/> |
3. Do you have a current driver's license? Yes  No
4. Have you previously been a member of a Fire/EMS service? Yes  No
5. If yes; Department Name Contact Name Phone number
- |                                |                         |       |
|--------------------------------|-------------------------|-------|
| <u>Ringdahl Ambulance</u>      | <u>Shane Ollila</u>     | _____ |
| <u>North Ambulance - Metro</u> | <u>Scott Oberlander</u> | _____ |
6. Do live within 5 minutes of Ashby? Yes  No
7. Do you work within 5 minutes of Ashby? Yes  No
8. On a scale with 1= Never and 5= Always:
- |   |                                       |                            |                                       |                            |                            |
|---|---------------------------------------|----------------------------|---------------------------------------|----------------------------|----------------------------|
| a) How often can you leave home for a call? | 1 <input type="checkbox"/>            | 2 <input type="checkbox"/> | 3 <input checked="" type="checkbox"/> | 4 <input type="checkbox"/> | 5 <input type="checkbox"/> |
| b) How often can you leave work for a call? | 1 <input checked="" type="checkbox"/> | 2 <input type="checkbox"/> | 3 <input type="checkbox"/>            | 4 <input type="checkbox"/> | 5 <input type="checkbox"/> |
9. On a scale with 1= Not at all and 5= Very:
- |  |                            |                            |                                       |                            |                                       |
|--|----------------------------|----------------------------|---------------------------------------|----------------------------|---------------------------------------|
| a) Are you interested in responding to medical calls?        | 1 <input type="checkbox"/> | 2 <input type="checkbox"/> | 3 <input type="checkbox"/>            | 4 <input type="checkbox"/> | 5 <input checked="" type="checkbox"/> |
| b) Are you interested in taking the EMT course?              | 1 <input type="checkbox"/> | 2 <input type="checkbox"/> | 3 <input type="checkbox"/>            | 4 <input type="checkbox"/> | 5 <input type="checkbox"/> N/A        |
| c) If not an EMT, are you willing to drive the ambulance?    | 1 <input type="checkbox"/> | 2 <input type="checkbox"/> | 3 <input type="checkbox"/>            | 4 <input type="checkbox"/> | 5 <input checked="" type="checkbox"/> |
| d) Are you interested in taking the Firefighter 1&2 courses? | 1 <input type="checkbox"/> | 2 <input type="checkbox"/> | 3 <input checked="" type="checkbox"/> | 4 <input type="checkbox"/> | 5 <input type="checkbox"/>            |
10. Are you a veteran of the U.S. military? Yes  Yes/disabled  No
11. Do you agree to submit to a criminal background check? Yes  No

Signature:

# Statewide Volunteer Firefighter Plan

CITY OF ASHBY

RESOLUTION No. 2025-15

## A RESOLUTION OPTING TO INCREASE THE BENEFIT LEVEL FOR FIREFIGHTERS WHO ARE VESTED IN THE STATEWIDE VOLUNTEER FIREFIGHTER PLAN

The City Council of the City of ASHBY, Minnesota, does ordain:

- WHEREAS: The City previously authorized the fire department to join the Statewide Volunteer Firefighter Plan administered by the Public Employees Retirement Association (PERA); and
- WHEREAS: The City requested and obtained a cost analysis of increasing the benefit level for firefighters who are vested in the Statewide Volunteer Firefighter Plan from PERA not more than 120 days ago; and
- WHEREAS: The City understands that Minnesota statutes do not have provisions for a decrease in benefit levels; and
- WHEREAS: The City highly values the contributions of City Fire Department members to the safety and well being of our community and wishes to safeguard their pension investments in a prudent manner.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ASHBY, MINNESOTA:**

- 1) The City hereby approves an increase in the benefit level for firefighters who have completed at least 5 years of good time service credit as a member of the Statewide Volunteer Firefighter Plan administered by PERA at the \$1,700.00 benefit level per year of service, effective January 1, 2025; and
- 2) The City Clerk/Administrator and Mayor are hereby authorized to execute all documents necessary to effectuate the intent of this resolution.

The motion for the adoption of the foregoing resolution was proposed by Councilmember \_\_\_\_\_ and was duly seconded by Councilmember \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted by the City Council of the City of ASHBY, on September 11<sup>th</sup>, 2025.

BY:

ATTEST:

---

---

Mayor

City Clerk

Receipts

100: General Fund Taxes	2024 Actual	2024 Actual Budget	2025 as of 9/4/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
<b>General Property Taxes</b>						
General Property Taxes (31001 through 31299)	\$200,305.17	\$203,200.00	\$110,820.71	\$189,534.00	\$193,354.00	2.02
HRA in Lieu of Taxes	\$287.77	\$200.00	\$391.75	\$300.00	\$300.00	0.00
<b>Total General Property Taxes</b>	\$200,592.94	\$203,400.00	\$111,212.46	\$189,834.00	\$193,654.00	2.01
<b>Penalties And Interest On Delinquent Taxes</b>						
Penalties & Int-Delinq Taxes	\$310.44	\$0.00	\$221.77	\$0.00	\$0.00	N/A
<b>Total Penalties And Interest On Delinquent Taxes</b>	\$310.44	\$0.00	\$221.77	\$0.00	\$0.00	N/A
<b>Licenses And Permits</b>						
<b>Business Licenses And Permits</b>						
LICENSES AND PERMITS	\$637.50	\$0.00	\$50.00	\$0.00	\$0.00	N/A
Business Licenses and Permits	\$0.00	\$1,200.00	\$0.00	\$200.00	\$200.00	0.00
<b>Total Business Licenses And Permits</b>	\$637.50	\$1,200.00	\$50.00	\$200.00	\$200.00	0.00
<b>Non-Business Licenses And Permits</b>						
Building Permits (Excludes surcharge)	\$242.50	\$50.00	\$123.48	\$400.00	\$400.00	0.00
Animal Licenses	\$55.00	\$60.00	\$30.00	\$50.00	\$50.00	0.00
Election Filing Fees	\$2.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>Total Non-Business Licenses And Permits</b>	\$299.50	\$110.00	\$153.48	\$450.00	\$450.00	0.00
<b>Intergovernmental Revenues (Igr)</b>						
<b>State Igr</b>						
Local Government Aid	\$148,182.00	\$148,142.00	\$77,993.50	\$148,411.00	\$148,811.00	0.27
Mobile Home Homestead Credit	\$0.00	\$0.00	\$145.14	\$0.00	\$0.00	N/A
<b>Total State Igr</b>	\$148,182.00	\$148,142.00	\$78,138.64	\$148,411.00	\$148,811.00	0.27
<b>Igr From Other Local Governmental Units</b>						
GRANTS & AIDS FROM LOCAL GOVT	\$2,183.59	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Grants & Aids from Other Local	\$650.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Other County Grants and Aids	\$10,661.50	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>Total Igr From Other Local Governmental Units</b>	\$13,495.09	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>Charges For Services</b>						
<b>General Government</b>						
Misc. Charges	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Pelican Lake Township	\$279.43	\$0.00	\$334.27	\$0.00	\$0.00	N/A
CHARGES FOR SERVICES	\$400.00	\$0.00	\$900.00	\$0.00	\$0.00	N/A
<b>Total General Government</b>	\$779.43	\$0.00	\$1,234.27	\$0.00	\$0.00	N/A
<b>Sanitation</b>						
BRUSH SITE	\$1,030.00	\$1,000.00	\$1,062.00	\$1,000.00	\$1,000.00	0.00
<b>Total Sanitation</b>	\$1,030.00	\$1,000.00	\$1,062.00	\$1,000.00	\$1,000.00	0.00
<b>Other Charges For Services</b>						
Service Charges - Misc.	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

Receipts

	2024 Actual	2024 Actual Budget	2025 as of 9/4/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
<b>100: General Fund</b>						
Charges For Services	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Other Charges For Services						
Fines And Forfeits	\$173.30	\$600.00	\$2,008.86	\$400.00	\$400.00	0.00
Fines	\$173.30	\$600.00	\$2,008.86	\$400.00	\$400.00	0.00
Total Fines						
Miscellaneous Revenues	\$4,359.07	\$0.00	\$171.02	\$0.00	\$0.00	N/A
MISCELLANEOUS REVENUES	\$150.87	\$125.00	\$105.06	\$125.00	\$125.00	0.00
Interest Earning	\$108.58	\$0.00	\$137.78	\$0.00	\$0.00	N/A
Misc. Income	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
SPECIAL ASSESSMENTS	\$53.97	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Penalties and Interest	\$5,890.99	\$0.00	\$1,684.20	\$0.00	\$0.00	N/A
Refunds & Reimbursements						
Total Other Miscellaneous Revenues	\$10,663.48	\$125.00	\$2,098.06	\$125.00	\$125.00	0.00
Proprietary Fund Revenues						
Refuse Charges	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	N/A
Customer Charges	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	N/A
Total Refuse Charges						
Receipts Total	\$376,263.68	\$354,577.00	\$196,379.54	\$340,420.00	\$344,640.00	1.24

Disbursements

	2024 <u>Actual</u>	2024 <u>Actual</u> <u>Budget</u>	2025 as of <u>9/4/2025</u>	2025 <u>Actual</u> <u>Budget</u>	2026 <u>Proposed</u> <u>Budget</u>	Percent Change
<b>100: General Fund</b>						
General Government						
Legislative						
<b>GENERAL GOVERNMENT</b>						
Wages and Salaries: Full-time Employees-Regular	\$38.25	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Employer Contributions for Retirement: FICA Contributions	\$31.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Employer Paid Insurance: Medicare	\$7.25	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Meeting Supplies	\$63.58	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Professional Services	\$135.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Communications: Postage	\$295.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Insurance	\$8.83	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>Council/Town Board</b>						
Wages and Salaries: Full-time Employees-Regular	\$8,197.77	\$11,000.00	\$1,438.63	\$11,000.00	\$11,000.00	0.00
Training Expenses	\$350.00	\$1,600.00	\$350.00	\$1,200.00	\$800.00	-33.33
Employer Contributions for Retirement: FICA Contributions	\$424.70	\$950.00	\$533.20	\$1,000.00	\$1,000.00	0.00
Employer Paid Insurance: Medicare	\$99.35	\$400.00	\$124.72	\$300.00	\$300.00	0.00
Worker's Compensation: Insurance Premiums	\$0.00	\$500.00	\$0.00	\$500.00	\$300.00	-40.00
Mileage	\$118.78	\$500.00	\$0.00	\$600.00	\$200.00	-66.67
Meeting Supplies	\$690.35	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Professional Services	\$680.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Insurance: General Liability	\$2,661.44	\$2,100.00	\$2,799.39	\$2,800.00	\$3,000.00	7.14
Insurance: Bond Coverage	\$83.17	\$60.00	\$87.89	\$120.00	\$100.00	-16.67
Miscellaneous: Dues and Subscriptions	\$0.00	\$40.00	\$30.00	\$40.00	\$60.00	50.00
Total Legislative	\$13,884.47	\$17,150.00	\$5,363.83	\$17,560.00	\$16,760.00	-4.56
<b>City/Town Clerk</b>						
Elections	\$1,039.70	\$800.00	\$0.00	\$800.00	\$800.00	0.00
Miscellaneous						

**City of Ashby**

**Proposed Budget Report**

**9/4/2025**

**Disbursements**

	<b>2024 Actual</b>	<b>2024 Actual Budget</b>	<b>2025 as of 9/4/2025</b>	<b>2025 Actual Budget</b>	<b>2026 Proposed Budget</b>	<b>Percent Change</b>
<b>100: General Fund</b>						
<b>General Government</b>						
<b>City/Town Clerk</b>						
<b>Clerk</b>						
Wages and Salaries: Full-time Employees-Regular	\$20,382.92	\$21,000.00	\$13,565.66	\$22,250.00	\$22,250.00	0.00
Training Expenses	\$1,886.65	\$1,600.00	\$1,915.97	\$1,500.00	\$1,100.00	-26.67
Employer Contributions for Retirement: PERA Contributions	\$1,571.61	\$2,000.00	\$996.63	\$1,700.00	\$1,600.00	-5.88
Employer Contributions for Retirement: FICA Contributions	\$1,204.13	\$1,300.00	\$878.39	\$1,400.00	\$1,400.00	0.00
Employer Paid Insurance: Health	\$2,864.96	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Employer Paid Insurance: Life	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Employer Paid Insurance: Health Savings	\$4,149.96	\$0.00	\$2,866.64	\$4,200.00	\$4,400.00	4.76
Employer Paid Insurance: Medicare	\$281.66	\$500.00	\$205.44	\$400.00	\$400.00	0.00
Health Insurance	\$6,297.55	\$12,000.00	\$5,760.42	\$9,500.00	\$8,700.00	-8.42
Worker's Compensation: Insurance Premiums	\$362.64	\$500.00	\$345.72	\$400.00	\$400.00	0.00
Mileage	\$373.66	\$250.00	\$334.04	\$300.00	\$200.00	-33.33
Operating Supplies	\$17.89	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Clothing Allowance	\$59.99	\$100.00	\$0.00	\$100.00	\$100.00	0.00
Misc. Supplies	\$55.86	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Insurance: General Liability	\$914.87	\$700.00	\$966.80	\$1,100.00	\$1,000.00	-9.09
Insurance: Bond Coverage	\$96.00	\$150.00	\$101.45	\$150.00	\$200.00	33.33
Miscellaneous: Dues and Subscriptions	\$50.00	\$100.00	\$50.00	\$100.00	\$75.00	-25.00
Capital Improvement Plan	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	0.00
<b>Total City/Town Clerk</b>	<b>\$41,610.05</b>	<b>\$42,000.00</b>	<b>\$27,987.16</b>	<b>\$44,900.00</b>	<b>\$43,625.00</b>	<b>-2.84</b>
<b>Financial Administration</b>						
<b>Financial Administration</b>						
Professional Services: Auditing and Accounting Services	\$14,650.00	\$16,700.00	\$16,620.24	\$17,000.00	\$17,000.00	0.00
Professional Services	\$388.92	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>Total Financial Administration</b>	<b>\$15,038.92</b>	<b>\$16,700.00</b>	<b>\$16,620.24</b>	<b>\$17,000.00</b>	<b>\$17,000.00</b>	<b>0.00</b>
<b>Law</b>						
<b>City/Town Attorney</b>						
Professional Services: Legal Fees	\$6,832.00	\$7,000.00	\$5,100.00	\$8,000.00	\$8,000.00	0.00
<b>Total Law</b>	<b>\$6,832.00</b>	<b>\$7,000.00</b>	<b>\$5,100.00</b>	<b>\$8,000.00</b>	<b>\$8,000.00</b>	<b>0.00</b>
<b>Other General Government</b>						

Disbursements

	2024 Actual	2024 Actual Budget	2025 as of 9/4/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
<b>100: General Fund</b>						
<b>General Government</b>						
<b>Other General Government</b>						
<b>Building Operations</b>						
Wages and Salaries: Full-time Employees-Regular	\$1,408.89	\$700.00	\$1,218.06	\$1,200.00	\$1,950.00	62.50
Training Expenses	\$12.18	\$500.00	\$272.79	\$350.00	\$350.00	0.00
Employer Contributions for Retirement: PERA Contributions	\$103.88	\$0.00	\$91.59	\$80.00	\$150.00	87.50
Employer Contributions for Retirement: FICA Contributions	\$79.19	\$50.00	\$81.48	\$100.00	\$150.00	50.00
Employer Paid Insurance: Medicare	\$18.52	\$20.00	\$19.06	\$30.00	\$30.00	0.00
Worker's Compensation: Insurance Premiums	\$356.98	\$350.00	\$276.29	\$350.00	\$350.00	0.00
Office Supplies: Accessories (staplers, pencil sharpeners, etc.)	\$250.16	\$750.00	\$0.00	\$700.00	\$500.00	-28.57
Mileage	\$76.38	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Meeting Supplies	\$676.95	\$800.00	\$251.33	\$1,000.00	\$400.00	-60.00
Operating Supplies	\$4,451.46	\$2,500.00	\$3,054.04	\$3,350.00	\$4,000.00	19.40
Misc. Supplies	\$649.98	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Professional Services: Engineering Fees	\$462.80	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Professional Services	\$0.00	\$1,000.00	\$2,534.38	\$1,200.00	\$1,000.00	-16.67
Cleaning	\$156.47	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Communications: Telephone	\$1,291.21	\$1,500.00	\$1,338.29	\$1,500.00	\$2,000.00	33.33
Communications: Postage	\$834.87	\$900.00	\$258.00	\$1,200.00	\$1,000.00	-16.67
Communications (Internet)	\$218.04	\$200.00	\$192.82	\$225.00	\$400.00	77.78
Advertising	\$74.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Legal Notice Publishing	\$275.45	\$1,500.00	\$730.70	\$1,000.00	\$1,300.00	30.00
Printing and Binding	\$484.81	\$700.00	\$264.27	\$500.00	\$500.00	0.00
Insurance: Property	\$2,983.78	\$3,900.00	\$3,153.15	\$3,250.00	\$3,300.00	1.54
Utility Services: Electric Utilities	\$1,558.66	\$1,900.00	\$1,101.70	\$1,900.00	\$1,900.00	0.00
Reimbursement	\$9.27	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Miscellaneous: Dues and Subscriptions	\$3,266.23	\$2,250.00	\$1,446.39	\$2,800.00	\$2,800.00	0.00
Miscellaneous	\$210.00	\$800.00	\$407.19	\$1,300.00	\$1,500.00	15.38
Rentals	\$0.00	\$250.00	\$0.00	\$250.00	\$250.00	0.00
Miscellaneous: Donations to Civic Organizations (Bands, etc.)	\$3,000.00	\$2,250.00	\$2,250.00	\$3,000.00	\$2,500.00	-16.67
Capital Improvement Plan	\$0.00	\$7,000.00	\$1,896.63	\$3,000.00	\$3,000.00	0.00
<b>Pelican Lake Township</b>						
Insurance: Property	\$252.72	\$0.00	\$267.07	\$0.00	\$0.00	N/A
Utility Services: Electric Utilities	\$81.55	\$0.00	\$57.63	\$0.00	\$0.00	N/A
Total Other General Government	\$23,244.43	\$29,820.00	\$21,162.86	\$28,285.00	\$29,330.00	3.69
<b>Public Safety</b>						
<b>Police</b>						
<b>Law Enforcement</b>						
Contract Wages	\$42,537.00	\$43,000.00	\$29,208.80	\$44,000.00	\$45,200.00	2.73

Disbursements

	2024 Actual	2024 Actual Budget	2025 as of 9/4/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
<b>100: General Fund</b>						
<b>Public Safety</b>						
Police						
<b>PUBLIC SAFETY</b>						
Fire Protection Contract	\$11,937.00	\$11,937.00	\$0.00	\$12,000.00	\$10,000.00	-16.67
Fire Truck Replacement	\$15,625.00	\$15,875.00	\$0.00	\$16,000.00	\$15,000.00	-6.25
<b>Ambulance Services</b>						
Office Supplies: Accessories (staplers, pencil sharpeners, etc.)	\$61.17	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Police	\$70,160.17	\$70,812.00	\$29,208.80	\$72,000.00	\$70,200.00	-2.50
<b>Animal Control</b>						
<b>Animal Control Expenditures</b>						
Miscellaneous: Dues and Subscriptions	\$375.00	\$250.00	\$375.00	\$400.00	\$450.00	12.50
Total Animal Control	\$375.00	\$250.00	\$375.00	\$400.00	\$450.00	12.50
<b>Public Works</b>						
<b>Highways, Streets And Roadways</b>						
<b>Highways, Streets &amp; Roadways</b>						
Worker's Compensation: Insurance Premiums	\$870.94	\$1,000.00	\$692.87	\$1,300.00	\$950.00	-26.92
Operating Supplies: Motor Fuels	\$356.75	\$800.00	\$239.12	\$800.00	\$800.00	0.00
Operating Supplies	\$246.56	\$625.00	\$923.62	\$625.00	\$750.00	20.00
Repair and Maintenance Supplies: Equipment Parts	\$30.39	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Misc. Supplies	\$139.85	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Professional Services	\$94.55	\$2,700.00	\$142.50	\$2,000.00	\$3,000.00	50.00
Communications: Telephone	\$453.76	\$500.00	\$355.13	\$500.00	\$600.00	20.00
Communications (Internet)	\$180.00	\$200.00	\$192.81	\$200.00	\$350.00	75.00
Insurance: Automotive	\$96.40	\$240.00	\$101.87	\$150.00	\$250.00	66.67
Repairs and Maintenance	\$3,991.74	\$4,750.00	\$2,402.50	\$4,000.00	\$4,500.00	12.50
Capital Improvement Plan	\$0.00	\$110,000.00	\$1,500.00	\$94,250.00	\$105,000.00	11.41
<b>Maint. Shop</b>						
Worker's Compensation: Insurance Premiums	\$528.96	\$700.00	\$484.58	\$600.00	\$700.00	16.67
Operating Supplies	\$81.29	\$400.00	\$105.36	\$400.00	\$400.00	0.00
Repair and Maintenance Supplies: Equipment Parts	\$35.38	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Misc. Supplies	\$120.36	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Utility Services: Electric Utilities	\$684.50	\$1,200.00	\$674.82	\$1,000.00	\$1,200.00	20.00
Utility Services: Gas Utilities	\$876.29	\$1,200.00	\$246.85	\$1,100.00	\$1,000.00	-9.09
Repairs and Maintenance	\$41.78	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Capital Improvement Plan	\$0.00	\$0.00	\$0.00	\$750.00	\$0.00	-100.00

Disbursements

	2024 Actual	2024 Actual Budget	2025 as of 9/4/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
<b>100: General Fund</b>						
<b>Public Works</b>						
<b>Highways, Streets And Roadways</b>						
Ice and Snow Removal						
Operating Supplies: Motor Fuels	\$356.74	\$800.00	\$239.10	\$800.00	\$750.00	-6.25
Operating Supplies	\$0.00	\$800.00	\$0.00	\$800.00	\$800.00	0.00
Repair and Maintenance Supplies: Equipment Parts	\$30.40	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Professional Services	\$3,371.79	\$16,000.00	\$2,994.90	\$13,000.00	\$10,000.00	-23.08
Insurance: Automotive	\$96.40	\$240.00	\$101.87	\$150.00	\$150.00	0.00
Repairs and Maintenance	\$1,485.77	\$2,000.00	\$1,605.27	\$2,000.00	\$3,000.00	50.00
<b>Street Lighting</b>						
Utility Services: Electric Utilities	\$11,957.00	\$14,000.00	\$7,682.27	\$13,000.00	\$12,000.00	-7.69
Total Highways, Streets And Roadways	\$26,127.60	\$158,155.00	\$20,685.44	\$137,425.00	\$146,200.00	6.39
<b>Sanitation</b>						
<b>Brush Site</b>						
Operating Supplies	\$0.00	\$0.00	\$571.33	\$0.00	\$0.00	N/A
Professional Services	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00	0.00
Total Other Sanitation	\$0.00	\$500.00	\$571.33	\$500.00	\$500.00	0.00
<b>Culture and Recreation</b>						
<b>Recreation</b>						
<b>Parks &amp; Recreation</b>						
Worker's Compensation: Insurance Premiums	\$700.28	\$900.00	\$623.44	\$1,000.00	\$800.00	-20.00
Operating Supplies: Motor Fuels	\$364.64	\$800.00	\$239.09	\$800.00	\$700.00	-12.50
Operating Supplies	\$302.84	\$750.00	\$748.87	\$2,200.00	\$750.00	-65.91
Misc. Supplies	\$406.15	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Small Tools and Minor Equipment	\$1,537.14	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Insurance: Property	\$569.00	\$500.00	\$601.30	\$600.00	\$600.00	0.00
Insurance: Automotive	\$96.40	\$240.00	\$101.87	\$150.00	\$250.00	66.67
Utility Services: Electric Utilities	\$493.94	\$500.00	\$291.82	\$500.00	\$600.00	20.00
Repairs and Maintenance	\$2,651.31	\$2,000.00	\$1,624.24	\$2,400.00	\$2,000.00	-16.67
Miscellaneous	\$0.00	\$1,150.00	\$414.40	\$1,650.00	\$1,750.00	6.06
Rentals	\$1,106.30	\$1,350.00	\$1,111.00	\$1,250.00	\$1,600.00	28.00
Capital Improvement Plan	\$0.00	\$3,000.00	\$1,500.00	\$3,000.00	\$3,000.00	0.00
Total Recreation	\$8,228.00	\$11,190.00	\$7,256.03	\$13,550.00	\$12,050.00	-11.07
<b>Economic Development And Assistance</b>						
<b>Economic Opportunity</b>						
<b>Ashby Promotion</b>						
Professional Services	\$553.74	\$1,000.00	\$0.00	\$800.00	\$500.00	-37.50
Total Economic Opportunity	\$553.74	\$1,000.00	\$0.00	\$800.00	\$500.00	-37.50
<b>Miscellaneous Expenditures</b>						

Disbursements

	2024 Actual	2024 Actual Budget	2025 as of 9/4/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
<b>100: General Fund</b>						
<b>Miscellaneous Expenditures</b>						
<b>MISCELLANEOUS</b>						
Utility Services: Electric Utilities	\$0.00	\$0.00	\$71.84	\$0.00	\$0.00	N/A
Total Other Miscellaneous Expenditures	\$0.00	\$0.00	\$71.84	\$0.00	\$0.00	N/A
<b>Other Financing Uses</b>						
<b>Capital Improvement Purchase</b>						
Professional Services	\$0.00	\$0.00	\$2,924.00	\$0.00	\$0.00	N/A
<b>Other Financing Uses</b>						
Tax Abatement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>Land Purchase</b>						
Capital Outlay: Land	\$0.00	\$0.00	\$127.44	\$0.00	\$0.00	N/A
<b>Purchase of Investments</b>						
Investments Purchased	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00	N/A
<b>Transfer To Governmental Fund</b>						
Interfund Transfers	\$121,750.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Other Other Financing Uses	\$121,750.00	\$0.00	\$28,051.44	\$0.00	\$0.00	N/A
<b>Proprietary Fund Expenses</b>						
<b>Water Utilities</b>						
<b>Water Utilities - Administration and General</b>						
Wages and Salaries: Full-time Employees-Regular	\$258.72	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Water Utilities	\$258.72	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>Disbursements Total</b>	<b>\$328,063.10</b>	<b>\$354,577.00</b>	<b>\$162,453.97</b>	<b>\$340,420.00</b>	<b>\$344,615.00</b>	<b>1.23</b>

Receipts	2024 Actual	2024 Actual Budget	2025 as of 9/4/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
<b>601: Water Taxes</b>						
<b>General Sales And Use Taxes</b>						
General Sales and Use Tax	\$1,038.02	\$900.00	\$1,041.65	\$1,100.00	\$1,200.00	9.09
Total General Sales And Use Taxes	\$1,038.02	\$900.00	\$1,041.65	\$1,100.00	\$1,200.00	9.09
<b>Charges For Services</b>						
<b>General Government</b>						
CHARGES FOR SERVICES	\$0.00	\$0.00	\$187.81	\$0.00	\$0.00	N/A
Total General Government	\$0.00	\$0.00	\$187.81	\$0.00	\$0.00	N/A
<b>Miscellaneous Revenues</b>						
Interest Earning	\$108.84	\$0.00	\$53.02	\$0.00	\$0.00	N/A
Misc. Income	\$5.00	\$0.00	\$100.00	\$0.00	\$0.00	N/A
SPECIAL ASSESSMENTS	\$0.00	\$0.00	\$58.00	\$0.00	\$0.00	N/A
Refunds & Reimbursements	\$3,682.92	\$0.00	\$1,310.62	\$0.00	\$0.00	N/A
NSF Check Fee	\$5.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Other Miscellaneous Revenues	\$3,801.76	\$0.00	\$1,521.64	\$0.00	\$0.00	N/A
<b>Proprietary Fund Revenues</b>						
<b>Water Sales</b>						
Water Fees	\$216,428.76	\$208,000.00	\$149,771.88	\$212,000.00	\$218,000.00	2.83
Bulk Water	\$50.39	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Garden Plot Rent	\$100.00	\$160.00	\$140.00	\$120.00	\$100.00	-16.67
Connection/Reconnection Fees	\$0.00	\$100.00	\$58.18	\$100.00	\$100.00	0.00
New Account Fee	\$400.00	\$90.00	\$200.00	\$180.00	\$200.00	11.11
Water Testing Fee	\$2,040.47	\$2,000.00	\$1,820.75	\$2,000.00	\$3,100.00	55.00
Service Charges-Utilities	\$1,331.48	\$1,000.00	\$1,332.38	\$1,500.00	\$1,300.00	-13.33
New Hook-up Fee	\$50.00	\$0.00	\$100.00	\$0.00	\$0.00	N/A
Total Water Sales	\$220,401.10	\$211,350.00	\$153,423.19	\$215,900.00	\$222,800.00	3.20
<b>Refuse Charges</b>						
MN SWS - Commercial	\$0.00	\$0.00	\$109.74	\$0.00	\$0.00	N/A
Total Refuse Charges	\$0.00	\$0.00	\$109.74	\$0.00	\$0.00	N/A
<b>Other Financing Sources</b>						
<b>Inter Fund Transfers In</b>						
Transfers From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Inter Fund Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>Receipts Total</b>	<b>\$225,240.88</b>	<b>\$212,250.00</b>	<b>\$156,284.03</b>	<b>\$217,000.00</b>	<b>\$224,000.00</b>	<b>3.23</b>

Disbursements

	2024 Actual	2024 Actual Budget	2025 as of 9/4/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
<b>601: Water</b>						
<b>Other Financing Uses</b>						
Transfer To Governmental Fund						
Interfund Transfers	\$57,250.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Other Financing Uses	\$57,250.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>Proprietary Fund Expenses</b>						
<b>Water Utilities</b>						
<b>Water Utilities - Administration and General</b>						
Wages and Salaries: Full-time Employees-Regular	\$62,859.23	\$52,500.00	\$41,606.84	\$64,250.00	\$64,700.00	0.70
Training Expenses	\$531.86	\$600.00	\$421.10	\$500.00	\$500.00	0.00
Employer Contributions for Retirement: PERA Contributions	\$4,496.83	\$3,500.00	\$2,861.01	\$4,400.00	\$4,500.00	2.27
Employer Contributions for Retirement: FICA Contributions	\$3,731.32	\$3,500.00	\$2,659.85	\$3,700.00	\$4,100.00	10.81
Employer Paid Insurance: Health	\$2,044.03	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Employer Paid Insurance: Life	\$96.00	\$100.00	\$64.00	\$100.00	\$100.00	0.00
Employer Paid Insurance: Health Savings	\$2,075.03	\$2,000.00	\$1,433.34	\$2,100.00	\$2,300.00	9.52
Employer Paid Insurance: Medicare	\$872.72	\$800.00	\$622.12	\$900.00	\$1,000.00	11.11
Health Insurance	\$4,492.59	\$5,200.00	\$4,110.38	\$6,700.00	\$6,700.00	0.00
Worker's Compensation: Insurance Premiums	\$735.28	\$1,000.00	\$623.44	\$1,000.00	\$1,100.00	10.00
Operating Supplies: Motor Fuels	\$356.76	\$1,000.00	\$159.72	\$750.00	\$750.00	0.00
Operating Supplies	\$12,140.26	\$17,750.00	\$7,645.55	\$15,000.00	\$15,000.00	0.00
Clothing Allowance	\$0.00	\$200.00	\$134.98	\$200.00	\$200.00	0.00
Repair and Maintenance Supplies: Equipment Parts	\$16.11	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Professional Services	\$9,349.36	\$18,500.00	\$1,642.50	\$9,000.00	\$9,000.00	0.00
Communications: Telephone	\$1,213.39	\$1,300.00	\$858.01	\$1,300.00	\$1,400.00	7.69
Communications: Postage	\$586.16	\$450.00	\$375.95	\$600.00	\$600.00	0.00
Communications (Internet)	\$180.00	\$200.00	\$192.81	\$200.00	\$350.00	75.00
Insurance: General Liability	\$2,411.93	\$1,700.00	\$2,548.84	\$2,550.00	\$2,700.00	5.88
Insurance: Property	\$3,668.00	\$4,000.00	\$3,876.21	\$3,850.00	\$4,000.00	3.90
Insurance: Automotive	\$96.40	\$250.00	\$101.87	\$150.00	\$150.00	0.00
Insurance: Bond Coverage	\$100.00	\$200.00	\$105.68	\$150.00	\$150.00	0.00
Utility Services: Electric Utilities	\$15,459.61	\$18,000.00	\$9,163.50	\$16,000.00	\$15,000.00	-6.25
Sample Testing	\$1,644.07	\$1,800.00	\$838.31	\$2,000.00	\$2,000.00	0.00
Utility Services: Gas Utilities	\$795.20	\$500.00	\$1,052.98	\$500.00	\$1,500.00	200.00
Use Tax	\$1,039.00	\$1,200.00	\$910.00	\$1,200.00	\$1,200.00	0.00
Miscellaneous: Dues and Subscriptions	\$6,834.49	\$4,000.00	\$1,462.21	\$4,500.00	\$5,600.00	24.44
Miscellaneous Services	\$35.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Repairs and Maintenance	\$18,903.60	\$17,500.00	\$744.93	\$17,500.00	\$25,000.00	42.86
Miscellaneous	\$157.50	\$1,500.00	\$70.98	\$1,400.00	\$1,400.00	0.00
Residual Equity Transfers	\$0.00	\$53,000.00	\$0.00	\$49,000.00	\$53,000.00	8.16
Capital Improvement Plan	\$0.00	\$0.00	\$0.00	\$7,500.00	\$0.00	-100.00

Disbursements

	2024 Actual	2024 Actual Budget	2025 as of 9/4/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
601: Water	\$156,921.73	\$212,250.00	\$86,287.11	\$217,000.00	\$224,000.00	3.23
Proprietary Fund Expenses						
Total Water Utilities	\$214,171.73	\$212,250.00	\$86,287.11	\$217,000.00	\$224,000.00	3.23
Disbursements Total						

Receipts

	2024 Actual	2024 Actual Budget	2025 as of 9/4/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
<b>602: Sewer</b>						
<b>Miscellaneous Revenues</b>						
Interest Earning	\$200.79	\$0.00	\$119.72	\$0.00	\$0.00	N/A
Misc. Income	\$5.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
SPECIAL ASSESSMENTS	\$0.00	\$0.00	\$58.05	\$0.00	\$0.00	N/A
Refunds & Reimbursements	\$3,546.96	\$0.00	\$1,310.61	\$0.00	\$0.00	N/A
Total Other Miscellaneous Revenues	\$3,752.75	\$0.00	\$1,488.38	\$0.00	\$0.00	N/A
<b>Proprietary Fund Revenues</b>						
<b>Water Sales</b>						
Service Charges-Utilities	\$1,123.81	\$600.00	\$1,089.24	\$1,500.00	\$1,500.00	0.00
Total Water Sales	\$1,123.81	\$600.00	\$1,089.24	\$1,500.00	\$1,500.00	0.00
<b>Sewer Charges</b>						
Sewer Fees	\$182,971.33	\$175,000.00	\$128,374.17	\$178,000.00	\$185,000.00	3.93
Pretreatment Agreement Fines	\$40,742.76	\$0.00	\$22,566.23	\$0.00	\$0.00	N/A
Total Sewer Charges	\$223,714.09	\$175,000.00	\$150,940.40	\$178,000.00	\$185,000.00	3.93
<b>Receipts Total</b>	<b>\$228,590.65</b>	<b>\$175,600.00</b>	<b>\$153,518.02</b>	<b>\$179,500.00</b>	<b>\$186,500.00</b>	<b>3.90</b>

Disbursements

	2024 Actual	2024 Actual Budget	2025 as of 9/4/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
602: Sewer						
Other Financing Uses						
Transfer To Governmental Fund						
Interfund Transfers	\$41,825.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Other Financing Uses	\$41,825.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Proprietary Fund Expenses						
Water Utilities						
Water Utilities - Administration and General						
Operating Supplies	\$34.98	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Communications: Telephone	\$251.05	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Water Utilities	\$286.03	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Sewer Utilities						

Disbursements

	2024 Actual	2024 Actual Budget	2025 as of 9/4/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
<b>602: Sewer</b>						
<b>Proprietary Fund Expenses</b>						
<b>Sewer Utilities</b>						
<b>Sewer Utilities - Sanitary Sewer Maintenance</b>						
Wages and Salaries: Full-time Employees-Regular	\$82,041.05	\$73,000.00	\$52,960.64	\$84,500.00	\$82,400.00	-2.49
Training Expenses	\$460.93	\$600.00	\$421.08	\$600.00	\$500.00	-16.67
Employer Contributions for Retirement: PERA Contributions	\$6,027.92	\$5,500.00	\$3,727.02	\$6,000.00	\$5,800.00	-3.33
Employer Contributions for Retirement: FICA Contributions	\$4,933.16	\$4,750.00	\$3,437.47	\$5,200.00	\$5,300.00	1.92
Employer Paid Insurance: Health	\$2,044.01	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Employer Paid Insurance: Life	\$96.00	\$100.00	\$64.00	\$100.00	\$100.00	0.00
Employer Paid Insurance: Health Savings	\$2,074.93	\$1,950.00	\$1,433.30	\$2,000.00	\$2,300.00	15.00
Employer Paid Insurance: Medicare	\$1,153.81	\$1,200.00	\$804.00	\$1,300.00	\$1,300.00	0.00
Health Insurance	\$4,492.64	\$5,500.00	\$4,110.40	\$6,500.00	\$6,250.00	-3.85
Worker's Compensation: Insurance Premiums	\$735.28	\$1,500.00	\$623.44	\$1,500.00	\$1,500.00	0.00
Operating Supplies: Motor Fuels	\$356.78	\$1,000.00	\$159.70	\$750.00	\$500.00	-33.33
Mileage	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	-100.00
Operating Supplies	\$6,529.20	\$10,000.00	\$3,748.58	\$7,500.00	\$7,500.00	0.00
Clothing Allowance	\$0.00	\$200.00	\$134.97	\$200.00	\$200.00	0.00
Professional Services	\$18,399.19	\$8,000.00	\$3,775.00	\$8,000.00	\$18,000.00	125.00
Communications: Telephone	\$924.32	\$1,325.00	\$811.72	\$1,300.00	\$1,325.00	1.92
Communications: Postage	\$434.41	\$500.00	\$345.05	\$500.00	\$700.00	40.00
Communications (Internet)	\$180.00	\$200.00	\$239.10	\$200.00	\$450.00	125.00
Insurance: General Liability	\$2,267.00	\$2,000.00	\$2,408.83	\$2,300.00	\$2,500.00	8.70
Insurance: Property	\$100.00	\$450.00	\$105.68	\$150.00	\$125.00	-16.67
Insurance: Automotive	\$96.40	\$250.00	\$101.87	\$125.00	\$125.00	0.00
Insurance: Bond Coverage	\$97.00	\$200.00	\$102.51	\$125.00	\$125.00	0.00
Utility Services: Electric Utilities	\$3,651.05	\$4,700.00	\$2,435.73	\$4,000.00	\$4,000.00	0.00
Sample Testing	\$1,836.88	\$2,000.00	\$838.33	\$2,100.00	\$1,200.00	-42.86
Utility Services: Gas Utilities	\$795.20	\$750.00	\$1,052.98	\$750.00	\$1,400.00	86.67
Miscellaneous: Dues and Subscriptions	\$4,902.56	\$2,500.00	\$324.60	\$4,000.00	\$2,000.00	-50.00
Miscellaneous Services	\$35.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Repairs and Maintenance	\$812.25	\$5,000.00	\$394.94	\$4,000.00	\$5,000.00	25.00
Miscellaneous	\$157.50	\$500.00	\$70.97	\$500.00	\$500.00	0.00
Residual Equity Transfers	\$0.00	\$23,745.00	\$0.00	\$24,265.00	\$23,800.00	-1.92
Capital Improvement Plan	\$0.00	\$16,000.00	\$0.00	\$8,855.00	\$9,520.00	7.51
Capital Im Reserves	\$0.00	\$2,080.00	\$0.00	\$2,080.00	\$2,080.00	0.00
<b>TFC Pretreatment Expense</b>	\$4,432.50	\$0.00	\$6,641.25	\$0.00	\$0.00	N/A
Professional Services	\$150,066.97	\$175,600.00	\$91,273.16	\$179,500.00	\$186,500.00	3.90
Total Sewer Utilities						

Disbursements

602: Sewer

Disbursements Total

2024  
Actual  
\$192,178.00

2024  
Actual Budget  
\$175,600.00

2025  
as of  
9/4/2025  
\$91,273.16

2025  
Actual Budget  
\$179,500.00

2026  
Proposed Budget  
\$186,500.00

Percent  
Change  
3.90

Receipts

	2024 Actual	2024 Actual Budget	2025 as of 9/4/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
<b>603: Garbage</b>						
MISCELLANEOUS REVENUES	\$310.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Interest Earning	\$12.28	\$0.00	\$10.68	\$0.00	\$0.00	N/A
Total Other Miscellaneous Revenues	\$322.28	\$0.00	\$10.68	\$0.00	\$0.00	N/A
<b>Proprietary Fund Revenues</b>						
Water Sales	\$669.34	\$900.00	\$499.13	\$900.00	\$800.00	-11.11
Service Charges-Utilities	\$669.34	\$900.00	\$499.13	\$900.00	\$800.00	-11.11
Total Water Sales	\$669.34	\$900.00	\$499.13	\$900.00	\$800.00	-11.11
Refuse Charges						
Recycling	\$8,495.15	\$8,250.00	\$5,707.82	\$8,500.00	\$8,900.00	4.71
Customer Charges	\$92,992.27	\$91,500.00	\$66,692.46	\$96,675.00	\$106,500.00	10.16
MN SWS - Residential	\$4,763.89	\$4,300.00	\$3,149.38	\$4,800.00	\$5,000.00	4.17
MN SWS - Commercial	\$6,235.25	\$6,600.00	\$4,266.70	\$6,200.00	\$6,500.00	4.84
Garbage Bags	\$79.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Refuse Charges	\$112,565.56	\$110,650.00	\$79,816.36	\$116,175.00	\$126,900.00	9.23
<b>Receipts Total</b>	<b>\$113,557.18</b>	<b>\$111,550.00</b>	<b>\$80,326.17</b>	<b>\$117,075.00</b>	<b>\$127,700.00</b>	<b>9.08</b>

Disbursements

	2024 Actual	2024 Actual Budget	2025 as of 9/4/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
<b>503: Garbage</b>						
Proprietary Fund Expenses						
Refuse Utilities						
Refuse Utilities - Administration and General						
Wages and Salaries: Full-time Employees-Regular	\$2,816.01	\$3,250.00	\$1,928.24	\$2,950.00	\$3,100.00	5.08
Employer Contributions for Retirement: PERA Contributions	\$193.58	\$200.00	\$121.51	\$200.00	\$200.00	0.00
Employer Contributions for Retirement: FICA Contributions	\$147.96	\$150.00	\$108.53	\$150.00	\$175.00	16.67
Employer Paid Insurance: Medicare	\$33.83	\$50.00	\$24.87	\$50.00	\$50.00	0.00
Operating Supplies	\$0.00	\$250.00	\$0.00	\$225.00	\$225.00	0.00
Professional Services	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00	0.00
Utility Services: Refuse Disposal	\$83,709.77	\$88,100.00	\$73,728.77	\$95,500.00	\$103,000.00	7.85
MN Solid Waste Surcharge	\$10,963.00	\$10,050.00	\$7,332.00	\$11,000.00	\$12,750.00	15.91
Recycling Pick-up	\$5,956.50	\$9,000.00	\$5,056.50	\$6,500.00	\$7,700.00	18.46
Miscellaneous Services	\$203.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Refuse Utilities	\$104,023.65	\$111,550.00	\$88,300.42	\$117,075.00	\$127,700.00	9.08
<b>Disbursements Total</b>	<b>\$104,023.65</b>	<b>\$111,550.00</b>	<b>\$88,300.42</b>	<b>\$117,075.00</b>	<b>\$127,700.00</b>	<b>9.08</b>

2026 Garbage Fund Budget Worksheet

Account/For:	2023 Budget	2023 Final	2024 Budget	2024 Final	7/31/2025	2025 Estimate	2025 Budget	2026 Budget
Interest Earnings		\$ 11.44		\$ 11.55	\$ 9.65	\$ 16.54		
Misc. Income				\$ 310.00				
Service Charges- Utilities	\$ 1,000.00	\$ 171.92	\$ 900.00	\$ 595.81	\$ 476.56	\$ 816.96	\$ 900.00	\$ 800.00
Customer Charges	\$ 80,000.00	\$ 91,121.73	\$ 91,500.00	\$ 84,399.74	\$ 58,805.12	\$ 100,808.78	\$ 96,675.00	\$ 106,500.00
Residential Garbage Tax	\$ 4,000.00	\$ 4,274.80	\$ 4,300.00	\$ 4,396.76	\$ 2,776.64	\$ 4,759.95	\$ 4,800.00	\$ 5,000.00
Commercial Garbage Tax	\$ 6,300.00	\$ 6,493.43	\$ 6,600.00	\$ 7,734.20	\$ 3,685.77	\$ 6,318.46	\$ 6,200.00	\$ 6,500.00
Curb-Side Recycling	\$ 5,500.00	\$ 8,233.06	\$ 8,250.00	\$ 7,845.46	\$ 5,135.69	\$ 8,804.04	\$ 8,500.00	\$ 8,900.00
Garbage Bags	\$ 96,800.00	\$ 110,353.88	\$ 111,550.00	\$ 103,372.52	\$ 70,889.43	\$ 121,524.74	\$ 117,075.00	\$ 127,700.00

Expecting a 3% increase from the county next year

Garbage rates will have to increase. TFC is averaging 35% in 2025.

TFC averaged 29% in 2024

There would be no cost increase for residents if TFC stays at 35%.

2024 TFC Rate at 29% is \$2437.10 per month

2025 TFC Rate at 35% would be \$2924.08 per month

Disbursements Acc/Obj/For:	2023 Budget	2023 Final	2024 Budget	2024 Final	7/31/2025	2025 Estimate	2025 Budget	2026 Budget
Wages and Salaries	\$ 2,500.00	\$ 2,352.60	\$ 3,250.00	\$ 2,816.01	\$ 1,723.56	\$ 2,954.67	\$ 2,950.00	\$ 3,100.00
PERA	\$ 225.00	\$ 67.55	\$ 200.00	\$ 193.58	\$ 108.54	\$ 186.07	\$ 200.00	\$ 200.00
Social Security (FICA)	\$ 200.00	\$ 130.72	\$ 150.00	\$ 147.96	\$ 97.64	\$ 167.38	\$ 150.00	\$ 175.00
Medicare	\$ 75.00	\$ 30.05	\$ 50.00	\$ 33.83	\$ 22.30	\$ 38.23	\$ 50.00	\$ 50.00
Operating Supplies	\$ 500.00	\$ 92.24	\$ 250.00	\$ 203.00			\$ 225.00	\$ 225.00
Professional Services	\$ 1,000.00		\$ 500.00				\$ 500.00	\$ 500.00
Utility Services- Refuse Disposal	\$ 75,000.00	\$ 88,227.93	\$ 88,100.00	\$ 83,709.77	\$ 58,000.00	\$ 99,428.57	\$ 95,500.00	\$ 103,000.00
MN Solid Waste Surcharge	\$ 10,500.00	\$ 11,040.00	\$ 10,050.00	\$ 10,083.00	\$ 6,850.00	\$ 11,742.86	\$ 11,000.00	\$ 12,750.00
Recycling Pick up	\$ 6,500.00	\$ 8,563.96	\$ 9,000.00	\$ 5,956.50	\$ 4,515.00	\$ 7,740.00	\$ 6,500.00	\$ 7,700.00
	\$ 96,500.00	\$ 110,505.05	\$ 111,550.00	\$ 103,143.65	\$ 71,317.04	\$ 122,257.78	\$ 117,075.00	\$ 127,700.00

Difference Receipts over Disbursements \$96,500.00 \$110,505.05 \$111,550.00 \$103,143.65 \$71,317.04 \$122,257.78 \$117,075.00 \$127,700.00

Grant County Refuse Charge	2025 / month	2025 Annual	2026 Estimate	2026/month
For:				
Refuse Disposal	\$ 8,111.17	\$ 97,334.04	\$ 100,254.06	\$ 8,354.51
Recycling Pick up	\$ 541.50	\$ 6,498.00	\$ 6,692.94	\$ 557.75
Total	\$ 8,652.67	\$ 103,832.04	\$ 106,947.00	\$ 8,912.25

Difference Receipts over Disbursements \$300.00 -\$151.17 \$0.00 \$228.67 -\$427.61 \$0.00 \$0.00 \$0.00

2025 Ashby Garbage totals

Month	Ashby Total weight	TFC weight	TFC % of total	#'s are in tons
Jan	27.75	12.17	44%	2024 Average 29%
Feb	21.54	5.9	27%	
Mar	26.59	6.49	24%	
Apr	29.49	12.52	42%	Average for first 7 months of 2025 35%
May	30.77	12.2	40%	
June	32.55	7.72	24%	
July	35.43	16.17	46%	

TFC is billed off of last year's average weight

Receipts

	2024 Actual	2024 Actual Budget	2025 as of 9/4/2025	2025 Actual Budget	2026 Proposed Budget	Percent Change
<b>604: Storm Sewer</b>						
Miscellaneous Revenues						
Interest Earning	\$5.44	\$0.00	\$3.09	\$0.00	\$0.00	N/A
SPECIAL ASSESSMENTS	\$0.00	\$0.00	\$8,659.24	\$0.00	\$0.00	N/A
Total Other Miscellaneous Revenues	\$5.44	\$0.00	\$8,662.33	\$0.00	\$0.00	N/A
<b>Proprietary Fund Revenues</b>						
Water Sales						
Service Charges-Utilities	\$91.65	\$50.00	\$88.12	\$50.00	\$50.00	0.00
Total Water Sales	\$91.65	\$50.00	\$88.12	\$50.00	\$50.00	0.00
Sewer Charges						
Sewer Fees	\$359.94	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Storm Sewer Fees	\$10,804.12	\$10,000.00	\$8,319.93	\$10,000.00	\$10,000.00	0.00
Total Sewer Charges	\$11,164.06	\$10,000.00	\$8,319.93	\$10,000.00	\$10,000.00	0.00
<b>Receipts Total</b>	<b>\$11,261.15</b>	<b>\$10,050.00</b>	<b>\$17,070.38</b>	<b>\$10,050.00</b>	<b>\$10,050.00</b>	<b>0.00</b>

Disbursements

	2024 <u>Actual</u>	2024 <u>Actual Budget</u>	2025 as of <u>9/4/2025</u>	2025 <u>Actual Budget</u>	2026 <u>Proposed Budget</u>	Percent Change
<b>604: Storm Sewer</b>						
<b>Other Financing Uses</b>						
<b>Transfer To Governmental Fund</b>						
Interfund Transfers	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Total Other Financing Uses	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>Proprietary Fund Expenses</b>						
<b>Sewer Utilities</b>						
<b>Storm Water Expense</b>						
Street Cleaning	\$3,997.50	\$3,050.00	\$0.00	\$3,050.00	\$3,050.00	0.00
Capital Improvement Plan	\$0.00	\$7,000.00	\$0.00	\$7,000.00	\$7,000.00	0.00
Total Sewer Utilities	\$3,997.50	\$10,050.00	\$0.00	\$10,050.00	\$10,050.00	0.00
<b>Disbursements Total</b>	<b>\$10,997.50</b>	<b>\$10,050.00</b>	<b>\$0.00</b>	<b>\$10,050.00</b>	<b>\$10,050.00</b>	<b>0.00</b>

CITY OF ASHBY  
COUNTY OF GRANT  
STATE OF MINNESOTA

RESOLUTION NO. 2025-16

**Resolution Adopting Proposed Property Tax Levy**

**Resolution Approving 2025 Tax Levy, Collectible in 2026**

Be it resolved by the Council of the City of Ashby, County of Grant, Minnesota, that the following sums of money be levied for the current year, collectible in 2026, upon taxable property in the City of Ashby, for the following purposes:

General Levy	\$ 193,329.00
Country View Estates (Debt Service)	\$ <u>74,000.00</u>
<b>Total Levy:</b>	<b>\$ 267,329.00</b>

The City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Grant County, Minnesota.

Adopted by the City Council on September 11<sup>th</sup>, 2025

\_\_\_\_\_  
Mayor

Attest \_\_\_\_\_  
City Clerk

I the above-signed Clerk of the City of Ashby, hereby Certify that the above resolution is a true copy of the Resolution duly passed, adopted and approved by the City of Ashby on the 11th day of September, 2025.



DATE: August 15, 2025  
TO: Community Water Supply Financial/Accounting Officials  
FROM: Chris Elvrum, Manager  
Drinking Water Protection Section  
Minnesota Department of Health  
SUBJECT: Service Connection Fee Increase

The 2025 Minnesota Legislature passed a law that amends Minnesota Statute 144.3831 to increase the safe drinking water service connection fee. **Effective January 1, 2026, the fee will be \$15.22 per water service connection, per year.** This is the annual service connection fee you have been charging your drinking water system customers and passing through to the Minnesota Department of Health (MDH) since the fee was established in 1993 under Minnesota Statute 144.3831 to help provide safe drinking water everywhere in Minnesota.

Revenue from this fee is used to fund activities of MDH's Drinking Water Protection program related to training and supporting public water systems, to help maintain compliance with the federal Safe Drinking Water Act (SDWA) and protect the health of all Minnesotans. Some of these activities include sanitary surveys, sample collection and analysis, compliance determination, source water protection, enforcement, and various technical assistance and training services.

This fee increase accounts for the significant inflation that has occurred since the last increase, as well as expectations for continued expansion of federal regulations, increased laboratory costs for testing, drinking water data system improvements, and numerous changes in the SDWA including new rules and enforcement requirements that have both occurred and are being phased in over the next few years.

The invoice you will receive from MDH for the January through March 2026 billing period will reflect the change in the fee. We are alerting you to this change now so you can account for the change in your annual budget planning, and to notify residents accordingly. MDH recognizes that \$15.22 is not divisible by 12 equal monthly payments or 4 equal quarterly payments. The Minnesota Legislature passed the fee amount, and it cannot be changed except by the Legislature. For utilities that bill monthly or quarterly, this may result in varying amounts on bills, and we apologize for any additional administrative work this may cause.

We appreciate your continued partnership in providing safe and sufficient drinking water for everyone, everywhere in Minnesota.

If you have any questions about the fee, please contact me.

Minnesota Department of Health  
Drinking Water Protection Section  
625 North Robert Street  
PO Box 64975  
St. Paul, MN 55164-0975  
651-201-4700  
health@state.mn.us  
www.health.state.mn.us

*To obtain this information in a different format, call: 651-201-4700. Printed on recycled paper.*



August 11, 2025

Dear Mayor, City Council Members, and Staff;

As you prepare your annual budgets for 2026, please consider a contribution to West Central Initiative. Many of you have given in past years and we are so grateful for your support. For those of you who fall into this category, we made a promise that we would not be asking for large increases in our ask this year.

Because we want to be true to our word, we are asking you for a slight increase. Many of you have heard us talking about 2026 being the 40<sup>th</sup> Anniversary Year of the Minnesota Initiatives, created by the McKnight Foundation back in 1986. In recognition of this milestone, you'll notice that (if you've given this past year) we're suggesting a \$40 increase, in the attached commitment form. We hope you agree with the significance of this "slight" increase.

For those who have not contributed recently you'll notice that, in the attached commitment form, there is no suggested dollar amount. In the spirit of generosity, we ask that you consider a gift of an amount in an increment of \$40 (\$40, \$80, \$120, \$160, etc.). We thank you in advance for this consideration and hope that because of your donation we can add you to our list of City donors. Wouldn't it be a celebration to have ALL of our Cities and Counties on that list?

Thank you in advance for your support and partnership with West Central Initiative and our shared enthusiasm for the part of Minnesota that we call home.

With Gratitude,

Rebecca Lynn Petersen, Director of Development and Philanthropic Services

*Abby Council  
Thank you for participating in the cohort at West Central Initiative! We look forward to many additions to successful projects to R.*





August 11, 2025

City of Ashby  
Mike Thormodson  
203 W Main St  
Ashby, MN 56309-4662

Subject: West Central Initiative Request for Donation

Mr. Thormodson:

Thank you to the Ashby council members, mayor, and city staff for considering our request for a donation to WCI to support our work in economic, community and workforce development in Ashby and the nine-county region we serve and White Earth Nation. Please reach out to me at (218) 998-1612 with any questions about your contribution, this agreement, WCI's services and/or opportunities for us to partner on initiatives in your community. Please return this agreement at your earliest convenience.

Thank you,  
Rebecca Lynn Petersen, Director of Development

For the calendar year 2026: \$ 2,290.00 to WCI Annual Fund  
Amount approved by council: \$ \_\_\_\_\_  
WCI, please send invoice for payment on: \_\_\_\_/\_\_\_\_/2026

The City of Ashby understands that this document is not legally binding to the City but is a statement of charitable intentions and plans for West Central Initiative.

\_\_\_\_\_  
City of Ashby

\_\_\_\_\_  
Date

\_\_\_\_\_  
Anna Wasescha, President & CEO, West Central Initiative

\_\_\_\_\_  
Date



**CITY OF ASHBY  
COUNTY OF GRANT  
STATE OF MINNESOTA**

RESOLUTION NO. 2025-17

**A RESOLUTION ALLOWING TRANSFERS OF FUNDS FROM THE GENERAL  
FUND TO THE FIRE DEPARTMENT 4M FUND**

**Be it resolved by the Ashby City Council that a transfer of money from the General Fund to the Fire Department 4M Fund in the amount of \$10,000 for fire protection and \$15,000 for the Capital Truck Fund.**

Dated: September 11<sup>th</sup>, 2025

Adopted:

\_\_\_\_\_  
Scott Ellingson, Mayor

ATTEST:

\_\_\_\_\_  
Mike Thormodson, Clerk/Treasurer

I the above-signed Clerk/Treasurer of the City of Ashby, hereby Certify that the above resolution is a true copy of the Resolution duly passed, adopted and approved by the City of Ashby on the 11<sup>th</sup> day of September, 2025.